

**NORTHEAST FLORIDA REGIONAL COUNCIL**

**REQUEST FOR QUOTE**

**FOR**

**PVC ADULT STRETCHER, SURGE OVERFLOW BED PACKAGES**

**FOR HEALTH CARE COALITION HOSPITAL MEMBERS**

March 14, 2025

Northeast Florida Regional Council  
40 E. Adams Street, Jacksonville, FL 32202  
Tel: (904) 279-0880  
<http://www.nefrc.org>  
Point of Contact: Donna Starling [dstarling@nefrc.org](mailto:dstarling@nefrc.org)

## I. Introduction

### A. Invitation

The Northeast Florida Regional Council (NEFRC) requests written quotes for PVC Adult Stretcher, Surge Overflow Bed Packages.

### B. List of Events

Action	Deadline (Eastern Time)
Request for Quotes - released/published	Tuesday, March 14, 2025
Quotes due	Thursday, March 27, 2025 @ 3:00 pm
NEFRC approval of the award	Friday, April 4, 2025

## II. Project Description

### A. Purpose

The Region 3 Healthcare Coalition Alliance is planning to purchase portable stretcher/gurneys to assist hospitals during a surge overflow event.

### B. Description of Entity

The Northeast Florida Regional Council (NEFRC) is contracted by the Florida Department of Health (FDOH) to manage the three healthcare coalitions in north Florida through the Region 3 Healthcare Coalition Alliance (Alliance). Membership in these Healthcare Coalitions (HCC) includes various types of for-profit and not-for-profit healthcare facilities and ancillary services, as well as various public and private healthcare and other response partners.

Each of the three Coalitions represents different geographic areas that are a part of the overall healthcare system in the eighteen (18) county region. The Northeast Florida Healthcare Coalition includes Nassau, Duval, Baker, Clay, Flagler, and St. Johns Counties. The North Central Florida Healthcare Coalition includes Alachua, Bradford, Union, Gilchrist, Columbia, Hamilton, Suwannee, Lafayette, Dixie, Levy, and Putnam counties. CHAMP represents Marion County.

### C. Equipment Description

The following is a description and image of the desired equipment. No substitutions please.

#### PVC Stretcher, SOFB-Adult by MJM 5-Package with storage/transport cart



**D. Prices Requested**

Please complete and submit the attached quote form (last page). We will purchase multiple 5-pack sets prior to May 1, 2025.

**E. Required Certifications**

The Vendor selected for the project will submit the following certifications (forms provided by NEFRC):

**Public Entity Crimes Certification**

In accordance with Florida Statutes section 287.133(3) (a), when awarded, the Vendor will complete and return the Public Entity Crimes Certification form.

**Drug-Free Workplace Certification**

In accordance with Florida Statutes section 287.087, when awarded, the Vendor will complete and return the Drug-Free Workplace Certification form.

**III. Terms of Agreement**

Funding for the project expires June 30, 2025. All equipment must be delivered and paid for prior to this date. If the lowest vendor cannot meet the delivery deadline, the NEFRC may go to the next quote.

Efforts will be made by the NEFRC to utilize small businesses, minority, and women-owned businesses as established by the Small Business Administration (13 CFR 121.3-8). A Minority or Woman-Owned Business is defined as that which is certified by the State of Florida.

**IV. Quote Details**

**A. Closing Submission Date**

Quotes must be submitted **no later than 3:00 p.m. on Thursday, March 27, 2025.**

**B. Applicable Laws and Regulations**

The selected Vendor shall comply with all federal, State, and local laws, rules, and regulations.

**C. Right to Reject**

The NEFRC reserves the right to reject any and all quotes received in response to this quote request. A contract for the accepted quote will be based on the factors described in this request. The NEFRC may request additional information from any vendor.

**D. Public Records**

Information supplied by the Vendor to the NEFRC is subject to the Florida Public Records Law. Florida law provides that municipal records shall at all times be open for personal inspection by any person, Section 119.01, F.S., The Public Records Law. Information and materials received by the NEFRC in connection with all Vendor' response shall be deemed to be public records subject to public inspection upon award, recommendation for award, or 30 days after quote opening, whichever occurs first. Section 119.071, F.S.

**V. Quotes may be submitted via email or hard copy.**

To submit via email:

1. Send the **completed quote form** to Donna Starling [dstarling@nefrc.org](mailto:dstarling@nefrc.org)
2. Please use the subject line: **HCC Overflow Stretcher Project**
3. Failure to use the correct subject line on the email may disqualify the vendor
4. Email should be received no later than **Thursday, March 27, 2025 @ 3:00 pm**
5. **It is the vendor's responsibility to obtain email receipt confirmation of quote submittal.**

To submit via hard copy:

1. The quote form should be addressed to:  
**Northeast Florida Regional Council**  
**40 E. Adams Street, Suite 320, Jacksonville, FL 32202**  
**Attention: Donna Starling-HCC Overflow Stretcher Project**
2. Quotes must be **received** by the NEFRC by 3:00pm on **Thursday, March 27, 2025.**

**Late quotes will not be considered.**

The NEFRC reserves the right to waive any immaterial inconsistencies in a quote that might otherwise appear to make said quote nonresponsive. Quotes may be judged non-responsive and removed from further consideration if any of the following occur:

- The quote is not received timely in accordance with the terms of this request.
- The quote does not include all the required documentation.

**VI. Review and Notification Process**

The NEFRC contemplates award of the quote to the responsible Vendor with the best price for each product.

It is expected that a decision selecting the successful Vendor will be made by April 4, 2025.

In accordance with Florida Statutes section 120.57, Any person who is adversely affected by the agency decision or intended decision shall file with the agency a notice of protest in writing within 72 hours after the posting of the notice of decision or intended decision. With respect to a protest of the terms, conditions, and specifications contained in a solicitation, including any provisions governing the methods for ranking bids, proposals, or replies, awarding contracts, reserving rights of further negotiation, or modifying or amending any contract, the notice of protest shall be filed in writing within 72 hours after the posting of the solicitation. The formal written protest shall be filed within 10 days after the date the notice of protest is filed. Failure to file a notice of protest or failure to file a formal written protest shall constitute a waiver of proceedings under this chapter. The formal written protest shall state with particularity the facts and law upon which the protest is based. Saturdays, Sundays, and state holidays shall be excluded in the computation of the 72-hour time periods provided by this paragraph. The NEFRC reserves the right to segment quotes or accept portions of quotes as is in the best interest of the program and the NEFRC. Final price negotiation will be the result of selection of all, or portion of the most successful quote.



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BRINGING COMMUNITIES TOGETHER

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## RESPONSE TO THE REQUEST FOR QUOTE

### Price Request

### **SOFB-Adult PVC Overflow Stretchers (5 pack) with storage and transport cart**

No substitutions please

Company Name:	
Contact Name:	
Contact Email:	
Contact Number:	

Please provide price for a **5 Pack of Stretchers with Storage/Transport Cart**. We will purchase multiple 5-packs. Please provide quantity discounts, if available.

Amount	Cost
Each 5-pack with cart	
<i>Optional: Multi-purchase discount with quantity and price</i>	

Each 5 pack will be shipped to a different location. Is shipping included in the price above? (Select one)

Yes, shipping is included in the price above	
No, shipping will be added to the purchase price	

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