



**PUTNAM COUNTY
TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD (LCB) QUARTERLY MEETING**

MEETING AGENDA

Putnam County Planning & Development Conference Room
2509 Crill Avenue, Suite 200, Palatka, Florida, 32177
Zoom Meeting ID: 824 8831 7897
Call in # +1 786-635-1003 or +1 470-250-9358

Monday, November 20, 2023, at 10:30 a.m.

*Denotes Required Action Item

1. Welcome, Call to Order, Roll Call/Quorum Review – Chair Adamczyk
2. Additions, Deletions, and Changes to the Agenda – Chair Adamczyk
3. Approval of September 18, 2023, Meeting Minutes – Chair Adamczyk*
4. LCB Membership
 - a. New member Darlene Laibl-Crowe – Citizen Advocate/User
 - b. Current Membership Vacancies
5. Northeast Florida Regional Council Update – Ms. Jones
6. Grievance Procedure Review*
7. Community Transportation Coordinator (CTC) System Update – Mr. Thompson
 - a. CTC Quarterly Update
 - b. Annual Operation Report*
 - c. Grants Update* (Approval if required)
 - d. LCB Request for Approval
 - 1.) 2023-2024 Rate Model*
8. Old Business
9. New Business
10. Public Comment – LIMITED TO 3 MINUTES PER SPEAKER
11. Member and Department Reports
12. Adjournment – Chair Adamczyk

Next LCB Meeting: February 12, 2024, at 10:30 a.m.
Putnam County Commission Meeting Room,
2509 Crill Avenue, Suite 200, Palatka, Florida, 32177



**Transportation
Disadvantaged**

**Putnam County Transportation Disadvantaged
Local Coordinating Board Quarterly Meeting**

Monday, September 18, 2023

Northeast Florida Regional Council
Elizabeth Payne, AICP
Chief Executive Officer

St. Johns County Commission
Hon. Paul Adamczyk, Chair

Florida Transportation
Disadvantaged Commission
Dr. Phillip Stevens, Chair

MINUTES

*Denotes Required Action Item

1. Welcome, Call to Order, Roll Call/Quorum Review

A quarterly meeting of the Putnam County Transportation Disadvantaged (TD) Local Coordinating Board (LCB) was held in person and via Zoom virtual meeting on Monday, September 18, 2023. LCB Chair Paul Adamczyk called the meeting to order at 10:30 a.m. with the following members present:

Putnam County Board of County Commissioners
Putnam County Veterans Services
Agency for Healthcare Administration
Citizen Advocate Non-User
Agency for Persons with Disabilities
SMA Healthcare
Department of Children and Families
Putnam County School District

Paul Adamczyk (In-Person)
Allen Buquo (In-Person)
Pamela Hagley (Virtual)
Christopher Glymph (In-Person)
Sheryl Stanford (Virtual)
Nancy Russo (Virtual)
Christina Gillis (Virtual)
Sharon Spell (In-Person)

Members Not Present

Florida Department of Transportation
Florida Department of Education Vocational Rehabilitation
Northeast Florida Community Action Agency
Elderly
Persons with Disabilities
Elder Options
CareerSource

Chris Nalsen
Rochelle Price
Cyperianna Murray
Fran Rossano
Brenda Lang
Marie McCloud
Marc Albert

Community Transportation Coordinator Staff Present

Boyd Thompson, Wanda Nye (In-Person)

Planning Agency Staff Present

Noel Comeaux, Eric Anderson (In-Person)

Guests

None

After a roll call took place, a quorum was confirmed.

2. Additions, Deletions, and Changes to the Agenda

There were no changes to the agenda.

3. Approval of May 15, 2023, Meeting and Public Hearing Minutes*

Mr. Glymph motioned for approval of the meeting minutes. Mr. Boquo seconded the motion. The May 15, 2023, meeting minutes were approved unanimously.

4. LCB Membership

a) Current Membership Vacancies

- Citizens Advocate/User
- Children at Risk
- Private for Profit Transportation – the county doesn't have any providers, so it was recognized this position would go unfilled moving forward.

5. Northeast Florida Regional Council Update

a) FL CTD AOR – Data Study (June 3, 2023) – Staff provided an overview of the CTD Annual Operating Report, focusing on three objectives: improving accuracy, analysis, and data reporting. There was a general discussion on the use of data and how there could be a potential for exposing rider-specific data through a general information request.

- There was a general discussion about AOR reporting and complexities in data reporting. There was hope for simplification for reporting moving forward. Trip costs are generally hard to compare because miles traveled are not collected. It makes Putnam look less efficient, but they travel much greater distances to serve the TD population. Federal reporting doesn't align with state-level data either.
 - i. Notional data was provided, saying the average TD trip length is roughly 7 miles, and Putnam's average trip length is 18-23 miles, nearly 3 times greater.

b) TD meetings: Addition of Virtual Options – The NEFRC has started implementing a virtual option for LCB members and the public to attend the quarterly LCB meetings. Virtual meeting links are provided on the agenda packet.

c) NEFRC is seeking a new TD Coordinator – Matamron Bacon has left his position as the TD Coordinator to take a position with Miami-Dade College in South Florida. As a result, the NEFRC has posted an advertisement to fill the open position. Interviews for potential candidates will occur soon.

6. Community Transportation Coordinator System Update

CTC Quarterly Update – Putnam has experienced a 43% increase in the use of the flex route system and a 35% increase in total system use year-over-year. It was suspected this is largely due to free fare programs. Other strategies have also been helpful, such as collecting rider information and determining if they may be eligible for TD services.

