



**PUTNAM COUNTY  
TRANSPORTATION DISADVANTAGED  
LOCAL COORDINATING BOARD (LCB) QUARTERLY MEETING**

**MEETING AGENDA**

Putnam County Planning & Development Conference Room  
2509 Crill Avenue, Suite 200, Palatka, Florida, 32177  
Zoom Conference Call  
Meeting ID: 824 8831 7897  
(Audio Only): Call in # +1 786-635-1003 or +1 470-250-9358

Monday, September 18, 2023, at 10:30 a.m.

\*Denotes Required Action Item

1. Welcome, Call to Order, Roll Call/Quorum Review – Chair Adamczyk\*
2. Additions, Deletions, and Changes to the Agenda – Chair Adamczyk\*
3. Approval of May 15, 2023, Meeting and Public Hearing Minutes – Chair Adamczyk\*
4. LCB Membership
  - a. Current Membership Vacancies
5. Northeast Florida Regional Council Update – Mr. Comeaux
  - a. FL CTD AOR-Data Study (June 30, 2023)
  - b. TD Meetings: addition of virtual options
  - c. NEFRC is seeking a new TD Coordinator.
6. Community Transportation Coordinator (CTC) System Update – Mr. Thompson
  - a. CTC Quarterly Update
    - 1) Continuation of flex routes
  - b. Hurricane Idalia Impacts
  - c. Grants Update\* (Approval if required)
7. Old Business
  - a. HOPE Grant
8. New Business
9. Public Comment – LIMITED TO 3 MINUTES PER SPEAKER
10. Member and Department Reports
11. Adjournment – Chair Adamczyk

Next LCB Meeting: November 20, 2023, at 10:30 a.m.  
Putnam County Commission Meeting Room,  
2509 Crill Avenue, Suite 200, Palatka, Florida, 32177



**Transportation  
Disadvantaged**

**Putnam County Transportation Disadvantaged  
Local Coordinating Board Quarterly Meeting**

**Monday, May 15, 2023**

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Northeast Florida Regional Council  
Elizabeth Payne, AICP  
Chief Executive Officer

St. Johns County Commission  
Hon. Paul Adamczyk, Chair

Florida Transportation  
Disadvantaged Commission  
Dr. Phillip Stevens, Chair

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**MINUTES**

\*Denotes Required Action Item

1. Welcome, Call to Order, Roll Call/Quorum Review

A quarterly meeting of the Putnam County Transportation Disadvantaged (TD) Local Coordinating Board (LCB) was held on Monday, May 15, 2023, in person and via Conference Call. LCB Chair Paul Adamczyk called the meeting to order at 10:32 a.m. with the following members present:

Putnam County Board of County Commissioners  
Florida Department of Transportation  
Department of Children and Families  
Putnam County School District  
Florida Department of Education Vocational Rehabilitation  
Putnam County Veterans Services  
Elderly  
Agency for Healthcare Administration

Paul Adamczyk (In-Person)  
Chris Nalsen (In-Person)  
Christina Gillis (Conference Call)  
Sharon Spell (In-Person)  
Rochelle Price (Conference Call)  
Allen Buquo (In-Person)  
Fran Rossano (In-Person)  
Pamela Hagley (Conference Call)

Members Not Present

Northeast Florida Community Action Agency  
Persons with Disabilities  
Citizen Advocate Non-User  
Elder Options  
Agency for Persons with Disabilities  
SMA Healthcare  
CareerSource

Cyperiannia Murray  
Brenda Lang  
Christopher Glymph  
Marie McCloud  
Sheryl Stanford  
Nancy Russo  
Maria Cunningham

Community Transportation Coordinator Staff Present

Boyd Thompson, Wanda Nye (Both In-Person)

Planning Agency Staff Present

Matamron Bacon (In-Person)

Guests

Doreen Joyner Howard (In-Person)

After a roll call took place, a quorum was confirmed.

## 2. Additions, Deletions, and Changes to the Agenda

There were no changes to the agenda.

## 3. Approval of February 13, 2023, Meeting and Public Hearing Minutes\*

Mr. Buquo motioned for approval of the meeting and public hearing minutes. Ms. Spell seconded the motion. The February 13, 2023, meeting and public hearing minutes were approved unanimously.

## 4. LCB Membership

Chair Adamczyk introduced the new LCB member representing Vocational Rehabilitation, Ms. Rochelle Price, to the group.

## 5. Annual Review of Bylaws\*

There were no proposed changes to the Putnam County LCB Bylaws. Mr. Buquo made a motion to approve the bylaws. Ms. Spell seconded the motion. The bylaws passed unanimously.

## 6. Service Development Solicitation for Fiscal Year (FY) 2024/2025

Mr. Bacon shared notice of the Florida Department of Transportation (FDOT) grant opportunity with present members. Ride Solution has no applications for funding submitted for the grant at this time. Members were invited to bring ideas for applications to future meetings.

