



**ST. JOHNS COUNTY
TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD (LCB) QUARTERLY MEETING**

MEETING AGENDA

St. Johns County Council on Aging Senior Center, 179 Marine Street, St. Augustine, FL
Zoom Meeting ID: 837 2056 0237
Call in # +1 786-635-1003

Tuesday, September 10, 2024, at 1:30 p.m.
*Denotes Required Action Item

1. Welcome, Call to Order, Roll Call/Quorum Review –Chair Joseph
2. Additions, Deletions, and Changes to the Agenda – Chair Joseph
3. Public Comment – LIMITED TO 3 MINUTES PER SPEAKER
4. Approval of the May 14, 2024, Meeting Minutes – Chair Joseph * (Page 2-9)
5. Regional Mobility Group Update
 - a. Northeast Florida Coordinated Mobility Plan (Near final goals, objectives, and implementation plan) - Eric Houston and Liz Peak
 - b. Creating Safe Spaces Action Plan (County specific locations of pedestrian and bicycle fatalities) - Jeremy Norsworthy and Fred Jones
6. LCB Membership (Page 10)
7. Northeast Florida Regional Council Update – Ms. Jones
Community Transportation Coordinator (CTC) System Update – Mr. McCord
 - a. Annual Operation Report* (Page 11-17)
 - b. 2024-2025 Rate Model* (Page 18-29)
 - c. CTC Quarterly Update (Page 30)
 - d. Grants Update* (Approval if required)
8. Old Business
9. New Business
10. Member and Department Reports
11. Adjournment – Chair Joseph

Next LCB Meeting: November 12, 2024, at 1:30 p.m.
St. Johns County Council on Aging
179 Marine Street, St. Augustine, FL 32084



**Transportation
Disadvantaged**

**St. Johns County Transportation Disadvantaged
Local Coordinating Board Quarterly Meeting**

Tuesday, May 14, 2024

Northeast Florida Regional Council
Elizabeth Payne, AICP
Chief Executive Officer

St. Johns County Commission
Hon. Krista Joseph, Chair

Florida Transportation
Disadvantaged Commission
Dr. Phillip Stevens, Chair

MINUTES

*Denotes Required Action Item

1. Welcome, Call to Order, Roll Call/Quorum Review

A quarterly meeting of the St. Johns County Transportation Disadvantaged (TD) Local Coordinating Board (LCB) was held on Tuesday, May 14, 2024, in person and via Zoom virtual call. LCB Vice-Chair Marc Albert called the meeting to order at 1:30 p.m. with the following members present:

Representing:	Voting Member:
FDOT	Janell Damato (Virtual)
Department of Children and Families	Christina Gillis (Virtual)
Public Education	Donna Fenech (In-person)
Dept. of Education (Voc. Rehab.)	Rochelle Price (Virtual)
Veterans Services	Joseph McDermott (In-person)
Citizen Advocate/Non-user	Joe Stephenson (In-person)
Dept. of Elder Affairs	Janet Dickinson (Virtual)
Dept. of Health Care Admin	Pamela Hagley (Virtual)
Regional Workforce Dev. Board	Marc Albert (In-person)

Members Not Present

Representing:	Voting Member:
Elected Official/Chairperson	Krista Joseph
Community Action (Econ. Disadvantaged)	Vicky Elmore
Agency for Persons w/ Disabilities	Sheryl Stanford

Community Transportation Coordinator Staff Present

Matt McCord, Patricia Solano, Nelson Wiley, Rachel Garvey, Steve Sarles (All In-Person)

Planning Agency Staff Present

Summer Jones, Tyler Nolen (All In-Person)

Guests

Mariana Schwabacher, Liz Peak, Eric Houston, Jeremy Norsworthy, and Fred Jones (In-Person)

After a roll call took place, a quorum was confirmed.

2. Additions, Deletions, and Changes to the Agenda

Item number eight (8) Regional Mobility Group Update will be moved after item three (3) on the agenda.

3. Approval of February 13, 2024, Meeting and Public Hearing Meeting Minutes*

Mr. Stephenson motioned for approval of the February 13, 2024, Meeting and Public Hearing meeting minutes. Mr. McDermott seconded the motion. The February 13, 2024, Meeting and Public Hearing Meeting Minutes were approved unanimously.

4. Regional Transit Working Group Report

Liz Peak with the Regional Mobility Group gave a presentation on the Northeast Florida Coordinated Mobility Plan.

The Northeast Florida Coordinated Mobility Plan is a regional effort. The purpose of the plan is to identify transportation needs of individuals with disabilities, older adults, and people with low incomes. It also provides strategies for meeting these needs and prioritizes transportation services for funding and implementation. The schedule to implement the plan is approximately September during the regional meeting with LCB members. There was also a survey shared at the end of the presentation.

Fred Jones from The Haskell Company gave a presentation on Creating Safe Spaces Action Plan (CSSAP). Mr. Jones updated us on the Action Plan progress. Over the past couple of months, the Haskell Company has been diligently conducting research and analysis to better understand last mile safety needs in the region. There was a survey shared at the end of the presentation. The survey is aimed to understand public perceptions, concerns, and experiences related to roadway safety in the region. The survey will reveal valuable data on safety perceptions, including common safety concerns and high-risk areas. Insights from the survey will help inform the development of targeted safety initiatives and strategies within the CSSAP action plan.

The dedicated CSSAP Task Force was established to drive project development and implementation. Task Force comprises key stakeholders from various sectors, ensuring diverse perspectives to foster collaboration and consensus-building among Task Force members and leverage collective expertise to inform decision-making and strategy development.

The Task Force will be an embodiment of the City of Jacksonville Vision Zero Partnership with CSSAP. As we work together to improve Jacksonville's Pedestrian and Cyclist Public Health Crisis (6th Nationally) the project team will be collaborating closely with the City of Jacksonville to align CSSAP goals with citywide initiatives and regular communication and coordination will occur to ensure synergy and avoid duplication of efforts. This intentional partnership is established to maximize resources and

expertise through interagency cooperation to amplify impact and effectiveness of CSSAP initiatives through unified action.

This project is just being launched and is anticipated to be completed by fall 2024. The final CSSAP action plan will serve as a framework for implementing Jacksonville Transportation Authority's (JTA) Complete Street program and will identify projects to execute and prioritize projects based on their potential impact and alignment with project goals. Through the project elements of analysis and engagement, CSSAP will identify key projects to ensure focused efforts and resource allocation for maximum effectiveness.

The action plan will outline specific strategies and actions aimed at fostering a culture of safety in the region. These strategies will address various aspects of transportation safety, including infrastructure, education, and enforcement.

Additionally, the plan will identify opportunities for demonstration projects that serve as models for future initiatives. These projects will showcase innovative approaches and best practices, increasing the likelihood of success for broader implementation.

The CSSAP action plan plays a crucial role in guiding the implementation of safety initiatives and achieving project objectives. By clearly defining priorities, strategies, and demonstration projects, the plan ensures focused and coordinated efforts towards enhancing safety in the region. It will also position JTA to pursue Safe Streets and Roads for all discretionary funding.

5. LCB Membership

Ms. Jones briefly went over the vacancies. Currently, there are six (6) vacancies. These vacancies include Elderly, Disabled, Citizen Advocate/User, Children at Risk, Private For-Profit Transportation, and the Medical Community.

Ms. Jones stated there is a draft vacancies advertisement included in the meeting packet. She asked members to post at a location if possible and she plans to reach out to the county's Public Information Officer to see if the vacancies can be posted.