- a) Continuation of Flex Routes – there is a \$200,000 shortfall in the FY 23-24 budget to sustain the in-county flex route system. FDOT Region 2 does not have additional dollars to assist at this time. This is a problem for many of the rural CTCs. There are efforts to maintain the Putnam flex route service through October before internal discussions are had about the next steps. This would impact roughly 2,000 riders per month.
- b) Hurricane Idalia Impacts – Ride Solutions was on call to support Hurricane Idalia's transportation needs. They ended up transporting one person to the evacuation shelters.
- c) Grants Update* (Approval if Required) – None at this time.

7. Old Business

- a) HOPE Grant (Helping Obtain Prosperity for Everyone) – the grant aims to develop ways for Putnam County residents to get to better-paying jobs in the northeast Florida region daily. Several partnerships exist, ready to implement an “Ideafest” to find solutions. The event will occur in the next quarter in Putnam County, with more information to come once it is scheduled.

8. New Business

None at this time

9. Public Comment

There was no public comment.

10. Member and Department Reports

- a) Pamala Hagley (AHCA) - Medicaid recipients will receive notifications soon on open enrollment. Open enrollment will last 60 days.

11. Adjournment

Chair Adamczyk adjourned the meeting at 11:02 a.m. The next meeting will take place November 20, 2023, at 10:30 a.m. in the Putnam County Board of County Commissioners Boardroom.

ATTENDANCE RECORD
 PUTNAM COUNTY
 LOCAL COORDINATING BOARD

Position	Name/Alt.	11/21/22	2/13/23	5/15/23	9/18/23
1. Chairperson	Commissioner Paul Adamczyk	P	a	P	P
2. Dept. of Transportation	Janell Damato / Christina Nelsen / Lauren Adams	P	a	P	a
3. Dept. Of Children and Families	Christina Gillis / Todd Banks	P	P	P	P
4. Public Education	Sharon Spell	a	P	P	P
5. Vocational Rehab. (Dept. Ed.)	Samantha Hembree / Rochelle Price	a	a	P	a
6. Veteran Services	Allen Buquo / Jeremy Woodward	P	P	P	P
7. Community Action(Econ. Disadv)	Christall Azcarate / Cyperiannia Murray	a	a	a	a
8. Elderly	Fran Rossano / Betty Fisher	a	a	P	a
9. Disabled	Brenda Lang	a	a	a	a
10. Citizen Advocate/User	Vacant	-	-	-	-
11. Citizen Advocate/Non-User	Christopher Glymph	P	P	a	P
12. Children at Risk	Vacant	a	-	-	-
13. Dept. Of Elder Affairs	Marie McCloud	a	a	a	a
14. Private for Profit Transportation	Vacant	-	-	-	-
15. Agency for Health Care Adm.	Pamela Hagley / Reeda Harris	P	P	P	P
16. Agency for Persons w/Disabilities	Sheryl Stanford / Diana Burgos-Garcia	a	P	a	P
17. Regional Workforce Dev. Brd.	Maria Cunningham / Marc Albert	P	P	a	a
18. Local Medical Community	Nancy Russo	P	P	a	P

VACANT
 Citizen Advocate - User
 Children at Risk
 Private for Profit Transportation

PLEASE SIGN IN!



COMMISSION FOR THE TRANSPORTATION DISADVANTAGED

Date: September 18, 2023
Time: 10:30 a.m.

Putnam County Government Complex, 2509 Crill Avenue, Palatka, FL 32177

Name	Address	Phone	E-Mail
Chris Glymph	110 Nancy Pl	352 672 2325	cbg4mph@yahoo.com
Boyd Hays	220 N. 11th St. FL	386 325-9115	boj@the.icsolutions.com
Wanda Hyc	"	"	wanda@"
Aller Bardo	2509 Crill	0328	Aller.Bardo@putnam-fl.gov
Paul Anderson	33	2115	paul-anderson@putnam-fl.gov
Sharon A Spell	1400 SR 19, Palatka	(386) 329-0553	spell@comcast.net

Salutation	First Name	Last Name	Organization	Representing		Grievance Committee	Evaluation Committee	Finance Committee	Comments	VC Expire
PUTNAM COUNTY										
Hon.	Paul	Adamczyk	Putnam Co Board of County Commissioners	Elected Official	Voting Member			Feb-23	Chair	
Ms.	Janell	Damato	FDOT, District 2	FDOT	Voting Member					
<i>Ms.</i>	<i>Chris</i>	<i>Nalsen</i>	<i>FDOT, District 2</i>	<i>FDOT</i>	<i>Alternate</i>					
<i>Ms.</i>	<i>Lauren</i>	<i>Adams</i>	<i>FDOT, District 2</i>	<i>FDOT</i>	<i>Alternate</i>					
Ms.	Christina	Gillis	Department of Children and Families	DCF	Voting Member					
<i>Mr.</i>	<i>Todd</i>	<i>Banks</i>	<i>Department of Children and Families</i>	<i>DCF</i>	<i>Alternate</i>					
Ms.	Sharon	Spell	Putnam County School District	Public Education	Voting Member		Feb-24			
Ms.	Rochelle	Price	Vocational Rehabilitation	Dept. of Education	Voting Member					
Mr.	Allen	Buquo	Putnam County Veterans Services	Veterans	Voting Member					
<i>Mr.</i>	<i>Jeremy</i>	<i>Woodward</i>	<i>Putnam County Veterans Services</i>	<i>Veterans</i>	<i>Alternate</i>					
Ms.	Cyperianna	Murray	Northeast Florida Community Action Agency, Inc	Community Action (Econ. Disadvantaged)	Voting Member					
Ms.	Fran	Rossano		Elderly	Voting Member			Feb-23		
Ms.	<i>Betty</i>	<i>Fisher</i>		<i>Elderly</i>	<i>Alternate</i>				<i>Proposed</i>	
Ms.	Brenda	Lang		Persons w/Disabilities	Voting Member					
Ms.	Darlene	Laibl-Crowe		Citizen Advocate/User	Voting Member					
Mr.	Christopher	Glymph	Hanley Center Foundation	Citizen Advocate/Non-User	Voting Member				Vice Chair	Feb-24
VACANT				Children at Risk	VACANT					
Ms.	Marie	McCloud	Elder Options	Elder Affairs	Voting Member	Feb-24	Feb-24			
VACANT				Private for Profit Transportation	VACANT					
Ms.	Pamela	Hagley	Agency for Health Care Administration	Agency for Health Care Admin.	Voting Member					
<i>Ms.</i>	<i>Reeda</i>	<i>Harris</i>	<i>Agency for Health Care Administration</i>	<i>Agency for Health Care Admin.</i>	<i>Alternate</i>					
Ms.	Sheryl	Stanford	Agency for Persons with Disabilities	Agency for Persons with Disabilities	Voting Member					
<i>Ms.</i>	<i>Diana</i>	<i>Burgos-Garcia</i>	<i>Agency for Persons with Disabilities</i>	<i>Agency for Persons with Disabilities</i>	<i>Alternate</i>					
Mr.	Marc	Albert	CareerSource NEFL Career Center	Workforce Development	Voting Member		Feb-24			
Ms.	Nancy	Russo	SMA Healthcare	Medical Community	Voting Member	Feb-24				
Mr.	Boyd	Thompson	Ride Solution, Inc.	Local Mass/Public Transit	Non-Voting Member				CTC Director	
Ms.	Wanda	Nye	Ride Solution, Inc.	Local Mass/Public Transit	Non-Voting Member				Director of Operations	
Ms.	Karin	Flositz	Community Partnership for Children	Send November mtg invite to her	Interested Party					
Ms.	Laura	Berardi	Putnam Co Board of County Commissioners	Executive Assistant to County Commissioners	Interested Party				reserves BOCC room	