## 7. Northeast Florida Regional Council Update (multiple items included require vote\*)

### a) The Ride Solution Rate Model FY 23/24

The Board reviewed the Commission for the Transportation Disadvantaged (CTD) approved charge rates for the Ride Solution in FY 23/24. Rates per passenger trip allowable to be charged to the CTD and purchasing agencies for TD services are \$3.47 (ambulatory rider) and \$5.94 (non-ambulatory) per passenger mile. This represents an increase of \$0.33 and \$0.55 respectively. Ms. Spell motioned for LCB approval of the rates as required by the CTD, and Mr. Buquo seconded the motion. LCB approval of the FY 23/24 rates passed unanimously.

### b) Transportation Disadvantaged Service Plan Annual Review\*

Mr. Bacon presented the following NEFRC staff-recommended amendments to the Putnam Transportation Disadvantaged Service Plan (TDSP):

#### **1. Section 2: Service Analysis, – Page 22**

- Addition of funded 5310 grant projects from FY 21/22.
- Addition of 5310 grant funding project request for FY 23/24.

#### **2. Section 3: Service Plan, Cost/Revenue Allocation, and Service Rates Summary – Page 33**

- Addition of approved revenue allocation

Mr. Buquo made a motion to approve the TDSP with NEFRC staff recommendations. Ms. Spell seconded the motion. After a roll call vote, the TDSP passed unanimously.

- c) Proposed LCB Meeting Schedule 10:30 am on the 3<sup>rd</sup> Monday Quarterly, 2<sup>nd</sup> Monday in February\*  
Ms. Spell motioned to approve the schedule. Mr. Buquo seconded the motion. The meeting schedule passed unanimously.
- d) Proposed LCB Public Hearing  
Mr. Bacon confirmed with present members that next year's public hearing will take place on February 12, 2023, at 10:30 am, immediately followed by the regularly scheduled LCB meeting.
- e) Community Transportation Coordinator Evaluation\*  
Mr. Bacon reviewed the results of this year's Community Transportation Coordinator (CTC) Evaluation. The evaluation committee found Ride Solution in compliance, but offered several comments and suggested corrections:

**1. Compliance with Commission Standards (41-2, F.A.C.)**

- Language in the Transportation Disadvantaged Service Plan (TDSP) states bills are to be paid to subcontractors within 15 days. F.A.C. 41-2.006(4)i requires "All bills shall be paid within 7 working days to subcontractors, after receipt of said payment by the Community Transportation Coordinator."

**Action Recommendation**

Amend TDSP language pertaining to subcontractor billing requirements to accurately reflect state requirements set forth by F.A.C. 41-2.006(4)i.

**2. Compliance with Local Standards (41-2, F.A.C.)**

- The TDSP does not include language addressing service standards for passenger no-shows (cancel at door) per x-number of trips and passenger complaints per x-number of trips.

**Action Recommendation**

Develop and add local standards for passenger no-shows (cancel at door) per x-number of trips and passenger complaints per x-number of trips in collaboration with the local coordinating board to be added to the TDSP.

Ms. Spell made a motion to approve Ride Solution's CTC evaluation with the action recommendations. Mr. Buquo seconded the motion. The evaluation passed unanimously.

**8. Community Transportation Coordinator System Update**

Mr. Thompson delivered the CTC update on behalf of Ride Solution. He thanked LCB member Ms. Cunningham of CareerSource Northeast Florida for providing funding for driver training. Ride Solution has applied for \$4,000,000 in off-cycle 5311 funding: \$2,497,000 in capital requests, and \$1,500,000 in operating funding. Ride Solution will meet with FDOT after the LCB meeting to discuss the continued funding of the non-profit's flex bus routes.

9. Old Business

There was no old business.

10. New Business

a) Transition from Conference Call to Zoom Video Call

Mr. Bacon briefly discussed the enhanced audio and remote participant benefits of transitioning to Zoom. All members agreed to transition the conference call option to Zoom.

11. Public Comment

There was no public comment.

12. Member and Department Reports

There were no member reports.

13. Adjournment

Chair Adamczyk adjourned the meeting at 11:16 a.m. The next meeting will take place September 18, 2023, at 10:30 a.m. in the Putnam County Board of County Commissioners Boardroom.