6. Annual Review of Bylaws*

There were no additions, deletions, or changes to the Annual Review of Bylaws. Ms. Fenech motioned for the approval of the Annual Review of Bylaws. Mr. Stephenson seconded the motion. The Annual Review of the Bylaws was approved unanimously.

7. Northeast Florida Regional Council Update

Ms. Jones gave an update for the Northeast Florida Regional Council. She will be attending the FPTA/FDOT/CUTR Workshop June 3, 2024, in Tampa, FL. There will also be a CTD Meeting being held in Tampa, FL that she plans on attending. At that meeting, she will be recommending JTA (Jacksonville Transportation Authority) to be the CTC for Nassau County beginning October 1, 2024.

The 2024 Legislature appropriated \$3 million for the ISD Grant program for State Fiscal Year 2024-25 (July 1, 2024 – June 30, 2025). The Commission received 10 applications, requesting a total of \$3.9 million. The ISD Grant Review Subcommittee will meet via Microsoft Teams on Thursday, May 16, 1:00 – 4:00pm, to make recommendations for Commission approval and funding of projects for FY24-25.

a) TDSP Annual Review (Roll Call Vote)*

There were no updates to the TDSP Annual Review. Mr. Albert motioned to approve the TDSP. Mr. Stephenson seconded the motion. After the roll-call vote, the TDSP passed unanimously.

b) Proposed LCB Meeting Schedule – 1:30pm on the 2nd Tuesday Quarterly: 9/10/24, 11/12/24, 2/11/25, 5/13/25, 9/09/25*

Mr. McDermott motioned to approve the schedule. Ms. Price seconded the motion. The meeting schedule passed unanimously.

c) Proposed LCB Annual Hearing – 2nd Tuesday in February: 2/11/25*

Mr. McDermott motioned to approve the schedule. Ms. Price seconded the motion. The meeting schedule passed unanimously.

d) CTC Evaluation*

Ms. Jones reviewed the results of this year’s CTC evaluation. There were no reported findings. Ms. Hagley motioned to approve the annual evaluation. Ms. Fenech seconded the motion. The annual evaluation passed unanimously.

8. Community Transportation Coordinator

Mr. McCord gave the quarterly update:

- From the period of January 1, 2024, to March 31, 2024, there was a total of 10,526 trips by mobility for paratransit. For this same period, there was a total of 23,480 trips for the Sunshine Bus.

Mr. McCord gave updates on the Council on Aging:

- They met with the Federal Grants Scoring Committee for the 5310 Grant application.
- The Council on Aging participated in the Emergency Preparedness, Response, and Recovery for Florida Transit Systems with the CUTR (Center for Urban Transportation Research).
- There were three (3) Quarterly Safety Meetings for the quarter. Topics included:
 - Pre/Post-Trip Inspections – Hands on Training
 - Mobility Device – Hands on Training
 - Traffic Laws
- There was a meeting with the County to conduct the Annual Facilities Assessment of the Transit Center. There were no major concerns that came from the assessment.
- They met with Rachel (County) for the Annual Public Transportation Agency Safety Plan (PTASP) review. This is part of the FTA (Federal Transit Administration) Safety oversight program regulation

that requires operators of public transportation systems that receive federal funds under the FTA Urbanized Area 5307 Grant.

- The Council on Aging met with Continuum of Care (COC) to provide presentations on their services for both Sunshine Bus and Paratransit Services. The COC leads the effort to prevent and end homelessness, bringing together resources and partnerships to make homelessness rare, brief, and one time. This will be an ongoing community partnership that they plan to be a part of.
- The FDOT Triennial Review was this quarter.
- They hosted the Bus Collision Short Investigation Course at the River House in partnership with CUTR. There were five (5) different counties that had transit agencies attend. This course was developed to provide Florida's transit agencies with the structure necessary to successfully conduct a bus collision investigation.

9. Old Business

There is no old business at this time.

10. New Business

There is no new business at this time.

11. Public Comment

No public comment at this time.

12. Member and Department Reports

There are no member and department reports at this time.

13. Adjournment

Vice Chair Marc Albert adjourned the meeting at 2:23 p.m. The next LCB meeting will occur September 10, 2024, at 1:30 p.m. in the St. Johns Council on Aging Boardroom.

ATTENDANCE RECORD
ST. JOHNS COUNTY
LOCAL COORDINATING BOARD

Position	Name/Alt.	9/12/23	11/14/23	2/13/24	5/14/24
1. Chairperson	Krista Joseph	P	P	P	a
2. Dept. of Transportation	Janell Damato/ Angela Gregory / Lauren Adams / Chris Nalsen	P	P	P	P
3. Dept. Of Children and Families	Christina Gillis / Todd Banks	P	P	a	P
4. Public Education	Donna Fenech	a	P	P	P
5. Vocational Rehab. (Dept. Ed.)	Rochelle Price	P	a	P	P
6. Veteran Services	Joseph McDermott	P	P	P	P
7. Community Action	Vicki Elmore / Nellie Daniels	a	a	a	a
8. Elderly	Vacant	-	-	-	-
9. Disabled	Vacant	-	-	-	-
10. Citizen Advocate/User	Vacant	-	-	-	-
11. Citizen Advocate Non-User	Joe Stephenson	P	P	P	P
12. Children at Risk	Vacant	-	-	-	-
13. Dept. Of Elder Affairs	Janet Dickinson/ Neil Ambrus	a	P	P	P
14. Private for Profit Transportation	Vacant	-	-	-	-
15. Dept. of Health Care Adm.	Pamela Hagley / Reeda Harris	P	P	a	P
16. Agency for Persons w/Disabilities	Sheryl Stanford / Leslie Richards	a	a	a	a
17. Regional Workforce Dev. Bd.	Marc Albert	P	P	P	P
18. Local Medical Community	Vacant	-	-	-	-

VACANCIES

Elderly
Disabled
Citizen Advocate User
Children at Risk
Private for-Profit Transportation Industry
Medical Community

PLEASE SIGN IN!



**COMMISSION FOR THE
TRANSPORTATION DISADVANTAGED**

Date: May 14, 2024
Time: 1:30 p.m.

St. Johns County Council on Aging Senior Center, River House, 179 Marine Street, Saint Augustine, FL 32084

Name	Address	Phone	E-Mail
MARIANA SCHWABARTER	1331 IONIA ST JACKSONVILLE, FL	8505454373	MSCHWABARTER@GFMET.COM
Marc Albert	525 SR 16 #109 St Aug FL	904 890231 x 2520	MALBERT@ careersource.net.com
Patricia Solano	180 Marine Street St Aug, FL 32084	904-209-3653	psolano@stjohnscoa.com
Math McCord	180 Marine St St. Aug, FL 32084	904-209-3718	mmccord@stjohnscoa.com
Joe Stephenson	3161 Mac Road St. A., 32084	904-622-7505	Joe.Stephenson.lp@Google.com
DONNA FENECH	102 Martin Luther King Ave St. Augustine	904-547-8959	donna.fenech@stjohns.co.fl.us
Nelson Wiley	2545 Old Mantric RD St. Aug FL	904-209-3720	nwiley@stjohnscoa.com
Rodrei Gorny	4040 Luis Speedway St. Augustine FL 32084	904-209-0630	rgorny@stjohns.co.fl.us
JOSEPH D. McDERMOTT	200 SAN SEBASTIAN VIEW SUITE ST AUGUSTINE FL 32084 1400	(904) 209-6160	jmcdermott@stjohns.co.fl.us
Liz Peak	1428 Forest Lane Saint John's FL 32259	904-813-3223	Liz@Regional Mobility Group.com
SPRUE GORME	ST JOHN'S COA		

PLEASE SIGN IN!