Local Complaint and Grievance Procedure/Process

Definition of a Complaint

A complaint is defined as:

“An issue brought to the attention of the Community Transportation Coordinator (CTC) either verbally or in writing by a system user/advocate, sponsoring agency, or community service provider/subcontractor which addresses an issue or several issues concerning transportation services of the CTC or operators used by the CTC.”

Filing a Complaint

The Community Transportation Coordinator will provide all system user/advocates, sponsoring agencies, and/or community service providers using Transportation Disadvantaged services a description of and process to be used to make a complaint to the CTC. The complaint will be filed within 30 working days of the incident. If a system user/advocate, sponsoring agency, or community service provider/subcontractor has a complaint, the CTC will address each complaint, making whatever investigation is required to determine the facts in the issue presented and take appropriate action to address each complaint. Complaints that cannot be resolved by the CTC directly or through mediation with operators and/or sponsoring agencies can be brought before the County Transportation Disadvantaged Coordinating Board Grievance Committee.

Recording of Complaints

The CTC will keep a MEMO OF RECORD file of all complaints received. A copy of the Memo of Record file will be made available to the Local Coordinating Board on an as needed basis.

Appeal to the Grievance Committee

The CTC shall advise and provide directions to all persons, system user/advocates, sponsoring agencies, and/or community service providers from which a complaint has been received by the CTC of the right to file a formal written grievance. If after the CTC attempts to resolve the complaint, the complainant is not satisfied with the action taken by the CTC the individual should proceed to the next step.

Responsibility of the Local Coordinating Board to Grievances

The Local Coordinating Board shall appoint a Grievance Committee to serve as a mediator to process and investigate complaints from agencies, users, potential users of the system and the CTC in the designated service area, and make recommendations to the Local Coordinating Board for improvement of service. The Local Coordinating Board shall establish procedures to provide regular opportunities for issues to be brought before such committee and to address them in a timely manner. Members appointed to the committee shall be voting members of the Local Coordinating Board. (Rule 41-2.012, F.A.C.)

Definition of a Grievance

A grievance shall be defined as:

“A circumstance or condition thought to be unjust and grounds for bitterness of resentment due to lack of clear resolution by the CTC through the notice of complaint procedure or due to the seriousness of the grievance.”

Grievance Procedures

The following Grievance Procedures are established for grievances to be brought before the Grievance Committee. When a passenger, system user/advocate, sponsoring agency, and/or community service provider/subcontractor has a concern, complaint, or problem relative to transportation services, proper grievance procedures which are described below should be followed in sequence.

Filing a Grievance

If a passenger, system user/advocate, sponsoring agency, and/or community service provider/subcontractor has a complaint as defined in Section 1, the party should first discuss the matter with the staff involved for immediate resolution, if possible. If no resolution or satisfaction is reached, the individual should proceed to the grievance level.

If a system user/advocate, sponsoring agency, and/or community service provider/subcontractor has a grievance with the service; the individual will present the grievance to the CTC within 10 working days from the response of the CTC to the original complaint. All grievances must be in writing and shall include the following:

- 1) The name and address of the grievant;
- 2) Transit route, date and approximate time of incident(s);
- 3) A statement of the grounds for the grievance and supporting documentation;
- 4) An explanation of the relief desired by the grievant.

Facts concerning the grievance should be stated in clear and concise language. If assistance is needed in preparing a written grievance, assistance will be provided by the CTC staff and/or the designated official planning agency. Within 15 working days following the date of receipt of the formal grievance, the CTC staff will respond, in writing, to the system user/advocate, or other party concerning the registered grievance. The CTC's response shall explain the factors that entered into the decision and shall identify the action, if any, that will be taken.

The CTC will keep a GRIEVANT RECORD file of all grievances received. A copy of the Record file will be made available to the Local Coordinating Board on an as needed basis.

Appeal to the Grievance Committee

The decision of the CTC may be appealed to the Grievance Committee of the Local Coordinating Board within 15 working days of the receipt of the CTC's final decision. Within 30 working days of receipt of the appeal the Grievance Committee will meet and make recommendations to the Local Coordinating Board.