ATTENDANCE RECORD  
 PUTNAM COUNTY  
 LOCAL COORDINATING BOARD

Position	Name/Alt.	9/19/22	11/21/22	2/13/23	5/15/23
1. Chairperson	Commissioner Paul Adamczyk	<b>P</b>	<b>P</b>	<b>a</b>	<b>P</b>
2. Dept. of Transportation	Janell Damato / Christina Nalsen / Lauren Adams	<b>P</b>	<b>P</b>	<b>a</b>	<b>P</b>
3. Dept. Of Children and Families	Christina Gillis / Todd Banks	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>
4. Public Education	Sharon Spell	<b>a</b>	<b>a</b>	<b>P</b>	<b>P</b>
5. Vocational Rehab. (Dept. Ed.)	Samantha Hembree / Rochelle Price	<b>P</b>	<b>a</b>	<b>a</b>	<b>P</b>
6. Veteran Services	Allen Buquo / Jeremy Woodward	<b>a</b>	<b>P</b>	<b>P</b>	<b>P</b>
7. Community Action(Econ. Disadv)	Christall Azcarate / Cyperiannia Murray	<b>a</b>	<b>a</b>	<b>a</b>	<b>a</b>
8. Elderly	Fran Rossano / Betty Fisher	<b>P</b>	<b>a</b>	<b>a</b>	<b>P</b>
9. Disabled	Brenda Lang	<b>a</b>	<b>a</b>	<b>a</b>	<b>a</b>
10. Citizen Advocate/User	Vacant	-	-	-	-
11. Citizen Advocate/Non-User	Christopher Glymph	<b>P</b>	<b>P</b>	<b>P</b>	<b>a</b>
12. Children at Risk	Vacant	-	<b>a</b>	-	-
13. Dept. Of Elder Affairs	Marie McCloud	<b>a</b>	<b>a</b>	<b>a</b>	<b>a</b>
14. Private for Profit Transportation	Vacant	-	-	-	-
15. Agency for Health Care Adm.	Pamela Hagley / Reeda Harris	<b>P</b>	<b>P</b>	<b>P</b>	<b>P</b>
16. Agency for Persons w/Disabilities	Sheryl Stanford / Diana Burgos-Garcia	<b>P</b>	<b>a</b>	<b>P</b>	<b>a</b>
17. Regional Workforce Dev. Brd.	Maria Cunningham	<b>a</b>	<b>P</b>	<b>P</b>	<b>a</b>
18. Local Medical Community	Nancy Russo	<b>P</b>	<b>P</b>	<b>P</b>	<b>a</b>

VACANT  
 Citizen Advocate - User  
 Children at Risk  
 Private for Profit Transportation

# PLEASE SIGN IN!



COMMISSION FOR THE  
TRANSPORTATION DISADVANTAGED

Date: May 15, 2023  
Time: 10:30 a.m.

Putnam County Government Complex, 2509 Crill Avenue, Palatka, FL 32177

Name	Address	Phone	E-Mail
Mattinson Bacon	100 Festival Park Ave, Jacksonville		mbacon@NEFRC.org
Paul Adams ✓	150 Spence Rd Hawk Fl 226		paul.adams@putnam-fl.gov
RAYMOND BUQUO	2509 CRILL		RAYMOND.BUQUO@PUTNAMFL.GOV
Sharon A Spell	1400 N SR 19, Palatka	(386) 329-0553	sspell@my.putnamschools.org
BOB THOMPSON	220 N. 11th St. PAL.	325-9999	bob@theridesolutions.org
WANDA HYE	"	"	wanda@theridesolutions.org
Doreen Joyntlowans	2198 Edison Ave	904 360-5650	<i>[Signature]</i>
Christina Nansen	2198 Edison Ave	904-360-5667	Christina.Nansen@dolstatefl.us
Fran Rossano			



Salutation	First Name	Last Name	Organization	Representing		Grievance Committee	Evaluation Committee	Finance Committee	Comments
<b>PUTNAM COUNTY</b>									
Hon.	Paul	Adamczyk	Putnam Co Board of County Commissioners	Elected Official	Voting Member			Feb-23	Chair
Ms.	Janell	Damato	FDOT, District 2	FDOT	Voting Member				
<i>Ms.</i>	<i>Chris</i>	<i>Nalsen</i>	<i>FDOT, District 2</i>	<i>FDOT</i>	<i>Alternate</i>				
<i>Ms.</i>	<i>Lauren</i>	<i>Adams</i>	<i>FDOT, District 2</i>	<i>FDOT</i>	<i>Alternate</i>				
Ms.	Christina	Gillis	Department of Children and Families	DCF	Voting Member				
<i>Mr.</i>	<i>Todd</i>	<i>Banks</i>	<i>Department of Children and Families</i>	<i>DCF</i>	<i>Alternate</i>				
Ms.	Sharon	Spell	Putnam County School District	Public Education	Voting Member		Feb-24		
Ms.	Rochelle	Price	Vocational Rehabilitation	Dept. of Education	Voting Member				
Mr.	Allen	Buquo	Putnam County Veterans Services	Veterans	Voting Member				
<i>Mr.</i>	<i>Jeremy</i>	<i>Woodward</i>	<i>Putnam County Veterans Services</i>	<i>Veterans</i>	<i>Alternate</i>				
Ms.	Cyperianina	Murray	Northeast Florida Community Action Agency, Inc	Community Action (Econ. Disadvantaged)	Voting Member				
Ms.	Fran	Rossano		Elderly	Voting Member			Feb-23	
Ms.	<i>Betty</i>	<i>Fisher</i>		<i>Elderly</i>	<i>Alternate</i>				<i>Proposed</i>
Ms.	Brenda	Lang		Persons w/Disabilities	Voting Member				
<b>VACANT</b>				Citizen Advocate/User	<b>VACANT</b>				
Mr.	Christopher	Glymph	Hanley Center Foundation	Citizen Advocate/Non-User	Voting Member				Vice Chair
<b>VACANT</b>				Children at Risk	<b>VACANT</b>				
Ms.	Marie	McCloud	Elder Options	Elder Affairs	Voting Member	<i>Feb-24</i>	Feb-24		
<b>VACANT</b>				Private for Profit Transportation	<b>VACANT</b>				
Ms.	Pamela	Hagley	Agency for Health Care Administration	Agency for Health Care Admin.	Voting Member				
<i>Ms.</i>	<i>Reeda</i>	<i>Harris</i>	<i>Agency for Health Care Administration</i>	<i>Agency for Health Care Admin.</i>	<i>Alternate</i>				
Ms.	Sheryl	Stanford	Agency for Persons with Disabilities	Agency for Persons with Disabilities	Voting Member				
<i>Ms.</i>	<i>Diana</i>	<i>Burgos-Garcia</i>	<i>Agency for Persons with Disabilities</i>	<i>Agency for Persons with Disabilities</i>	<i>Alternate</i>				
Ms.	Maria	Cunningham	CareerSource NEFL Career Center	Workforce Development	Voting Member		Feb-24		
Ms.	Nancy	Russo	SMA Healthcare	Medical Community	Voting Member	Feb-24			
Mr.	<b>Boyd</b>	<b>Thompson</b>	Ride Solution, Inc.	Local Mass/Public Transit	Non-Voting Member				CTC Director
Ms.	<b>Wanda</b>	<b>Nye</b>	Ride Solution, Inc.	Local Mass/Public Transit	Non-Voting Member				Director of Operations
Ms.	Karin	Flositz	Community Partnership for Children		Interested Party				
Ms.	Laura	Berardi	Putnam Co Board of County Commissioners	Executive Assistant to County Commissioners	Interested Party				reserves BOCC room