**COMMISSION FOR THE
TRANSPORTATION DISADVANTAGED**

Date: May 14, 2024
Time: 1:30 p.m.

St. Johns County Council on Aging Senior Center, River House, 179 Marine Street, Saint Augustine, FL 32084

Name	Address	Phone	E-Mail
Eric Huston	100 Covilla Dr. Box 38201	904-630-3122	ehuston@STAFCA.com
Germy Nersworthy	↓	904-630-7359	Gnersworthy@STAFCA.com
Summer Jones			sjones@nefrc.org
Tyler Nolen			tnolen@nefrc.org
Fred Jones			fred.jones@haskell.com

Salutation	First Name	Last Name	Organization	Representing	Voting / Non-Voting	Grievance Committee	Evaluation Committee
ST. JOHNS COUNTY							
Hon.	Krista	Joseph	St. Johns County BOCC	Elected Official	Voting		
Ms.	Janell	Damato	FDOT, District 2	FDOT	Voting		
Ms.	Angela	Gregory	FDOT, District 2	FDOT	Alternate		
Ms.	Christina	Nalsen	FDOT, District 2	FDOT	Alternate		
Ms.	Lauren	Adams	FDOT, District 2	FDOT	Alternate		
Ms.	Christina	Gillis	Department of Children and Families	DCF	Voting		
Mr.	Todd	Banks	Department of Children and Families	DCF	Alternate		
Ms.	Donna	Fenech	St. Johns County Schools	Public Education	Voting		Feb-25
Ms.	Rochelle	Price	FL Dept. of Vocational Rehab/Dept of Ed.	Dept. of Education (Voc. Rehab.)	Voting		
Mr.	Joseph	McDermott	St. Johns County Veterans Services	Veterans	Voting	Feb-25	
Ms.	Lori	Chapman	St. Johns County Veterans Services	Veterans	Alternate		
Ms.	Vicky	Elmore	Northeast Florida Community Action Agency, Inc.	Community Action (Econ. Disadvantaged)	Voting		
Ms.	Nellie	Daniels	Northeast Florida Community Action Agency, Inc.	Community Action (Econ. Disadvantaged)	Alternate		
VACANT				Elderly	VACANT		
VACANT				Disabled	VACANT		
VACANT				Citizen Advocate/User	VACANT		
Mr.	Joe	Stephenson	Citizen Non-user	Citizen Advocate Non-User	Voting	Feb-25	Feb-25
VACANT				Children at Risk	VACANT		
Ms.	Janet	Dickinson	NE Florida Area Agency on Aging	Department of Elder Affairs	Voting		
Mr.	Neil	Ambrus	NE Florida Area Agency on Aging	Department of Elder Affairs	Alternate		
VACANT				Private for Profit Transportation	VACANT		
Ms.	Pamela	Hagley	Agency for Health Care Administration	AHCA	Voting		
Ms.	Reeda	Harris	Agency for Health Care Administration	AHCA	Alternate		
Ms.	Sheryl	Stanford	Agency for Persons with Disabilities	Agency for Persons w/ Disabilities	Voting		
Ms.	Leslie	Richards	Agency for Persons with Disabilities	Agency for Persons w/ Disabilities	Alternate		
Mr.	Marc	Albert	CareerSource Northeast Florida	Workforce Development	Voting		
VACANT			Flagler Hospital	Medical Community	VACANT		
Mr.	Matt	McCord	St. Johns County Council on Aging	CTC	Non-Voting		
Mr.	Nelson	Wiley	St. Johns County Council on Aging	CTC	Non-Voting		
Ms.	Patricia	Solano	St. Johns Council Council on Aging	CTC	Non-Voting		
Ms.	Becky	Yanni	St. Johns County Council on Aging	CTC	Non-Voting		
Mr.	Steve	Sarles	St. Johns County Council on Aging	CTC	Non-Voting		
Ms.	Renee	Knight	Elder Source		Interested Party		
Ms.	Rachel	Garvey	St. Johns County Transportation Development		Interested Party		
Ms.	Joanne	Spencer	St. Johns County BOCC		Interested Party		
Ms.	Shelby	Romero	St. Johns County BOCC		Interested Party Assistant to Chair Joseph		
Ms.	April	Bacchus			Interested Party		
Ms.	Teresa	Harris	St. Johns Council on Aging		schedules room at COA		



CTC Organization

County: Saint Johns

Fiscal Year: 7/1/2023 - 6/30/2024

CTC Status: In Progress

CTD Status: Pending Submission

Date Initiated: 9/3/2024

CTC Organization Name: St. Johns County Council on Aging, Inc.

Address: 180 Marine St.

City: Saint Augustine

State: FL

Zip Code: 32084

Organization Type: Private Non Profit

Network Type: Sole Source

Operating Environment: Rural

Transportation Operators: No

Number of Transportation Operators: 0

Coordination Contractors: No

Number of Coordination Contractors: 0

Provide Out of County Trips: Yes

Local Coordinating Board (LCB) Chairperson: Krista Joseph

CTC Contact: Matt McCord

CTC Contact Title: Director, Transportation Department

CTC Contact Email: mmccord@stjohnscoa.com

Phone: (904) 209-3718

CTC Certification

I, Matt McCord, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____

LCB Certification

I, Krista Joseph, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): _____



CTC Trips

County: Saint Johns

CTC Status: In Progress

CTC Organization: St. Johns County Council on Aging, Inc.

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Pending Submission

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Service Type - One Way						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	0	N/A	0	0	N/A	0
Deviated Fixed Route Service	97,260	N/A	97,260	108,553	N/A	108,553
Complementary ADA Service	0	N/A	0	0	N/A	0
Paratransit						
Ambulatory	21,161	0	21,161	21,121	0	21,121
Non-Ambulatory	21,395	0	21,395	20,160	0	20,160
Stretcher	202	0	202	452	0	452
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
Total - Service Type	140,018	0	140,018	150,286	0	150,286
Contracted Transportation Operator						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	0	N/A	0	0	N/A	0
Total - Contracted Transportation Operator Trips	0	0	0	0	0	0
Revenue Source - One Way						
Agency for Health Care Administration (AHCA)	0	0	0	0	0	0
Agency for Persons with Disabilities (APD)	0	0	0	0	0	0
Comm for the Transportation Disadvantaged (CTD)	21,401	N/A	21,401	27,359	N/A	27,359
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	0	0	0	0	0	0
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	97,260	0	97,260	108,553	0	108,553
Local Government	0	0	0	1	0	1
Local Non-Government	21,357	0	21,357	14,373	0	14,373
Other Federal & State Programs	0	0	0	0	0	0
Total - Revenue Source	140,018	0	140,018	150,286	0	150,286



CTC Trips (cont'd)

County: Saint Johns

CTC Status: In Progress

CTC Organization: St. Johns County Council on Aging, Inc.