The grievant will be notified in writing of the date, time and place of the committee meeting at which the appeal will be heard. This written notice will be mailed at least 10 working days prior to the meeting. The notice shall clearly state the purpose of the discussion and a statement of issues involved.

A written copy of the recommendation will be forwarded to the Board and all parties involved within 15 working days of the date of the recommendation. The written recommendation will include the following information:

1. A statement that a meeting was held in which the involved parties, their representatives, and witness were given an opportunity to present their position;

2. A statement that clearly defines the issues discussed;
3. An opinion and reasons for the recommendations based on the information provided;
4. A finding that the issue affects safety, provision of service, or efficiency; and
5. A recommendation by the Grievance Committee based on their investigation and findings.

Grievance Committee Hearing Procedures

The Grievance Committee agenda shall be conducted in accordance with the following procedures:

1. Call to order - Planning Staff;
2. Election of Grievance Committee Chairman - Committee members;
3. Presentation of grievance by planning staff;
4. Presentation of grievance by complainant;
5. Response of party(s) concerned;
6. Discussion of grievance, shall take place in accordance with Robert's Rule of Order amongst the Grievance Committee, the complainant and other interested parties. Discussion shall focus solely on the grievance;
7. Following discussion of the grievance, the Grievance Committee shall provide its recommendation to all interested parties in response to the grievance; and
8. Close hearing.

Recommendation to the Local Coordinating Board

Within 30 working days of the receipt of the recommendation, the Local Coordinating Board will meet and consider the recommendation. A written copy of the recommendation will be forwarded to the Board and all parties involved within 10 working days of the date of the recommendation.

The grievant will be notified in writing of the date, time and place of the Board meeting at which the recommendation will be presented. This written notice will be mailed at least ten working days prior to the meeting.



CTC Organization

County: Putnam

CTC Status: Complete

Fiscal Year: 7/1/2022 - 6/30/2023

CTD Status: Complete

Date Initiated: 9/12/2023

CTC Organization Name: Ride Solution, Inc.

Address: 220 N 11 St.

City: Palatka

State: FL

Zip Code: 32177

Organization Type: Private Non Profit

Network Type: Sole Source

Operating Environment: Rural

Transportation Operators: No

Number of Transportation Operators: 0

Coordination Contractors: No

Number of Coordination Contractors: 0

Provide Out of County Trips: Yes

Local Coordinating Board (LCB) Chairperson: Paul Adamczyk

CTC Contact: Boyd Thompson

CTC Contact Title: Executive Director

CTC Contact Email: boyd@theridesolution.org

Phone: (386) 325-9999

CTC Certification

I, Boyd Thompson, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____

LCB Certification

I, Paul Adamczyk, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): _____



CTC Trips

County: Putnam
 Fiscal Year: 07/01/2022 - 06/30/2023

CTC Status: Complete
 CTD Status: Complete

CTC Organization: Ride Solution, Inc.

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Service Type - One Way						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	2,484	N/A	2,484	1,242	N/A	1,242
Deviated Fixed Route Service	47,251	N/A	47,251	33,475	N/A	33,475
Complementary ADA Service	0	N/A	0	0	N/A	0
Paratransit						
Ambulatory	11,049	0	11,049	7,789	0	7,789
Non-Ambulatory	4,684	0	4,684	2,572	0	2,572
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	2,446	N/A	2,446	5,320	N/A	5,320
Total - Service Type	67,914	0	67,914	50,398	0	50,398
Contracted Transportation Operator						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	0	N/A	0	0	N/A	0
Total - Contracted Transportation Operator Trips	0	0	0	0	0	0
Revenue Source - One Way						
Agency for Health Care Administration (AHCA)	528	0	528	161	0	161
Agency for Persons with Disabilities (APD)	13,232	0	13,232	10,395	0	10,395
Comm for the Transportation Disadvantaged (CTD)	28,511	N/A	28,511	19,553	N/A	19,553
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	0	0	0	0	0	0
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	25,640	0	25,640	20,285	0	20,285
Local Government	1	0	1	1	0	1
Local Non-Government	1	0	1	2	0	2
Other Federal & State Programs	1	0	1	1	0	1
Total - Revenue Source	67,914	0	67,914	50,398	0	50,398



CTC Trips (cont'd)

County: Putnam
Fiscal Year: 07/01/2022 - 06/30/2023

CTC Status: Complete
CTD Status: Complete

CTC Organization: Ride Solution, Inc.

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Passenger Type - One Way						
Older Adults	0	0	0	0	0	0
Children At Risk	0	0	0	0	0	0
Persons With Disabilities	9,573	0	9,573	10,395	0	10,395
Low Income	58,341	0	58,341	40,003	0	40,003
Other	0	0	0	0	0	0
Total - Passenger Type	67,914	0	67,914	50,398	0	50,398
Trip Purpose - One Way						
Medical	15,672	0	15,672	10,005	0	10,005
Employment	9,559	0	9,559	12,306	0	12,306
Education/Training/Daycare	10,057	0	10,057	10,395	0	10,395
Nutritional	6,257	0	6,257	10,265	0	10,265
Life-Sustaining/Other	26,369	0	26,369	7,427	0	7,427
Total - Trip Purpose	67,914	0	67,914	50,398	0	50,398
Unduplicated Passenger Head Count (UDPHC)						
UDPHC	2,042	0	2,042	728	0	728
Total - UDPHC	2,042	0	2,042	728	0	728
Unmet & No Shows						
Unmet Trip Requests	0	N/A	0	2	N/A	2
No Shows	0	N/A	0	0	N/A	0
Customer Feedback						
Complaints	0	N/A	0	1	N/A	1
Commendations	3	N/A	3	1	N/A	1



CTC Vehicles & Drivers

County: Putnam
 Fiscal Year: 07/01/2022 - 06/30/2023

CTC Status: Complete
 CTD Status: Complete

CTC Organization: Ride Solution, Inc.