# CTC Organization

County: Putnam

CTC Status: Submitted

Fiscal Year: 7/1/2022 - 6/30/2023

CTD Status: Under Review

Date Initiated: 9/12/2023

**CTC Organization Name:** Ride Solution, Inc.

**Address:** 220 N 11 St.

**City:** Palatka

**State:** FL

**Zip Code:** 32177

**Organization Type:** Private Non Profit

**Network Type:** Sole Source

**Operating Environment:** Rural

**Transportation Operators:** No

**Number of Transportation Operators:** 0

**Coordination Contractors:** No

**Number of Coordination Contractors:** 0

**Provide Out of County Trips:** Yes

**Local Coordinating Board (LCB) Chairperson:** Paul Adamczyk

**CTC Contact:** Boyd Thompson

**CTC Contact Title:** Executive Director

**CTC Contact Email:** boyd@theridesolution.org

**Phone:** (386) 325-9999

## CTC Certification

I, Boyd Thompson, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): \_\_\_\_\_

## LCB Certification

I, Paul Adamczyk, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): \_\_\_\_\_



# CTC Trips

County: Putnam  
 Fiscal Year: 07/01/2022 - 06/30/2023

CTC Status: Submitted  
 CTD Status: Under Review

CTC Organization: Ride Solution, Inc.

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Service Type - One Way</b>						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	2,484	N/A	2,484	1,242	N/A	1,242
Deviated Fixed Route Service	47,251	N/A	47,251	33,475	N/A	33,475
Complementary ADA Service	0	N/A	0	0	N/A	0
Paratransit						
Ambulatory	11,049	0	11,049	7,789	0	7,789
Non-Ambulatory	4,684	0	4,684	2,572	0	2,572
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	2,446	N/A	2,446	5,320	N/A	5,320
<b>Total - Service Type</b>	<b>67,914</b>	<b>0</b>	<b>67,914</b>	<b>50,398</b>	<b>0</b>	<b>50,398</b>
<b>Contracted Transportation Operator</b>						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	0	N/A	0	0	N/A	0
<b>Total - Contracted Transportation Operator Trips</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenue Source - One Way</b>						
Agency for Health Care Administration (AHCA)	528	0	528	161	0	161
Agency for Persons with Disabilities (APD)	13,232	0	13,232	10,395	0	10,395
Comm for the Transportation Disadvantaged (CTD)	28,511	N/A	28,511	19,553	N/A	19,553
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	0	0	0	0	0	0
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	25,640	0	25,640	20,285	0	20,285
Local Government	1	0	1	1	0	1
Local Non-Government	1	0	1	2	0	2
Other Federal & State Programs	1	0	1	1	0	1
<b>Total - Revenue Source</b>	<b>67,914</b>	<b>0</b>	<b>67,914</b>	<b>50,398</b>	<b>0</b>	<b>50,398</b>



# CTC Trips (cont'd)

County: Putnam  
 Fiscal Year: 07/01/2022 - 06/30/2023

CTC Status: Submitted  
 CTD Status: Under Review

CTC Organization: Ride Solution, Inc.