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Pending Submission

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Passenger Type - One Way						
Older Adults	12,995	0	12,995	13,575	0	13,575
Children At Risk	12	0	12	2	0	2
Persons With Disabilities	27,203	0	27,203	24,819	0	24,819
Low Income	0	0	0	0	0	0
Other	99,808	0	99,808	111,890	0	111,890
Total - Passenger Type	140,018	0	140,018	150,286	0	150,286
Trip Purpose - One Way						
Medical	19,671	0	19,671	21,349	0	21,349
Employment	1,970	0	1,970	2,518	0	2,518
Education/Training/Daycare	1,757	0	1,757	2,189	0	2,189
Nutritional	17,717	0	17,717	11,657	0	11,657
Life-Sustaining/Other	98,903	0	98,903	112,573	0	112,573
Total - Trip Purpose	140,018	0	140,018	150,286	0	150,286
Unduplicated Passenger Head Count (UDPHC)						
UDPHC	3,914	0	3,914	4,141	0	4,141
Total - UDPHC	3,914	0	3,914	4,141	0	4,141
Unmet & No Shows						
Unmet Trip Requests	0	N/A	0	0	N/A	0
No Shows	88	N/A	88	503	N/A	503
Customer Feedback						
Complaints	7	N/A	7	8	N/A	8
Commendations	11	N/A	11	10	N/A	10



CTC Vehicles & Drivers

County: Saint Johns

CTC Status: In Progress

CTC Organization: St. Johns County
Council on Aging,
Inc.

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Pending Submission

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Vehicle Miles						
Deviated Fixed Route Miles	695,934	N/A	695,934	695,336	N/A	695,336
Complementary ADA Service Miles	0	N/A	0	0	N/A	0
Paratransit Miles	419,528	0	419,528	414,237	0	414,237
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
Total - Vehicle Miles	1,115,462	0	1,115,462	1,109,573	0	1,109,573
Roadcalls & Accidents						
Roadcalls	0	0	0	7	0	7
Chargeable Accidents	3	0	3	4	0	4
Vehicle Inventory						
Total Number of Vehicles	49	0	49	47	0	47
Number of Wheelchair Accessible Vehicles	48	0	48	46	0	46
Drivers						
Number of Full Time & Part Time Drivers	0	0	0	57	0	57
Number of Volunteer Drivers	0	0	0	0	0	0



CTC Revenue Sources

County: Saint Johns

CTC Status: In Progress

CTC Organization: St. Johns County Council on Aging, Inc.

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Pending Submission

Revenue Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Revenue Sources						
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)						
Non-Sponsored Trip Program	\$ 663,362	N/A	\$ 663,362	\$ 696,480	N/A	\$ 696,480
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Department of Transportation (DOT)						
49 USC 5307	\$ 952,405	\$ 0	\$ 952,405	\$ 934,576	\$ 0	\$ 934,576
49 USC 5310	\$ 260,807	\$ 0	\$ 260,807	\$ 247,242	\$ 0	\$ 247,242
49 USC 5311	\$ 941,714	\$ 0	\$ 941,714	\$ 813,769	\$ 0	\$ 813,769
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Block Grant	\$ 708,351	\$ 0	\$ 708,351	\$ 434,345	\$ 0	\$ 434,345
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Government						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 276,489	\$ 0	\$ 276,489	\$ 276,489	\$ 0	\$ 276,489
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Non-Government						
Farebox	\$ 100,544	\$ 0	\$ 100,544	\$ 90,228	\$ 0	\$ 90,228
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 49,132	\$ 0	\$ 49,132	\$ 67,887	\$ 0	\$ 67,887
Other Federal & State Programs						
Other Federal Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total - Revenue Sources	\$ 3,952,804	\$ 0	\$ 3,952,804	\$ 3,561,016	\$ 0	\$ 3,561,016



**Transportation
Disadvantaged**

CTC Expense Sources

County: Saint Johns

CTC Status: In Progress

CTC Organization: St. Johns County
Council on Aging,
Inc.

Fiscal Year: 07/01/2023 - 06/30/2024

CTD Status: Pending Submission

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Labor	\$ 1,917,939	\$ 0	\$ 1,917,939	\$ 1,929,482	\$ 0	\$ 1,929,482
Fringe Benefits	\$ 239,921	\$ 0	\$ 239,921	\$ 220,260	\$ 0	\$ 220,260
Services	\$ 8,323	\$ 0	\$ 8,323	\$ 5,989	\$ 0	\$ 5,989
Materials & Supplies Consumed	\$ 625,503	\$ 0	\$ 625,503	\$ 615,509	\$ 0	\$ 615,509
Utilities	\$ 53,600	\$ 0	\$ 53,600	\$ 58,244	\$ 0	\$ 58,244
Casualty & Liability	\$ 690,084	\$ 0	\$ 690,084	\$ 546,223	\$ 0	\$ 546,223
Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Miscellaneous	\$ 30,099	\$ 0	\$ 30,099	\$ 21,452	\$ 0	\$ 21,452
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Purchases	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 308,086	\$ 0	\$ 308,086	\$ 313,175	\$ 0	\$ 313,175
Purchased Transportation Services						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Total - Expense Sources	\$ 3,873,555	\$ 0	\$ 3,873,555	\$ 3,710,334	\$ 0	\$ 3,710,334

County: Saint Johns
 CTC: St. Johns County Council on Aging, Inc.
 Contact: Matt McCord
 180 Marine St.
 Saint Augustine, FL 32084
 904-209-3718
 Email: mmccord@stjohnscoa.com

Demographics	Number
Total County Population	0
Unduplicated Head Count	3,914



Trips By Type of Service	2022	2023	2024
Fixed Route (FR)	0	0	0
Deviated FR	91,135	108,553	97,260
Complementary ADA	0	0	0
Paratransit	37,107	41,733	42,758
TNC	0	0	0
Taxi	0	0	0
School Board (School Bus)	0	0	0
Volunteers	0	0	0
TOTAL TRIPS	128,242	150,286	140,018

Vehicle Data	2022	2023	2024
Vehicle Miles	974,342	1,109,573	1,115,462
Roadcalls	6	7	0
Accidents	3	4	3
Vehicles	37	47	49
Drivers	56	57	0

Passenger Trips By Trip Purpose	2022	2023	2024
Medical	19,573	21,349	19,671
Employment	3,603	2,518	1,970
Ed/Train/DayCare	2,058	2,189	1,757
Nutritional	7,378	11,657	17,717
Life-Sustaining/Other	95,630	112,573	98,903
TOTAL TRIPS	128,242	150,286	140,018

Financial and General Data	2022	2023	2024
Expenses	\$3,697,010	\$3,710,334	\$3,873,555
Revenues	\$3,256,243	\$3,561,016	\$3,952,804
Commendations	10	10	11
Complaints	8	8	7
Passenger No-Shows	727	503	88
Unmet Trip Requests	0	0	0

Passenger Trips By Revenue Source	2022	2023	2024
CTD	26,666	27,359	21,401
AHCA	0	0	0
APD	0	0	0
DOEA	0	0	0
DOE	0	0	0
Other	101,576	122,927	118,617
TOTAL TRIPS	128,242	150,286	140,018

Performance Measures	2022	2023	2024
Accidents per 100,000 Miles	0.31	0.36	0.27
Miles between Roadcalls	162,390	158,510	0
Avg. Trips per Passenger	39.35	36.29	35.77
Cost per Trip	\$28.83	\$24.69	\$27.66
Cost per Paratransit Trip	\$28.83	\$24.69	\$27.66
Cost per Total Mile	\$3.79	\$3.34	\$3.47
Cost per Paratransit Mile	\$3.79	\$3.34	\$3.47

Trips by Provider Type	2022	2023	2024
CTC	128,242	150,286	140,018
Transportation Operator	0	0	0
Coordination Contractor	0	0	0
TOTAL TRIPS	128,242	150,286	140,018

From: [Zeruto, Dan](#)
To: [Patty Solano](#)
Cc: [Matt McCord](#); [Summer Jones](#)
Subject: 2024-2025 St. Johns Rate Model
Date: Wednesday, May 15, 2024 2:13:38 PM
Attachments: [image001.png](#)
[2024-2025 St. Johns Rate Model Approved.xls](#)
Importance: High

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Patty and Matt,

I have reviewed the corrections and adjustments made to the attached 2024-25 Rate Model Calculation Spreadsheet for some of the most common procedural and utilization errors. Items previously noted have been addressed and it is approved for further review at the local level as appropriate. My review and opinion does not confirm the validity or accuracy of any financial or operational data elements that have been entered, nor does it address the reasonableness of the unsubsidized cost of services.