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Vehicle Miles						
Deviated Fixed Route Miles	489,532	N/A	489,532	414,144	N/A	414,144
Complementary ADA Service Miles	0	N/A	0	0	N/A	0
Paratransit Miles	123,071	0	123,071	116,739	0	116,739
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
Total - Vehicle Miles	612,603	0	612,603	530,883	0	530,883
Roadcalls & Accidents						
Roadcalls	5	0	5	5	0	5
Chargeable Accidents	0	0	0	0	0	0
Vehicle Inventory						
Total Number of Vehicles	26	0	26	25	0	25
Number of Wheelchair Accessible Vehicles	24	0	24	0	0	0
Drivers						
Number of Full Time & Part Time Drivers	21	0	21	17	0	17
Number of Volunteer Drivers	3	0	3	3	0	3



CTC Revenue Sources

County: Putnam
Fiscal Year: 07/01/2022 - 06/30/2023

CTC Status: Complete
CTD Status: Complete

CTC Organization: Ride Solution, Inc.

Revenue Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Revenue Sources						
Agency for Health Care Administration (AHCA)	\$ 19,738	\$ 0	\$ 19,738	\$ 2,381	\$ 0	\$ 2,381
Agency for Persons with Disabilities (APD)	\$ 149,686	\$ 0	\$ 149,686	\$ 109,705	\$ 0	\$ 109,705
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)						
Non-Sponsored Trip Program	\$ 425,999	N/A	\$ 425,999	\$ 404,078	N/A	\$ 404,078
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Department of Transportation (DOT)						
49 USC 5307	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5310	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5311	\$ 1,318,645	\$ 0	\$ 1,318,645	\$ 0	\$ 0	\$ 0
49 USC 5311 (f)	\$ 489,466	\$ 0	\$ 489,466	\$ 576,316	\$ 0	\$ 576,316
Block Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 63,381	\$ 0	\$ 63,381	\$ 117,981	\$ 0	\$ 117,981
Other DOT	\$ 0	\$ 0	\$ 0	\$ 1,248,692	\$ 0	\$ 1,248,692
Local Government						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 30,000	\$ 0	\$ 30,000	\$ 30,000	\$ 0	\$ 30,000
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 15,600	\$ 0	\$ 15,600	\$ 14,400	\$ 0	\$ 14,400
Other Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Non-Government						
Farebox	\$ 17,609	\$ 0	\$ 17,609	\$ 43,645	\$ 0	\$ 43,645
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 1,339	\$ 0	\$ 1,339	\$ 14,916	\$ 0	\$ 14,916
Other Federal & State Programs						
Other Federal Programs	\$ 24,698	\$ 0	\$ 24,698	\$ 229,245	\$ 0	\$ 229,245
Other State Programs	\$ 10,881	\$ 0	\$ 10,881	\$ 20,968	\$ 0	\$ 20,968
Total - Revenue Sources	\$ 2,567,042	\$ 0	\$ 2,567,042	\$ 2,812,327	\$ 0	\$ 2,812,327



CTC Expense Sources

County: Putnam
 Fiscal Year: 07/01/2022 - 06/30/2023

CTC Status: Complete
 CTD Status: Complete

CTC Organization: Ride Solution, Inc.

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Labor	\$ 1,137,282	\$ 0	\$ 1,137,282	\$ 970,286	\$ 0	\$ 970,286
Fringe Benefits	\$ 281,275	\$ 0	\$ 281,275	\$ 215,489	\$ 0	\$ 215,489
Services	\$ 215,662	\$ 0	\$ 215,662	\$ 186,251	\$ 0	\$ 186,251
Materials & Supplies Consumed	\$ 372,984	\$ 0	\$ 372,984	\$ 298,952	\$ 0	\$ 298,952
Utilities	\$ 57,052	\$ 0	\$ 57,052	\$ 52,219	\$ 0	\$ 52,219
Casualty & Liability	\$ 423,426	\$ 0	\$ 423,426	\$ 450,326	\$ 0	\$ 450,326
Taxes	\$ 1,677	\$ 0	\$ 1,677	\$ 2,094	\$ 0	\$ 2,094
Miscellaneous	\$ 57,551	\$ 0	\$ 57,551	\$ 8,668	\$ 0	\$ 8,668
Interest	\$ 0	\$ 0	\$ 0	\$ 49,362	\$ 0	\$ 49,362
Leases & Rentals	\$ 29,443	\$ 0	\$ 29,443	\$ 27,439	\$ 0	\$ 27,439
Capital Purchases	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Purchased Transportation Services						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Total - Expense Sources	\$ 2,576,352	\$ 0	\$ 2,576,352	\$ 2,261,086	\$ 0	\$ 2,261,086

County: Putnam
 CTC: Ride Solution, Inc.
 Contact: Boyd Thompson
 220 N 11 St.
 Palatka, FL 32177
 386-325-9999

Email: boyd@theridesolution.org

Demographics	Number
Total County Population	0
Unduplicated Head Count	2,042



Trips By Type of Service	2021	2022	2023	Vehicle Data	2021	2022	2023
Fixed Route (FR)	1,860	1,242	2,484	Vehicle Miles	481,800	530,883	612,603
Deviated FR	40,166	33,475	47,251	Roadcalls	6	5	5
Complementary ADA	0	0	0	Accidents	0	0	0
Paratransit	7,446	10,361	15,733	Vehicles	26	25	26
TNC	0	0	0	Drivers	22	20	24
Taxi	0	0	0				
School Board (School Bus)	0	0	0				
Volunteers	866	5,320	2,446				
TOTAL TRIPS	50,338	50,398	67,914				