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Passenger Type - One Way</b>						
Older Adults	0	0	0	0	0	0
Children At Risk	0	0	0	0	0	0
Persons With Disabilities	9,573	0	9,573	10,395	0	10,395
Low Income	0	0	0	40,003	0	40,003
Other	58,341	0	58,341	0	0	0
<b>Total - Passenger Type</b>	<b>67,914</b>	<b>0</b>	<b>67,914</b>	<b>50,398</b>	<b>0</b>	<b>50,398</b>
<b>Trip Purpose - One Way</b>						
Medical	15,672	0	15,672	10,005	0	10,005
Employment	9,559	0	9,559	12,306	0	12,306
Education/Training/Daycare	10,057	0	10,057	10,395	0	10,395
Nutritional	6,257	0	6,257	10,265	0	10,265
Life-Sustaining/Other	26,369	0	26,369	7,427	0	7,427
<b>Total - Trip Purpose</b>	<b>67,914</b>	<b>0</b>	<b>67,914</b>	<b>50,398</b>	<b>0</b>	<b>50,398</b>
<b>Unduplicated Passenger Head Count (UDPHC)</b>						
UDPHC	2,042	0	2,042	728	0	728
<b>Total - UDPHC</b>	<b>2,042</b>	<b>0</b>	<b>2,042</b>	<b>728</b>	<b>0</b>	<b>728</b>
<b>Unmet &amp; No Shows</b>						
Unmet Trip Requests	0	N/A	0	2	N/A	2
No Shows	0	N/A	0	0	N/A	0
<b>Customer Feedback</b>						
Complaints	0	N/A	0	1	N/A	1
Commendations	3	N/A	3	1	N/A	1



# CTC Vehicles & Drivers

County: Putnam  
 Fiscal Year: 07/01/2022 - 06/30/2023

CTC Status: Submitted  
 CTD Status: Under Review

CTC Organization: Ride Solution, Inc.

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Vehicle Miles</b>						
Deviated Fixed Route Miles	489,532	N/A	489,532	414,144	N/A	414,144
Complementary ADA Service Miles	0	N/A	0	0	N/A	0
Paratransit Miles	123,071	0	123,071	116,739	0	116,739
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
<b>Total - Vehicle Miles</b>	<b>612,603</b>	<b>0</b>	<b>612,603</b>	<b>530,883</b>	<b>0</b>	<b>530,883</b>
<b>Roadcalls &amp; Accidents</b>						
Roadcalls	5	0	5	5	0	5
Chargeable Accidents	0	0	0	0	0	0
<b>Vehicle Inventory</b>						
Total Number of Vehicles	26	0	26	25	0	25
Number of Wheelchair Accessible Vehicles	24	0	24	0	0	0
<b>Drivers</b>						
Number of Full Time & Part Time Drivers	21	0	21	17	0	17
Number of Volunteer Drivers	3	0	3	3	0	3



# CTC Revenue Sources

County: Putnam  
 Fiscal Year: 07/01/2022 - 06/30/2023

CTC Status: Submitted  
 CTD Status: Under Review

CTC Organization: Ride Solution, Inc.

Revenue Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Agency for Health Care Administration (AHCA)	\$ 19,738	\$ 0	\$ 19,738	\$ 2,381	\$ 0	\$ 2,381
Agency for Persons with Disabilities (APD)	\$ 149,686	\$ 0	\$ 149,686	\$ 109,705	\$ 0	\$ 109,705
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Commission for the Transportation Disadvantaged (CTD)</b>						
Non-Sponsored Trip Program	\$ 425,999	N/A	\$ 425,999	\$ 404,078	N/A	\$ 404,078
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
<b>Department of Transportation (DOT)</b>						
49 USC 5307	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5310	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5311	\$ 1,318,645	\$ 0	\$ 1,318,645	\$ 0	\$ 0	\$ 0
49 USC 5311 (f)	\$ 489,466	\$ 0	\$ 489,466	\$ 576,316	\$ 0	\$ 576,316
Block Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 63,381	\$ 0	\$ 63,381	\$ 117,981	\$ 0	\$ 117,981
Other DOT	\$ 0	\$ 0	\$ 0	\$ 1,248,692	\$ 0	\$ 1,248,692
<b>Local Government</b>						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 30,000	\$ 0	\$ 30,000	\$ 30,000	\$ 0	\$ 30,000
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 15,600	\$ 0	\$ 15,600	\$ 14,400	\$ 0	\$ 14,400
Other Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Local Non-Government</b>						
Farebox	\$ 17,609	\$ 0	\$ 17,609	\$ 43,645	\$ 0	\$ 43,645
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 1,339	\$ 0	\$ 1,339	\$ 14,916	\$ 0	\$ 14,916
<b>Other Federal &amp; State Programs</b>						
Other Federal Programs	\$ 24,698	\$ 0	\$ 24,698	\$ 229,245	\$ 0	\$ 229,245
Other State Programs	\$ 10,881	\$ 0	\$ 10,881	\$ 20,968	\$ 0	\$ 20,968
<b>Total - Revenue Sources</b>	<b>\$ 2,567,042</b>	<b>\$ 0</b>	<b>\$ 2,567,042</b>	<b>\$ 2,812,327</b>	<b>\$ 0</b>	<b>\$ 2,812,327</b>



# CTC Expense Sources

County: Putnam  
 Fiscal Year: 07/01/2022 - 06/30/2023

CTC Status: Submitted  
 CTD Status: Under Review

CTC Organization: Ride Solution, Inc.