By copy of this email, I am advising your planning agency on our completion of this effort and the readiness to advance the spreadsheet to the LCB for approval and inclusion in the TDSP update.

When the time comes, I will produce your T/E grant contract with the passenger trip rates from this spreadsheet presuming no further changes by the LCB.

	Ambul	Wheel Chair	Stretcher	Group
Projected Passenger Trips (excluding totally contracted services addressed in Section II) =	44,180	22,327	21,434	419
Rate per Passenger Trip =	\$21.04	\$36.06	\$75.13	\$0.00
				\$0.00
				per passenger
				per group



Daniel Zeruto
 Transportation Disadvantaged Specialist
 Project Manager – Area 2
 Tel: (850) 410-5704
 Email: Dan.zeruto@dot.state.fl.us
 Website: <https://ctd.fdot.gov/>

FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED
 605 Suwannee Street, Mail Station 49
 Tallahassee, Florida 32399
 Tel: (850) 410-5700 Fax (850) 410-5752
 TD Helpline: 1-800-983-2435

From: Patty Solano <psolano@stjohnscoa.com>
Sent: Friday, May 10, 2024 1:33 PM
To: Zeruto, Dan <Dan.Zeruto@dot.state.fl.us>
Cc: Matt McCord <mmccord@stjohnscoa.com>
Subject: Rate Model

EXTERNAL SENDER: Use caution with links and attachments.

Good Afternoon Dan,

Please see attached final Rate Model for St. Johns COA. We are currently using the per trip rate and would like to continue doing so for the next contract. Please let us know if anything else is needed. Have a great weekend!

Patty Solano
 Finance Director
 St. Johns County Council on Aging, Inc.
 180 Marine Street
 St. Augustine, FL 32084
 Office – (904) 209-3653
 Cell – (904) 826-5050

Preliminary Information Worksheet

Version 1.4

CTC Name: St. Johns County Council on Aging, Inc.
County (Service Area): St. Johns
Contact Person: Rebecca Gianni
Phone # (904) 209-3700

Check Applicable Characteristic:

ORGANIZATIONAL TYPE:

- Governmental
- Private Non-Profit
- Private For Profit

NETWORK TYPE:

- Fully Brokered
- Partially Brokered
- Sole Source

Once completed, proceed to the Worksheet entitled "Comprehensive Budget"

Comprehensive Budget Worksheet

Version 1.4

CTC: St. Johns County Council on Aging, Inc.
County: St. Johns

1. Complete applicable GREEN cells in columns 2, 3, 4, and 7

	Prior Year's ACTUALS from July 1st of 2022 to June 30th of 2023	Current Year's APPROVED Budget, as amended from July 1st of 2023 to June 30th of 2024	Upcoming Year's PROPOSED Budget from July 1st of 2024 to June 30th of 2025	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price. Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7

REVENUES (CTC/Operators ONLY / Do NOT include coordination contractors!)

Local Non-Govt

Farebox	\$ 35,036	\$ 32,492	\$ 32,817	-7.3%	1.0%	
Medicaid Co-Pay Received						
Donations/ Contributions						
In-Kind, Contributed Services						
Other	\$ 67,887	\$ 77,708	\$ 78,485	14.5%	1.0%	
Bus Pass Program Revenue						

Local Government

District School Board						
Compl. ADA Services						
County Cash	\$ 88,036	\$ 121,978	\$ 132,715	38.6%	8.8%	
County In-Kind, Contributed Services						
City Cash						
City In-kind, Contributed Services						
Other Cash						
Other In-Kind, Contributed Services						
Bus Pass Program Revenue						

CTD

Non-Spons. Trip Program	\$ 696,480	\$ 663,362	\$ 713,689	-4.8%	7.6%	
Non-Spons. Capital Equipment						
Rural Capital Equipment						
Other TD (specify in explanation)						
Bus Pass Program Revenue						

USDOT & FDOT

49 USC 5307	\$ 261,003	\$ 368,037	\$ 371,717	41.0%	1.0%	
49 USC 5310						
49 USC 5311 (Operating)	\$ 390,609	\$ 313,288	\$ 316,421	-19.8%	1.0%	
49 USC 5311 (Capital)						
Block Grant	\$ 228,439	\$ 219,821	\$ 222,019	-3.8%	1.0%	
Service Development						
Commuter Assistance						
Other DOT (specify in explanation)						
Bus Pass Program Revenue						

AHCA

Medicaid						
Other AHCA (specify in explanation)						
Bus Pass Program Revenue						

DCF

Alcohol, Drug & Mental Health						
Family Safety & Preservation						
Comm. Care Dis./Aging & Adult Serv.						
Other DCF (specify in explanation)						
Bus Pass Program Revenue						

DOH

Children Medical Services						
County Public Health						
Other DOH (specify in explanation)						
Bus Pass Program Revenue						

DOE (state)

Carl Perkins						
Div of Blind Services						
Vocational Rehabilitation						
Day Care Programs						
Other DOE (specify in explanation)						
Bus Pass Program Revenue						

AWI

WAGES/Workforce Board						
Other AWI (specify in explanation)						
Bus Pass Program Revenue						

DOEA

Older Americans Act						
Community Care for Elderly						
Other DOEA (specify in explanation)						
Bus Pass Program Revenue						

DCA

Community Services						
Other DCA (specify in explanation)						
Bus Pass Admin. Revenue						

Comprehensive Budget Worksheet

Version 1.4

CTC: St. Johns County Council on Aging, Inc.
County: St. Johns

1. Complete applicable GREEN cells in columns 2, 3, 4, and 7

	Prior Year's ACTUALS from July 1st of 2022 to June 30th of 2023	Current Year's APPROVED Budget, as amended from July 1st of 2023 to June 30th of 2024	Upcoming Year's PROPOSED Budget from July 1st of 2024 to June 30th of 2025	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price. Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7

APD

Office of Disability Determination						
Developmental Services						
Other APD (specify in explanation)						
Bus Pass Program Revenue						

D.J.J

(specify in explanation)						
Bus Pass Program Revenue						

Other Fed or State

xxx						
xxx						
xxx						
Bus Pass Program Revenue						

Other Revenues

Interest Earnings						
xxxx						
xxxx						
Bus Pass Program Revenue						

Balancing Revenue to Prevent Deficit

Actual or Planned Use of Cash Reserve		\$ 40,082				
---------------------------------------	--	-----------	--	--	--	--

Balancing Revenue is Short By =		None	None			
Total Revenues =	\$1,767,490	\$1,836,768	\$1,867,863	3.9%	1.7%	

EXPENDITURES (CTC/Operators ONLY / Do NOT include Coordination Contractors!)