Passenger Trips By Trip Purpose	2021	2022	2023
Medical	9,880	10,005	15,672
Employment	18,031	12,306	9,559
Ed/Train/DayCare	17,861	10,395	10,057
Nutritional	2	10,265	6,257
Life-Sustaining/Other	4,564	7,427	26,369
TOTAL TRIPS	50,338	50,398	67,914

Financial and General Data	2021	2022	2023
Expenses	\$2,176,179	\$2,261,086	\$2,576,352
Revenues	\$2,480,658	\$2,812,327	\$2,567,042
Commendations	5	1	3
Complaints	3	1	0
Passenger No-Shows	0	0	0
Unmet Trip Requests	1	2	0

Passenger Trips By Revenue Source	2021	2022	2023
CTD	14,708	19,553	28,511
AHCA	0	161	528
APD	17,861	10,395	13,232
DOEA	0	0	0
DOE	0	0	0
Other	17,769	20,289	25,643
TOTAL TRIPS	50,338	50,398	67,914

Performance Measures	2021	2022	2023
Accidents per 100,000 Miles	0	0	0
Miles between Roadcalls	80,300	106,177	122,521
Avg. Trips per Passenger	98.32	69.23	33.26
Cost per Trip	\$43.23	\$44.86	\$37.94
Cost per Paratransit Trip	\$44.89	\$46.00	\$39.38
Cost per Total Mile	\$4.52	\$4.26	\$4.21
Cost per Paratransit Mile	\$4.52	\$4.26	\$4.21

Trips by Provider Type	2021	2022	2023
CTC	50,338	50,398	67,914
Transportation Operator	0	0	0
Coordination Contractor	0	0	0
TOTAL TRIPS	50,338	50,398	67,914

From: [Zeruto, Dan](#)
To: ["/\(boyd@theridesolution.org\)"/](mailto:(boyd@theridesolution.org))
Cc: [Wanda; Matamron Bacon](#)
Subject: 2023-2024 Putnam Approved Rate Model
Attachments: [image001.png](#)
[2023-2024 Putnam Rate Model Approved.xls](#)
Importance: High

Good Afternoon Boyd,

I have reviewed the corrections and adjustments made to the attached 2023-24 Rate Model Calculation Spreadsheet for some of the most common procedural and utilization errors. Items previously noted have been addressed and it is approved for further review at the local level as appropriate. My review and opinion does not confirm the validity or accuracy of any financial or operational data elements that have been entered, nor does it address the reasonableness of the unsubsidized cost of services.

By copy of this email, I am advising your planning agency on our completion of this effort and the readiness to advance the spreadsheet to the LCB for approval and inclusion in the TDSP update.

When the time comes, I will produce your T/E grant contract with the passenger mile rates from this spreadsheet presuming no further changes by the LCB.



Thank you,

Daniel Zeruto

Area 3 Project Manager
Florida Commission for Transportation Disadvantaged
605 Suwannee St.,MS 49
Tallahassee, FL 32399-0450
Phone 850-410-5704
Fax 850-410-5752
Email: dan.zeruto@dot.state.fl.us



Join us on Facebook or on the web.

Preliminary Information Worksheet

Version 1.4

CTC Name:	Ride Solution
County (Service Area):	Putnam
Contact Person:	Boyd Thompson
Phone #	386.937.4902

Check Applicable Characteristic:

ORGANIZATIONAL TYPE:

- Governmental
- Private Non-Profit
- Private For Profit

NETWORK TYPE:

- Fully Brokered
- Partially Brokered
- Sole Source

Once completed, proceed to the Worksheet entitled "Comprehensive Budget"

Comprehensive Budget Worksheet

Version 1.4

CTC: **Ride Solution**
County: **Putnam**

1. Complete applicable **GREEN** cells in columns 2, 3, 4, and 7

	Prior Year's ACTUALS from July 1st of 2021 to June 30th of 2022	Current Year's APPROVED Budget, as amended from July 1st of 2022 to June 30th of 2023	Upcoming Year's PROPOSED Budget from July 1st of 2023 to June 30th of 2024	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price. Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7

REVENUES (CTC/Operators ONLY / Do NOT include coordination contractors!)

Local Non-Govt

Farebox		\$ 17,332	\$ -		-100.0%	Farebox was eliminated in May of 2022 in order to grow ridership, which had peaked in 2019 at 140K trips but was down to 50K trips by 2021. Due to the free ride program, we anticipate ridership will be 70-80K in 2023.
Medicaid Co-Pay Received						
Donations/ Contributions						
In-Kind, Contributed Services						
Other			\$ 17,762			
Bus Pass Program Revenue						

Local Government

District School Board						\$17,762 in Ride Solution reserves.
Compl. ADA Services						
County Cash		\$ 30,000	\$ 30,000		0.0%	
County In-Kind, Contributed Services						
City Cash						
City In-kind, Contributed Services						
Other Cash						
Other In-Kind, Contributed Services						
Bus Pass Program Revenue						

CTD

Non-Spons. Trip Program	\$ 476,410	\$ 425,999	\$ 429,862		-10.6%	0.9%	Reduction in allocation presumably due to reduction in trip count due to COVID and the loss of Medicaid and Medwaiver trips starting in 2019.
Non-Spons. Capital Equipment							
Rural Capital Equipment							
Other TD (specify in explanation)							
Bus Pass Program Revenue							

USDOT & FDOT

49 USC 5307						
49 USC 5310						
49 USC 5311 (Operating)						
49 USC 5311(Capital)						
Block Grant						
Service Development						
Commuter Assistance						
Other DOT (specify in explanation)						
Bus Pass Program Revenue						

AHCA

Medicaid						
Other AHCA (specify in explanation)						
Bus Pass Program Revenue						

DCF

Alcohol, Drug & Mental Health						
Family Safety & Preservation						
Comm. Care Dis./Aging & Adult Serv.						
Other DCF (specify in explanation)						
Bus Pass Program Revenue						