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Labor	\$ 1,137,282	\$ 0	\$ 1,137,282	\$ 970,286	\$ 0	\$ 970,286
Fringe Benefits	\$ 281,275	\$ 0	\$ 281,275	\$ 215,489	\$ 0	\$ 215,489
Services	\$ 215,662	\$ 0	\$ 215,662	\$ 186,251	\$ 0	\$ 186,251
Materials & Supplies Consumed	\$ 372,984	\$ 0	\$ 372,984	\$ 298,952	\$ 0	\$ 298,952
Utilities	\$ 57,052	\$ 0	\$ 57,052	\$ 52,219	\$ 0	\$ 52,219
Casualty & Liability	\$ 423,426	\$ 0	\$ 423,426	\$ 450,326	\$ 0	\$ 450,326
Taxes	\$ 1,677	\$ 0	\$ 1,677	\$ 2,094	\$ 0	\$ 2,094
Miscellaneous	\$ 57,551	\$ 0	\$ 57,551	\$ 8,668	\$ 0	\$ 8,668
Interest	\$ 0	\$ 0	\$ 0	\$ 49,362	\$ 0	\$ 49,362
Leases & Rentals	\$ 29,443	\$ 0	\$ 29,443	\$ 27,439	\$ 0	\$ 27,439
Capital Purchases	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Purchased Transportation Services</b>						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
<b>Total - Expense Sources</b>	<b>\$ 2,576,352</b>	<b>\$ 0</b>	<b>\$ 2,576,352</b>	<b>\$ 2,261,086</b>	<b>\$ 0</b>	<b>\$ 2,261,086</b>

County: Putnam  
 CTC: Ride Solution, Inc.  
 Contact: Boyd Thompson  
 220 N 11 St.  
 Palatka, FL 32177  
 386-325-9999  
 Email: boyd@theridesolution.org

Demographics	Number
Total County Population	0
Unduplicated Head Count	2,042



Trips By Type of Service	2021	2022	2023
Fixed Route (FR)	1,860	1,242	2,484
Deviated FR	40,166	33,475	47,251
Complementary ADA	0	0	0
Paratransit	7,446	10,361	15,733
TNC	0	0	0
Taxi	0	0	0
School Board (School Bus)	0	0	0
Volunteers	866	5,320	2,446
<b>TOTAL TRIPS</b>	<b>50,338</b>	<b>50,398</b>	<b>67,914</b>

Vehicle Data	2021	2022	2023
Vehicle Miles	481,800	530,883	612,603
Roadcalls	6	5	5
Accidents	0	0	0
Vehicles	26	25	26
Drivers	22	20	24

Passenger Trips By Trip Purpose	2021	2022	2023
Medical	9,880	10,005	15,672
Employment	18,031	12,306	9,559
Ed/Train/DayCare	17,861	10,395	10,057
Nutritional	2	10,265	6,257
Life-Sustaining/Other	4,564	7,427	26,369
<b>TOTAL TRIPS</b>	<b>50,338</b>	<b>50,398</b>	<b>67,914</b>

Financial and General Data	2021	2022	2023
Expenses	\$2,176,179	\$2,261,086	\$2,576,352
Revenues	\$2,480,658	\$2,812,327	\$2,567,042
Commendations	5	1	3
Complaints	3	1	0
Passenger No-Shows	0	0	0
Unmet Trip Requests	1	2	0

Passenger Trips By Revenue Source	2021	2022	2023
CTD	14,708	19,553	28,511
AHCA	0	161	528
APD	17,861	10,395	13,232
DOEA	0	0	0
DOE	0	0	0
Other	17,769	20,289	25,643
<b>TOTAL TRIPS</b>	<b>50,338</b>	<b>50,398</b>	<b>67,914</b>

Performance Measures	2021	2022	2023
Accidents per 100,000 Miles	0	0	0
Miles between Roadcalls	80,300	106,177	122,521
Avg. Trips per Passenger	98.32	69.23	33.26
Cost per Trip	\$43.23	\$44.86	\$37.94
Cost per Paratransit Trip	\$44.89	\$46.00	\$39.38
Cost per Total Mile	\$4.52	\$4.26	\$4.21
Cost per Paratransit Mile	\$4.52	\$4.26	\$4.21

Trips by Provider Type	2021	2022	2023
CTC	50,338	50,398	67,914
Transportation Operator	0	0	0
Coordination Contractor	0	0	0
<b>TOTAL TRIPS</b>	<b>50,338</b>	<b>50,398</b>	<b>67,914</b>





## Florida Commission for the Transportation Disadvantaged Trip Summary Data Report

**CTC:** The Ride Solution, Inc.

**County(ies):** PUTNAM

**Dates of Services:** June 1, 2022 to June 30, 2022

Mode	Number of Trips	Number of Miles
Ambulatory	1556	14942
Wheelchair	266	2355
Stretcher		
Group Per Passenger		
Group Per Group		
<b>Total</b>	<b>1822</b>	<b>17297</b>