Operating Expenditures

Labor	\$ 865,518	\$ 837,999	\$ 858,132	-3.2%	2.4%	
Fringe Benefits	\$ 106,753	\$ 115,035	\$ 117,159	7.8%	1.8%	
Services	\$ 104,687	\$ 159,198	\$ 160,790	52.1%	1.0%	
Materials and Supplies	\$ 222,102	\$ 317,784	\$ 320,962	43.1%	1.0%	
Utilities	\$ 27,957	\$ 28,925	\$ 29,214	3.5%	1.0%	
Casualty and Liability	\$ 262,167	\$ 246,856	\$ 249,325	-5.8%	1.0%	
Taxes						
Purchased Transportation:						
Purchased Bus Pass Expenses						
School Bus Utilization Expenses						
Contracted Transportation Services						
Other						
Miscellaneous						
Operating Debt Service - Principal & Interest						
Leases and Rentals						
Contrib. to Capital Equip. Replacement Fund						
In-Kind, Contributed Services	\$ -	\$ -	\$ -			
Allocated Indirect	\$ 149,769	\$ 130,971	\$ 132,281	-12.6%	1.0%	

Capital Expenditures

Equip. Purchases with Grant Funds						
Equip. Purchases with Local Revenue						
Equip. Purchases with Rate Generated Rev.						
Capital Debt Service - Principal & Interest						

ACTUAL YEAR GAIN	\$28,517					
Total Expenditures =	\$1,738,973	\$1,836,768	\$1,867,863	5.6%	1.7%	

See NOTES Below.

Once completed, proceed to the Worksheet entitled "Budgeted Rate Base"

ACTUAL year GAIN (program revenue) MUST be reinvested as a trip or system subsidy. Adjustments must be Identified and explained in a following year, or applied as a Rate Base Adjustment to proposed year's rates on the next sheet.

Comprehensive Budget Worksheet

Version 1.4

CTC: St. Johns County Council on Aging, Inc.
 County: St. Johns

1. Complete applicable **GREEN** cells in columns 2, 3, 4, and 7

1	2	3	4	5	6	7
	Prior Year's ACTUALS from July 1st of 2022 to June 30th of 2023	Current Year's APPROVED Budget, as amended from July 1st of 2023 to June 30th of 2024	Upcoming Year's PROPOSED Budget from July 1st of 2024 to June 30th of 2025	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price. Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000

Budgeted Rate Base Worksheet

Version 1.4

CTC: St. Johns County Council on Aging, Inc.

County: St. Johns

1. Complete applicable **GREEN** cells in column 3; **YELLOW** and **BLUE** cells are automatically completed in column 3
2. Complete applicable **GOLD** cells in column and 5

	Upcoming Year's BUDGETED Revenues			
	from July 1st of 2024 to June 30th of 2025		Budgeted Rate Subsidy Revenue EXCLUDED from the Rate Base	
1	2	3	4	5

REVENUES (CTC/Operators ONLY)

Local Non-Govt

Farebox	\$ 32,817
Medicaid Co-Pay Received	\$ -
Donations/ Contributions	\$ -
In-Kind, Contributed Services	\$ -
Other	\$ 78,485
Bus Pass Program Revenue	\$ -

Local Government

District School Board	\$ -
Compl. ADA Services	\$ -
County Cash	\$ 132,715
County In-Kind, Contributed Services	\$ -
City Cash	\$ -
City In-Kind, Contributed Services	\$ -
Other Cash	\$ -
Other In-Kind, Contributed Services	\$ -
Bus Pass Program Revenue	\$ -

CTD

Non-Spons. Trip Program	\$ 713,689
Non-Spons. Capital Equipment	\$ -
Rural Capital Equipment	\$ -
Other TD	\$ -
Bus Pass Program Revenue	\$ -

USDOT & FDOT

49 USC 5307	\$ 371,717
49 USC 5310	\$ -
49 USC 5311 (Operating)	\$ 316,421
49 USC 5311(Capital)	\$ -
Block Grant	\$ 222,019
Service Development	\$ -
Commuter Assistance	\$ -
Other DOT	\$ -
Bus Pass Program Revenue	\$ -

AHCA

Medicaid	\$ -
Other AHCA	\$ -
Bus Pass Program Revenue	\$ -

DCF

Alcohol, Drug & Mental Health	\$ -
Family Safety & Preservation	\$ -
Comm. Care Dis./Aging & Adult Serv.	\$ -
Other DCF	\$ -
Bus Pass Program Revenue	\$ -

DOH

Children Medical Services	\$ -
County Public Health	\$ -
Other DOH	\$ -
Bus Pass Program Revenue	\$ -

DOE (state)

Carl Perkins	\$ -
Div of Blind Services	\$ -
Vocational Rehabilitation	\$ -
Day Care Programs	\$ -
Other DOE	\$ -
Bus Pass Program Revenue	\$ -

AWI

WAGES/Workforce Board	\$ -
AWI	\$ -
Bus Pass Program Revenue	\$ -

DOEA

Older Americans Act	\$ -
Community Care for Elderly	\$ -
Other DOEA	\$ -
Bus Pass Program Revenue	\$ -

DCA

Community Services	\$ -
Other DCA	\$ -
Bus Pass Program Revenue	\$ -

What amount of the Budgeted Revenue in col. 2 will be generated at the rate per unit determined by this spreadsheet, OR used as local match for these type revenues?			What amount of the Subsidy Revenue in col. 4 will come from funds to purchase equipment, OR will be used as match for the purchase of equipment?
3	4	5	6

YELLOW cells
are **NEVER** Generated by Applying Authorized Rates

BLUE cells
Should be funds generated by rates in this spreadsheet

GREEN cells
MAY BE Revenue Generated by Applying Authorized Rate per Mile/Trip Charges

Fill in that portion of budgeted revenue in Column 2 that will be **GENERATED** through the application of authorized per mile, per trip, or combination per trip plus per mile rates. Also, include the amount of funds that are Earmarked as local match for Transportation Services and **NOT** Capital Equipment purchases.

If the Farebox Revenues are used as a source of Local Match Dollars, then identify the appropriate amount of Farebox Revenue that represents the portion of Local Match required on any state or federal grants. This does not mean that Farebox is the only source for Local Match.

Please review all Grant Applications and Agreements containing State and/or Federal funds for the proper Match Requirement levels and allowed sources.

GOLD cells

Fill in that portion of Budgeted Rate Subsidy Revenue in Column 4 that will come from Funds Earmarked by the Funding Source for Purchasing Capital Equipment. Also include the portion of Local Funds earmarked as Match related to the Purchase of Capital Equipment if a match amount is required by the Funding Source.

local match req.

\$ 79,299
\$ -
\$ -

\$ -

Budgeted Rate Base Worksheet

Version 1.4

CTC: St. Johns County Council on Aging, Inc.