DOH

Children Medical Services						
County Public Health						
Other DOH (specify in explanation)						
Bus Pass Program Revenue						

DOE (state)

Carl Perkins						
Div of Blind Services						
Vocational Rehabilitation						
Day Care Programs						
Other DOE (specify in explanation)						
Bus Pass Program Revenue						

AWI

WAGES/Workforce Board						
Other AWI (specify in explanation)						
Bus Pass Program Revenue						

DOEA

Older Americans Act						
Community Care for Elderly						
Other DOEA (specify in explanation)						
Bus Pass Program Revenue						

DCA

Community Services						
Other DCA (specify in explanation)						
Bus Pass Admin. Revenue						

Comprehensive Budget Worksheet

Version 1.4

CTC: Ride Solution
County: Putnam

1. Complete applicable GREEN cells in columns 2, 3, 4, and 7

	Prior Year's ACTUALS from July 1st of 2021 to June 30th of 2022	Current Year's APPROVED Budget, as amended from July 1st of 2022 to June 30th of 2023	Upcoming Year's PROPOSED Budget from July 1st of 2023 to June 30th of 2024	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price. Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7

APD

Office of Disability Determination						Continued instability in ARC demand due to their attempts to provide their own transport with their own vehicles. ARC demand has decreased by 75% since 2019.
Developmental Services	\$ 100,413	\$ -	\$ -	-100.0%		
Other APD (specify in explanation)						
Bus Pass Program Revenue						

D.J.J

(specify in explanation)						
Bus Pass Program Revenue						

Other Fed or State

xxx						
xxx						
xxx						
Bus Pass Program Revenue						

Other Revenues

Interest Earnings						
xxxx						
xxxx						
Bus Pass Program Revenue						

Balancing Revenue to Prevent Deficit

Actual or Planned Use of Cash Reserve						
---------------------------------------	--	--	--	--	--	--

Balancing Revenue is Short By =		None	None		
Total Revenues =	\$576,823	\$473,331	\$477,624	-17.9%	0.9%

EXPENDITURES (CTC/Operators ONLY / Do NOT include Coordination Contractors!)

Operating Expenditures

Labor	\$ 266,001	\$ 193,342	\$ 195,096	-27.3%	0.9%	
Fringe Benefits	\$ 78,288	\$ 82,510	\$ 83,258	5.4%	0.9%	
Services	\$ 41,548	\$ 47,432	\$ 47,862	14.2%	0.9%	
Materials and Supplies	\$ 107,108	\$ 70,414	\$ 71,053	-34.3%	0.9%	
Utilities	\$ 7,480	\$ 11,264	\$ 11,366	50.6%	0.9%	
Casualty and Liability	\$ 50,802	\$ 57,101	\$ 57,619	12.4%	0.9%	
Taxes	\$ 467	\$ 570	\$ 575	22.1%	0.9%	
Purchased Transportation:						
Purchased Bus Pass Expenses						
School Bus Utilization Expenses						
Contracted Transportation Services						
Other						
Miscellaneous	\$ 6,139			-100.0%		
Operating Debt Service - Principal & Interest		\$ 4,855	\$ 4,899		0.9%	
Leases and Rentals	\$ 18,990	\$ 5,843	\$ 5,896	-69.2%	0.9%	
Contrib. to Capital Equip. Replacement Fund						
In-Kind, Contributed Services	\$ -	\$ -	\$ -			
Allocated Indirect						

Capital Expenditures

Equip. Purchases with Grant Funds					
Equip. Purchases with Local Revenue					
Equip. Purchases with Rate Generated Rev.					
Capital Debt Service - Principal & Interest					
Total Expenditures =	\$576,823	\$473,331	\$477,624	-17.9%	0.9%

Once completed, proceed to the Worksheet entitled "Budgeted Rate Base"

Comprehensive Budget Worksheet

Version 1.4

CTC: Ride Solution
County: Putnam

1. Complete applicable **GREEN** cells in columns 2, 3, 4, and 7

	Prior Year's ACTUALS from July 1st of 2021 to June 30th of 2022	Current Year's APPROVED Budget, as amended from July 1st of 2022 to June 30th of 2023	Upcoming Year's PROPOSED Budget from July 1st of 2023 to June 30th of 2024	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price. Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7

Worksheet for Program-wide Rates

CTC: Ride Solution
County: Putnam

Version 1.4

1. Complete Total Projected Passenger Miles and ONE-WAY Passenger Trips (GREEN cells) below

Do **NOT** include trips or miles related to Coordination Contractors!

Do **NOT** include School Board trips or miles UNLESS.....

INCLUDE all ONE-WAY passenger trips and passenger miles related to services you purchased from your transportation operators!

Do **NOT** include trips or miles for services provided to the general public/private pay UNLESS..

Do **NOT** include escort activity as passenger trips or passenger miles unless charged the full rate for service!

Do **NOT** include fixed route bus program trips or passenger miles!

PROGRAM-WIDE RATES	
Total Projected Passenger Miles =	124,058
Rate Per Passenger Mile = \$	3.85
Total Projected Passenger Trips =	17,832
Rate Per Passenger Trip = \$	26.78

Fiscal Year

2023 - 2024

Avg. Passenger Trip Length =	7.0 Miles
-------------------------------------	------------------

Rates If No Revenue Funds Were Identified As Subsidy Funds	
Rate Per Passenger Mile = \$	3.85
Rate Per Passenger Trip = \$	26.78

Once Completed, Proceed to the Worksheet entitled "Multiple Service Rates"

Vehicle Miles

The miles that a vehicle is scheduled to or actually travels from the time it pulls out from its garage to go into revenue service to the time it pulls in from revenue service.