Bus Pass Type	Number of Bus Passes Issued
Daily	
Weekly	
Monthly	15

*By submission of this form, Grantee certifies the information provided on this Trip Summary Data Report is accurate and accountable and corresponds with the supporting back-up documentation. All individuals included in the supporting back-up documentation have a Transportation Disadvantaged application on file and the individuals have been determined eligible for services rendered.*

Revised 12/31/2021

County(ies) Name: PUTNAM

**CTD TRIP INVOICE**

The Ride Solution, Inc.  
 220 N 11th Street  
 Palatka, FL 32177  
 386-325-9999

**Bill TO:**  
 Commission for the Transportation Disadvantaged  
 605 Suwannee Street, MS49  
 Tallahassee, FL 32399-0450

Invoice Number: G1Y1505  
 Invoice Date: 7/14/2022  
 Grant Number: G1Y15  
 Monthly Disbursement Amount from Exhibit "B" of Grant: \$ 33,667.00

<b>Dates of Services</b>	May 1, 2022 to May 31, 2022
--------------------------	-----------------------------

Type of Service Provided	Unit Type (Trip, Mile, or Pass)	Unit Cost	Number of Units	Subtotal
Ambulatory	Mile	\$2.91	12,858	\$ 37,416.78
Wheelchair	Mile	\$4.99	2,001	\$ 9,984.99
				\$ -
				\$ -
				\$ -
				\$ -
Monthly Bus Passes	Pass	\$30.00	13	\$ 390.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
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				\$ -
				\$ -
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				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

<b>Total Project Cost</b>	\$ 47,791.77
<b>Less: Amount over Exhibit "B" of the Grant</b>	\$ (10,383.99)
<b>Add: Amount to be Recovered from Previous Billing</b>	\$ -
<b>Subtotal</b>	\$ 37,407.78
<b>Less: 10% Local Match</b>	\$ (3,740.78)
<b>Total</b>	\$ 33,667.00

Revised 12/31/2021



## Florida Commission for the Transportation Disadvantaged Trip Summary Data Report

**CTC:** The Ride Solution, Inc.

**County(ies):** PUTNAM

**Dates of Services:** April 1, 2022 to April 30, 2022

Mode	Number of Trips	Number of Miles
Ambulatory	1190	11969
Wheelchair	282	1850
Stretcher		
Group Per Passenger		
Group Per Group		
<b>Total</b>	<b>1472</b>	<b>13819</b>

Bus Pass Type	Number of Bus Passes Issued
Daily	
Weekly	
Monthly	12

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Revised 12/31/2021



## Florida Commission for the Transportation Disadvantaged Trip Summary Data Report

**CTC:** The Ride Solution, Inc.

**County(ies):** PUTNAM

**Dates of Services:** March 1, 2022 to March 31, 2022

Mode	Number of Trips	Number of Miles
Ambulatory	1321	11690
Wheelchair	268	1711
Stretcher		
Group Per Passenger		
Group Per Group		
<b>Total</b>	<b>1589</b>	<b>13401</b>

Bus Pass Type	Number of Bus Passes Issued
Daily	
Weekly	
Monthly	21

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## Florida Commission for the Transportation Disadvantaged Trip Summary Data Report

**CTC:** The Ride Solution, Inc.

**County(ies):** PUTNAM

**Dates of Services:** February 1, 2022 to February 28, 2022

Mode	Number of Trips	Number of Miles
Ambulatory	1179	11198
Wheelchair	224	1876
Stretcher		
Group Per Passenger		
Group Per Group		
<b>Total</b>	<b>1403</b>	<b>13074</b>

Bus Pass Type	Number of Bus Passes Issued
Daily	
Weekly	
Monthly	11

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Revised 12/31/2021



# Florida Commission for the Transportation Disadvantaged Trip Summary Data Report

**CTC:**

Ride Solution, Inc.

**County/Countries:**

Putnam

**Dates of Services:**

June 1 - June 30, 2023

Mode	Number of Trips	Number of Miles
Ambulatory	1725	16858
Wheelchair	440	2952
Stretcher		
Group Per Passenger		
<b>Total</b>	<b>2165</b>	<b>19810</b>

Bus Pass Type	Number of Bus Passes Issued
Monthly Bus Pass	13

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Revised 07/01/2017



## Florida Commission for the Transportation Disadvantaged Trip Summary Data Report

**CTC:**

The Ride Solution, Inc

**County/Counties:**

PUTNAM

**Dates of Services:**

May 1 - May 31, 2023

Mode	Number of Trips	Number of Miles
Ambulatory	1885	19346
Wheelchair	367	2345
Stretcher		
Group Per Passenger		
<b>Total</b>	<b>2252</b>	<b>21691</b>

Bus Pass Type	Number of Bus Passes Issued
AM	7
WH	5

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Revised 07/01/2017





# Florida Commission for the Transportation Disadvantaged Trip Summary Data Report

**CTC:** Ride Solution, Inc.

**County/Counties:** Putnam

**Dates of Services:** April 1 - April 30, 2023

Mode	Number of Trips	Number of Miles
Ambulatory	1684	16366
Wheelchair	521	3441
Stretcher		
Group Per Passenger	8	54
<b>Total</b>	<b>2213</b>	<b>19861</b>