County: St Johns

1. Complete applicable **GREEN** cells in column 3; **YELLOW** and **BLUE** cells are automatically completed in column 3
2. Complete applicable **GOLD** cells in column and 5

	Upcoming Year's BUDGETED Revenues
	from July 1st of 2024 to June 30th of 2025
1	2

What amount of the Budgeted Revenue in col. 2 will be generated at the rate per unit determined by this spreadsheet, OR used as local match for these type revenues?	Budgeted Rate Subsidy Revenue EXCLUDED from the Rate Base	What amount of the Subsidy Revenue in col. 4 will come from funds to purchase equipment, OR will be used as match for the purchase of equipment?
3	4	5

APD	
Office of Disability Determination	\$ -
Developmental Services	\$ -
Other APD	\$ -
Bus Pass Program Revenue	\$ -
DJJ	
DJJ	\$ -
Bus Pass Program Revenue	\$ -
Other Fed or State	
xxx	\$ -
xxx	\$ -
xxx	\$ -
Bus Pass Program Revenue	\$ -
Other Revenues	
Interest Earnings	\$ -
xxxx	\$ -
xxxx	\$ -
Bus Pass Program Revenue	\$ -
Balancing Revenue to Prevent Deficit	
Actual or Planned Use of Cash Reserve	\$ -
Total Revenues =	\$ 1,867,863

\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ -	\$ -	
\$ 1,274,127	\$ 593,736	\$ -

EXPENDITURES (CTC/Operators ONLY)		\$ 593,736
Operating Expenditures		Amount of Budgeted Operating Rate Subsidy Revenue
Labor	\$ 858,132	
Fringe Benefits	\$ 117,159	
Services	\$ 160,790	
Materials and Supplies	\$ 320,962	
Utilities	\$ 29,214	
Casualty and Liability	\$ 249,325	
Taxes	\$ -	
Purchased Transportation:		
Purchased Bus Pass Expenses	\$ -	
School Bus Utilization Expenses	\$ -	
Contracted Transportation Services	\$ -	
Other	\$ -	
Miscellaneous	\$ -	
Operating Debt Service - Principal & Interest	\$ -	
Leases and Rentals	\$ -	
Contrib. to Capital Equip. Replacement Fund	\$ -	
In-Kind, Contributed Services	\$ -	
Allocated Indirect	\$ 132,281	
Capital Expenditures		
Equip. Purchases with Grant Funds	\$ -	
Equip. Purchases with Local Revenue	\$ -	
Equip. Purchases with Rate Generated Rev.	\$ -	
Capital Debt Service - Principal & Interest	\$ -	
	\$ -	
Total Expenditures =	\$ 1,867,863	
<i>minus EXCLUDED Subsidy Revenue =</i>	<i>\$ 593,736</i>	
Budgeted Total Expenditures INCLUDED in		
Rate Base =	\$ 1,274,127	
Rate Base Adjustment¹ =	<input type="text"/>	
Adjusted Expenditures Included in Rate		
Base =	\$ 1,274,127	

¹ Rate Base Adjustment Cell

If necessary and justified, this cell is where you could optionally adjust proposed service rates up or down to adjust for program revenue (or unapproved profit), or losses from the Actual period shown at the bottom of the Comprehensive Budget Sheet. This is not the only acceptable location or method of reconciling for excess gains or losses. If allowed by the respective funding sources, excess gains may also be adjusted by providing system subsidy revenue or by the purchase of additional trips in a period following the Actual period. If such an adjustment has been made, provide notation in the respective explanation area of the Comprehensive Budget tab.

¹ The Difference between Expenses and Revenues for Fiscal Year: 2022 - 2023

Once Completed, Proceed to the Worksheet entitled "Program-wide Rates"

Worksheet for Program-wide Rates

CTC: St. Johns County C Version 1.4
 County: St. Johns

1. Complete Total Projected Passenger Miles and ONE-WAY Passenger Trips (GREEN cells) below

- Do **NOT** include trips or miles related to Coordination Contractors!
- Do **NOT** include School Board trips or miles UNLESS.....
- INCLUDE** all ONE-WAY passenger trips and passenger miles related to services you purchased from your transportation operators!
- Do **NOT** include trips or miles for services provided to the general public/private pay UNLESS..
- Do **NOT** include escort activity as passenger trips or passenger miles unless charged the full rate for service!
- Do **NOT** include fixed route bus program trips or passenger miles!

PROGRAM-WIDE RATES	
Total Projected Passenger Miles =	364,281
Rate Per Passenger Mile = \$	3.50
Total Projected Passenger Trips =	44,180
Rate Per Passenger Trip = \$	28.84

Fiscal Year

2024 - 2025

Avg. Passenger Trip Length =	8.2 Miles
-------------------------------------	------------------

Rates If No Revenue Funds Were Identified As Subsidy Funds	
Rate Per Passenger Mile = \$	5.13
Rate Per Passenger Trip = \$	42.28

Once Completed, Proceed to the Worksheet entitled "Multiple Service Rates"

Vehicle Miles

The miles that a vehicle is scheduled to or actually travels from the time it pulls out from its garage to go into revenue service to the time it pulls in from revenue service.

Vehicle Revenue Miles (VRM)

The miles that vehicles are scheduled to or actually travel while in revenue service. Vehicle revenue miles exclude:

- Deadhead
- Operator training, and
- Vehicle maintenance testing, as well as
- School bus and charter services.

Passenger Miles (PM)

The cumulative sum of the distances ridden by each passenger.

Worksheet for Multiple Service Rates

CTC: St. Johns County
 County: St. Johns

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

SECTION I: Services Provided

1. Will the CTC be providing any of these Services to transportation disadvantaged passengers in the upcoming budget year?.....

Ambulatory	Wheelchair	Stretcher	Group
<input checked="" type="radio"/> Yes	<input checked="" type="radio"/> Yes	<input checked="" type="radio"/> Yes	<input type="radio"/> Yes
<input type="radio"/> No	<input type="radio"/> No	<input type="radio"/> No	<input checked="" type="radio"/> No
Go to Section II for Ambulatory Service	Go to Section II for Wheelchair Service	Go to Section II for Stretcher Service	STOP! Do NOT Complete Sections II - V for Group Service

SECTION II: Contracted Services

1. Will the CTC be contracting out any of these Services TOTALLY in the upcoming budget year?....

Ambulatory	Wheelchair	Stretcher	Group
<input type="radio"/> Yes	<input type="radio"/> Yes	<input type="radio"/> Yes	<input type="radio"/> Yes
<input checked="" type="radio"/> No	<input checked="" type="radio"/> No	<input checked="" type="radio"/> No	<input checked="" type="radio"/> No
Skip # 2, 3 & 4 and Go to Section III for Ambulatory Service	Skip # 2, 3 & 4 and Go to Section III for Wheelchair Service	Skip # 2, 3 & 4 and Go to Section III for Stretcher Service	Do Not Complete Section II for Group Service

2. If you answered YES to #1 above, do you want to arrive at the billing rate by simply dividing the proposed contract amount by the projected Passenger Miles / passenger trips?.....

<input type="radio"/> Yes	<input type="radio"/> Yes	<input type="radio"/> Yes	<input type="radio"/> Yes
<input checked="" type="radio"/> No	<input checked="" type="radio"/> No	<input checked="" type="radio"/> No	<input checked="" type="radio"/> No

3. If you answered YES to #1 & #2 above, how much is the proposed contract amount for the service?
 How many of the total projected Passenger Miles relate to the contracted service?
 How many of the total projected passenger trips relate to the contracted service?