Vehicle Revenue Miles (VRM)

The miles that vehicles are scheduled to or actually travel while in revenue service. Vehicle revenue miles exclude:

- Deadhead
- Operator training, and
- Vehicle maintenance testing, as well as
- School bus and charter services.

Passenger Miles (PM)

The cumulative sum of the distances ridden by each passenger.

Worksheet for Multiple Service Rates

CTC: **Ride Solution** Version 1.4
 County: **Putnam**

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

SECTION I: Services Provided

1. Will the CTC be providing any of these Services to transportation disadvantaged passengers in the upcoming budget year?.....

Ambulatory	Wheelchair	Stretcher	Group
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Go to Section II for Ambulatory Service	Go to Section II for Wheelchair Service	Go to Section II for Stretcher Service	STOP! Do NOT Complete Sections II - V for Group Service

SECTION II: Contracted Services

1. Will the CTC be contracting out any of these Services TOTALLY in the upcoming budget year?....

Ambulatory	Wheelchair	Stretcher	Group
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Answer # 2 for Ambulatory Service	Answer # 2 for Wheelchair Service	Skip # 2, 3 & 4 and Go to Section III for Stretcher Service	Do Not Complete Section II for Group Service

2. If you answered YES to #1 above, do you want to arrive at the billing rate by simply dividing the proposed contract amount by the projected Passenger Miles / passenger trips?.....

<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
--	--	--	--

3. If you answered YES to #1 & #2 above, how much is the proposed contract amount for the service?
 How many of the total projected Passenger Miles relate to the contracted service?
 How many of the total projected passenger trips relate to the contracted service?

Ambulatory	Wheelchair	Stretcher	Group
Leave Blank	Leave Blank	Leave Blank	Do NOT Complete Section II for Group Service

Effective Rate for Contracted Services:
 per Passenger Mile =
 per Passenger Trip =

Ambulatory	Wheelchair	Stretcher	Group
Go to Section III for Ambulatory Service	Go to Section III for Wheelchair Service	Go to Section III for Stretcher Service	Do NOT Complete Section II for Group Service

4. If you answered # 3 & want a Combined Rate per Trip PLUS a per Mile add-on for 1 or more services, INPUT the Desired per Trip Rate (but must be less than per trip rate in #3 above =
 Rate per Passenger Mile for Balance =

Combination Trip and Mile Rate			
Leave Blank and Go to Section III for Ambulatory Service	Leave Blank and Go to Section III for Wheelchair Service	Leave Blank and Go to Section III for Stretcher Service	Do NOT Complete Section II for Group Service

Worksheet for Multiple Service Rates

CTC: Ride Solution
County: Putnam Version 1.4

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

SECTION III: Escort Service

1. Do you want to charge all escorts a fee?.....
 Yes
 No
Skip #2 - 4 and Section IV and Go to Section V
2. If you answered Yes to #1, do you want to charge the fee per passenger trip OR
per passenger mile?.....
 Pass. Trip **Leave Blank**
 Pass. Mile
3. If you answered Yes to # 1 and completed # 2, for how many of the projected
Passenger Trips / Passenger Miles will a passenger be accompanied by an escort? Leave Blank
4. How much will you charge each escort?..... Leave Blank

SECTION IV: Group Service Loading

1. If the message "You Must Complete This Section" appears to the right, what is the projected total
number of Group Service Passenger Miles? (otherwise leave blank)..... Do NOT Complete Section IV
..... And what is the projected total number of Group Vehicle Revenue Miles? **Loading Rate**
0.00 to 1.00

SECTION V: Rate Calculations for Multiple Services:

1. Input Projected Passenger Miles and Passenger Trips for each Service in the GREEN cells and the Rates for each Service will be calculated automatically
* Miles and Trips you input must sum to the total for all Services entered on the "Program-wide Rates" Worksheet, MINUS miles and trips for contracted services IF the rates were calculated in the Section II above
* Be sure to leave the service BLANK if you answered NO in Section I or YES to question #2 in Section II

		RATES FOR FY: 2023 - 2024			
		Ambul	Wheel Chair	Stretcher	Group
Projected Passenger Miles (excluding totally contracted services addressed in Section II) =	124,058	= 104,914	+ 19,144	+ <input type="text"/>	+ <input type="text"/> Leave Blank
Rate per Passenger Mile =		\$3.47	\$5.94	\$0.00	\$0.00 \$0.00
		<small>per passenger per group</small>			

		Ambul	Wheel Chair	Stretcher	Group
Projected Passenger Trips (excluding totally contracted services addressed in Section II) =	17,832	= 14,945	+ 2,887	+ <input type="text"/>	+ <input type="text"/> Leave Blank
Rate per Passenger Trip =		\$24.01	\$41.16	\$0.00	\$0.00 \$0.00
		<small>per passenger per group</small>			

2. If you answered # 1 above and want a COMBINED Rate per Trip PLUS a per Mile add-on for 1 or more services,...

		Combination Trip and Mile Rate			
		Ambul	Wheel Chair	Stretcher	Group
...INPUT the Desired Rate per Trip (but must be less than per trip rate above) =		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> Leave Blank
Rate per Passenger Mile for Balance =		\$3.47	\$5.94	\$0.00	\$0.00 \$0.00
		<small>per passenger per group</small>			

		Rates if No Revenue Funds Were Identified As Subsidy Funds			
		Ambul	Wheel Chair	Stretcher	Group
Rate per Passenger Mile =		\$3.47	\$5.94	\$0.00	\$0.00 \$0.00
		<small>per passenger per group</small>			
Rate per Passenger Trip =		\$24.01	\$41.16	\$0.00	\$0.00 \$0.00
		<small>per passenger per group</small>			

Worksheet for Multiple Service Rates

CTC: **Ride Solution** Version 1.4
County: **Putnam**

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

Program These Rates Into Your Medicaid Encounter Data