Bus Pass Type	Number of Bus Passes Issued
Monthly Bus Pass	27

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Revised 07/01/2017



# Florida Commission for the Transportation Disadvantaged Trip Summary Data Report

**CTC:**

Ride Solution, Inc,

**County/Countries:**

Putman

**Dates of Services:**

March 1 - March 31, 2023

Mode	Number of Trips	Number of Miles
Ambulatory	2128	19650
Wheelchair	475	3229
Stretcher		
Group Per Passenger		
<b>Total</b>	<b>2603</b>	<b>22879</b>

Bus Pass Type	Number of Bus Passes Issued
Monthly Bus Pass	3

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Revised 07/01/2017



## Florida Commission for the Transportation Disadvantaged Trip Summary Data Report

**CTC:**

Ride Solution, Inc.

**County/Counties:**

Putnam

**Dates of Services:**

February 1 - February 28, 2023

Mode	Number of Trips	Number of Miles
Ambulatory	1729	18633
Wheelchair	366	3110
Stretcher		
Group Per Passenger		
<b>Total</b>	<b>2095</b>	<b>21743</b>

Bus Pass Type	Number of Bus Passes Issued
Monthly Bus Pass	32

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Revised 07/01/2017

**4. Potential In-County Flex Route Closures**—Attachment 4 is an email from FDOT D2, Doreen Howard, confirming that D2 does not have any additional 100% funding to sustain the in-county flex routes. We are continuing to work with our lobbyists to find the 100% \$200,000 needed to carry the routes through FY24.

We are in the process of compiling our FY23 trip figures for the Annual Operating Report that is due September 15<sup>th</sup>. At this point in the trip count, it looks as though our free-fare policy grew total rides by about 40%, or 20,000 rides, over FY22. At the state's average FY22 paratransit trip cost of \$41.58, those 20,000 trips have a value of \$831,600. The additional cost to the Ride Solution system for the additional 20,000 FY23 trips was zero. As we are requesting an additional \$200,000 to sustain the system, the math should be readily apparent.

The premise of the routes is that they require passengers to conform their needs to a scheduled service. The typical paratransit van trip has just one passenger on-board, even though the presence of just a second passenger would cut trip costs by 50%. It is the flex-routes that provide that second, third, and fourth passenger and therefore will always provide a more cost-effective service format than the typical paratransit van. To lose the in-county flex-routes, and the flex-route format, will be to lose a tremendous amount of efficiency and service to the citizens of Putnam County.

**5. Ride Solution Product** – As the fate of the in-county flex routes will be decided in the next couple of months, for information purposes, we've repeated the following figures from our previous board report:

"As talking points for our lobbyists, we prepared a small study of Commission for the Transportation Disadvantaged Annual Operating Report (AOR) data, **Attachment 5**, that compared Ride Solution and statewide data for the last six years, FY17-22:

- Our average trips per capita was 1.35, which was 73% more than the state average of .78, even though the funding formulas favor the urban counties by a factor of 3.
- We averaged \$29.42 per paratransit trip, which was 10% less than the state average of \$32.69, even though our average trip length was assuredly much, much longer than the state average.
- We averaged \$3.58 per paratransit vehicle mile, which was 3% more than the state average of \$3.48, even though we are probably the only paratransit operator running large, 30-foot buses.

- During that six-year period, Ride Solution averaged .11 accidents per 100,000 miles, one fifth the statewide average of .56, due possibly to our driver retention and the repetitive nature of flex-routes...and, as with all things safety related, luck. Ride Solution was the only CTC in Northeast Florida to put drivers who had physical vulnerabilities on about six months of paid leave during the initial months of COVID.
- We averaged 85,581 miles between road calls, which was 2.9 times better than the state average of 29,881, a likely result of our monthly vehicle inspections.

Due to the lack of passenger mile data in the AOR, the AOR dollar value of our 73% greater Ride Solution productivity can only be estimated based on trip cost, even though our average trip length, being rural, is assuredly much more than the state average, with its preponderance of urban trips.

To estimate savings based on AOR trip cost, we can apply our 73% productivity increase over 30 years against our FY23 \$2.499M budget which yields \$54.72M, though, again, this is an understatement because our passenger mile cost is so low. Utilizing 2018 National Transit Data Base (NTD) passenger mile cost data, from our July 2022 "Putnam Flex Route Efficiencies" study, yields \$1.20 per Ride Solution passenger mile vs. \$3.24 per national demand response passenger mile, meaning that Ride Solution passenger miles were 2.7 times more cost effective than the national average. Estimating Ride Solution savings based on NTD passenger mile costs results in a 30-year savings of \$127.440M above a 30-year taxpayer investment of \$74.970M.

Ride Solution's 30-year flex-route savings, then, is between \$54.72M and \$127.44M above the 5 to 1 public transit return-on-investment estimated by the American Public Transit Association ([APTA-econ-impact-transit-investment-2020-ES.pdf](#)). Ride Solution has done a good job and the productivity of the flex-route format over traditional dial-a-ride demand-response is readily apparent.