Ambulatory	Wheelchair	Stretcher	Group
Leave Blank	Leave Blank	Leave Blank	Do NOT Complete Section II for Group Service

Effective Rate for Contracted Services:

per Passenger Mile =

per Passenger Trip =

Ambulatory	Wheelchair	Stretcher	Group
Go to Section III for Ambulatory Service	Go to Section III for Wheelchair Service	Go to Section III for Stretcher Service	Do NOT Complete Section II for Group Service

4. If you answered # 3 & want a Combined Rate per Trip PLUS a per Mile add-on for 1 or more services, INPUT the Desired per Trip Rate (but must be less than per trip rate in #3 above = Rate per Passenger Mile for Balance =

Combination Trip and Mile Rate			
Leave Blank and Go to Section III for Ambulatory Service	Leave Blank and Go to Section III for Wheelchair Service	Leave Blank and Go to Section III for Stretcher Service	Do NOT Complete Section II for Group Service

Worksheet for Multiple Service Rates

CTC: **St. Johns County** Version 1.4
 County: **St. Johns**

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

SECTION III: Escort Service

1. Do you want to charge all escorts a fee?.....
 Yes
 No
Skip #2 - 4 and Section IV and Go to Section V
2. If you answered Yes to #1, do you want to charge the fee per passenger trip OR
 per passenger mile?.....
 Pass. Trip **Leave Blank**
 Pass. Mile
3. If you answered Yes to # 1 and completed # 2, for how many of the projected
 Passenger Trips / Passenger Miles will a passenger be accompanied by an escort? Leave Blank
4. How much will you charge each escort?..... Leave Blank

SECTION IV: Group Service Loading

1. If the message "You Must Complete This Section" appears to the right, what is the projected total number of Group Service Passenger Miles? (otherwise leave blank).....
 Do NOT Complete Section IV
- And what is the projected total number of Group Vehicle Revenue Miles? **Loading Rate** 0.00 to 1.00

SECTION V: Rate Calculations for Multiple Services:

1. Input Projected Passenger Miles and Passenger Trips for each Service in the GREEN cells and the Rates for each Service will be calculated automatically
 * Miles and Trips you input must sum to the total for all Services entered on the "Program-wide Rates" Worksheet, MINUS miles and trips for contracted services IF the rates were calculated in the Section II above
 * Be sure to leave the service BLANK if you answered NO in Section I or YES to question #2 in Section II

		RATES FOR FY: 2024 - 2025			
		Ambul	Wheel Chair	Stretcher	Group
Projected Passenger Miles (excluding totally contracted services addressed in Section II) =	364,281	182,140	177,966	4,175	0 Leave Blank
Rate per Passenger Mile =		\$2.54	\$4.35	\$9.06	\$0.00 Leave Blank
					per passenger per group
Projected Passenger Trips (excluding totally contracted services addressed in Section II) =	44,180	22,327	21,434	419	Leave Blank
Rate per Passenger Trip =		\$21.04	\$36.06	\$75.13	\$0.00 Leave Blank
					per passenger per group
2 If you answered # 1 above and want a COMBINED Rate per Trip PLUS a per Mile add-on for 1 or more services,...					
Combination Trip and Mile Rate					
		Ambul	Wheel Chair	Stretcher	Group
...INPUT the Desired Rate per Trip (but must be less than per trip rate above) =		<input type="text"/>	<input type="text"/>	<input type="text"/>	Leave Blank \$0.00
Rate per Passenger Mile for Balance =		\$2.54	\$4.35	\$9.06	\$0.00 Leave Blank
					per passenger per group

		Rates If No Revenue Funds Were Identified As Subsidy Funds			
		Ambul	Wheel Chair	Stretcher	Group
Rate per Passenger Mile =		\$3.72	\$6.38	\$13.29	\$0.00 Leave Blank
					per passenger per group
Rate per Passenger Trip =		\$30.84	\$52.87	\$110.14	\$0.00 Leave Blank
					per passenger per group

Worksheet for Multiple Service Rates

CTC: St. Johns County Version 1.4
County: St. Johns

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

Program These Rates Into Your Medicaid Encounter Data

COST/Revenue Allocation and SERVICE RATES SUMMARY

BASED ON THE COMMISSION’S RATE CALCULATION MODEL

COMMUNITY TRANSPORTATION COORDINATOR: St. Johns COA

EFFECTIVE DATE: September 2024

TYPE OF SERVICE TO BE PROVIDED	UNIT	COST / UNIT \$
CTD Rates		
Ambulatory	Passenger Trip	\$21.04
Wheelchair	Passenger Trip	\$36.06
Stretcher	Passenger Trip	\$75.13
Sunshine Bus Passes	Monthly Bus Pass	\$30.00
	Discount Monthly Bus Pass	\$15.00
Sunshine Bus Rates-General Public		
One-way Trip	Trip boarding	\$2.00
Monthly Pass	Per Pass	\$30.00
Daily Pass	Per Pass	\$4.00
Deviations available to public within ¼ mile of route	Each deviation	\$4.00*
½ price discount for Seniors (60+), children 6 and under, students, disabled, Medicare / Medicaid card	50% of each fare listed above	*There is no discounted deviation fare.
COA Service/Private Pay Rates		
Ambulatory	Loading Fee	\$2.75
	Passenger Mile	\$2.63
Wheelchair	Loading Fee	\$5.50
	Passenger Mile	\$2.63
Stretcher	Loading Fee	\$60.00
	Passenger Mile	\$2.63

Previous Rates:

Ambulatory:	\$22.28
Wheelchair:	\$38.19
Stretcher:	\$79.56

LCB- Quarterly Report 2nd Quarter: April 1, 2024 - June 30, 2024

Overveiw - Paratransit		Overview - Sunshine Bus			
Total Unduplicated Pass	917	Total Riders	25324		
Total Revenue Miles	69062.09	Total Revenue Miles	125795		
Total Vehicle Miles	113030	Total vehicle Miles	178739		
Total Road Calls/Accidents	0	Total Road calls/Accidents	0		
Total Service Days	78	Total Serice Days	77		
Trips by Mobility		Fares			
Ambulatory	5855	Full \$ Fare	4,283.85		
Wheelchair	5360	1/2 \$ Fare	2,344		
Stretcher	8	Total	6,627.85		
Total	11223				
Trips by Purpose		Passes			
Medical	5033	Day Pass \$	4204		
Employment	489	Month Pass \$	17663		
Ed./Training/Daycare	490	Total	21,867		
Nutritional	4806				
Life-Sustaining/Other	405				
Trips by Passenger Type		Regular Pass Revenue			
Elderly		Full Pass	6,300		
Low Income	3	Half Pass	3,435		
Disabled	7170	Total	9,735		
Low Income & Disabled	3397	Tokens	1924		
Other	611				
Children		CTD Pass Revenue			
Low Income	0	Full Pass	0		
Disabled	0	Half Pass	1260		
Low Income & Disabled	0	Total	1,260		
Other	0				
Other					
Low Income	0				
Disabled					
Low Income & Disabled					
Other	0				
Summary by Funding Source(s)	Trips	Rev. Miles	Summary by Routes Riders	Riders	Rev. Miles
Contract Income	834	1475.8	Teal (5310)	2949	22416
County (COG)	0	0	Circulator	1262	25439
Non-Sponsored (TD)	6023	41165.2	(5311) Conn-Ex#1	2438	20712
Coastal Comm. Center (NUT)	2617	12778.8	(5311) Conn-Ex#2	2038	2038
Private Pay (PP)	311	1392.19	(5311) Blue	3222	3222
The Players Center (PVM)	196	1148.1	Green	2973	2973
Rural - 5311 (RUR)	525	6752.4	Orange	4161	13259
Troutcreek Center (TCM)	717	4349.6	Red	4712	9926
			Purple	1569	25810
TOTAL	11223	69062.09	TOTAL	25324	125795