

NEFRC

BOARD OF DIRECTORS Meeting



Northeast Florida Regional Council
Hybrid Meeting
Virtual & In-Person



100 Festival Park Avenue
Jacksonville, FL 32202
☎ (904) 279-0880
📠 (904) 279-0881
🌐 www.nefrc.org
✉ info@nefrc.org


Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

Bringing Communities Together

MEMORANDUM

DATE: NOVEMBER 2, 2023

TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS

FROM: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

RE: NEXT BOARD MEETING & REGIONAL LEADERSHIP AWARDS PRESENTATION

The next Board of Directors meeting **will be held on January 4, 2024 at 10:00 a.m.** with the **Annual Elected Officials and Regional Leadership Awards Luncheon** immediately following. The meeting will be held as a hybrid meeting, **virtual and in-person**; however, the awards presentation luncheon will be in-person only. Both will take place at Northeast Florida Regional Council Office, 100 Festival Park Avenue, Jacksonville, FL 32202.

Follow Us.



EQUAL OPPORTUNITY EMPLOYER

Northeast Florida Regional Council

BOARD of DIRECTORS

A G E N D A

Zoom Link: <https://nefrc-org.zoom.us/j/87499770491>

Zoom Dial In #: 1-786-635-1003 (or) 1-470-250-9358

Meeting ID: 816 0095 0326

THURSDAY, NOVEMBER 2, 2023

10:00 a.m.

(ADDED OR MODIFIED ITEMS IN BOLD)

(*Denotes Action Required)

TAB

1. Call to Order
2. Welcome / Roll Call – President Whitehurst
3. Pledge of Allegiance and Invocation – President Whitehurst
4. Invitation to Speak – President Whitehurst

Members of the public are welcome and encouraged to speak on any item brought before the Council. The public will be recognized during public comments. At that time, virtual attendees who would like to speak will be asked to raise their (electronic) hand and they will be recognized in the order of response.

- * 5. Consent Agenda – President Whitehurst
 - A. October 5, 2023 Draft Meeting Minutes 1
 - B. September 2023 Financial Report 2
 - C. Comprehensive Plan Amendment Review Report 3
 - City of Jacksonville Transmitted Amendment 23-3ESR
 - City of Palm Coast Transmitted Amendment 23-3ESR
 - Nassau County Adopted Amendment 23-5ESR
 - Nassau County Adopted Amendment 23-4SP
6. Other Reports/Action Items
 - A. **Presentation: North Florida Land Trust – Allison DeFoor, President/CEO and Ramesh Buch, Director of Conservation and Acquisitions** 4
 - * B. Qualified Vendors List for GIS Technical Services – Ms. Payne 5
 - * C. **Website Design Services Request for Proposal – Ms. Payne** 6

* D. 2023 NE Florida Comprehensive Economic Development Strategy Annual Report & Resolution 2023-06 – Mr. Shad	7
E. Program Spotlight: Local Emergency Planning Committee – Mr. Nolen	8
F. Community Resiliency Update – Ms. Payne.....	9
G. Attendance Roster – Ms. Payne	10
7. Public Comment – <u>LIMITED TO 3 MINUTES PER SPEAKER</u>	
8. Local & Regional Issues Discussion – President Whitehurst	
9. Ex-Officio Members’ Reports:	
• Florida Department of Commerce – Mr. Register	
• Florida Department of Transportation – Mr. Dixon	
• Florida Department of Environmental Protection – Ms. Craver	
• St. Johns River Water Management District – Mr. Conkey	
10. Chief Executive Officer’s Report – Ms. Payne	
• Introduction of New Employee: Ms. Summer Jones, TD Coordinator	
• Ongoing Events: i.e., Opioid and Trails	
• Index Card: Top Local Issues	
• Elected Officials & Regional Awards Luncheon Invitations & Registration via Eventbrite	
• Financial Disclosure – Beginning January 1, 2024 all must file electronically	
11. Upcoming Events:	
• Nov. 8, 2023 – Flagler County Transportation Disadvantaged LCB Meeting	
• Nov. 9, 2023 – Resilient First Coast Steering Committee Meeting	
• Nov. 10, 2023 – VETERAN’S DAY – COUNCIL CLOSED	
• Nov. 14, 2023 – St. Johns County Transportation Disadvantaged LCB Meeting	
• Nov. 15, 2023 – Local Emergency Planning Committee Meeting	
• Nov. 16, 2023 – Baker County Transportation Disadvantaged LCB Meeting	
• Nov. 16, 2023 – Nassau County Transportation Disadvantaged LCB Meeting	
• Nov. 20, 2023 – Clay County Transportation Disadvantaged LCB Meeting	
• Nov. 20, 2023 – Putnam County Transportation Disadvantaged LCB Meeting	
• Nov. 23-24, 2023 – THANKSGIVING HOLIDAY – COUNCIL CLOSED	
• Nov. 29, 2023 – Resilient First Coast Full Collaborative Meeting	
• Nov. 30, 2023 – End of Hurricane Season	
• Dec. 7, 2023 – Executive Committee Meeting	
• Dec. 25-26, 2023 – CHRISTMAS HOLIDAY – COUNCIL CLOSED	
• Jan. 1, 2024 – NEW YEAR’S DAY – COUNCIL CLOSED	
• Jan. 4, 2024 – SAVE THE DATE: Board Meeting & Regional Awards Luncheon	

12. Next Board Meeting:

JANUARY 4, 2024

Northeast Florida Regional Council Office

13. Adjournment

(*Denotes Action Required)

Agenda

Item

Tab 1

Tab 1

Tab 1

Tab 1

Tab 1



NORTHEAST FLORIDA REGIONAL COUNCIL
Board of Directors Meeting
October 5, 2023

MINUTES

The Northeast Florida Regional Council Board of Directors, pursuant to Chapter 120.525, F.S., held a hybrid meeting both in-person, at 200 San Sebastian View, Ste., 2300, St. Augustine, FL 32084, and virtually via Zoom, on Thursday, October 5, 2023, at 10:00 a.m.

President Whitehurst welcomed everyone and called the meeting to order with the following members present and in person unless otherwise noted:

BAKER: Commissioner Anderson
Commissioner Bennett (**via zoom**)
Mr. Griffis (**via zoom**)
Mr. Register

CLAY: Commissioner Condon
Commissioner Renninger
Mr. Bourre
Mr. Kennedy

DUVAL: Councilmember Amaro (**via zoom**)
Mayor Lynch

FLAGLER: Commissioner Sullivan
Mayor Alfin

NASSAU: Commissioner Martin (**via zoom**)
Vice-Mayor Sturges

PUTNAM: Commissioner Harvey

ST. JOHNS: Commissioner Arnold
Commissioner Horvath
Commissioner Whitehurst

EX-OFFICIO: Mr. Hart, the Florida Department of Commerce
Mr. Conkey, St. Johns River Water Management District
Mr. Dixon *for Mr. Parks*, Florida Department of Transportation
Ms. Craver *for Mr. Strong*, Department of Environmental Protection

Excused: Councilmember Gay, Mayor Robinson, and Mr. Drew

Absent: Mayor Brown, Commissioner Adamczyk

Presenter: Mr. Joe Cone, Assistant Director, St. Johns County Health & Human Services

Guests: Joy Andrews, Jessica Beach, Kelly Wilson, Hon. Andy Dance, Bill White, Joel Sneed, and other members of the public

Staff: Eric Anderson, Joseph Cearley, Monica Dominguez, Fara Ilami, Robert Jordan, Tyler Nolen, Elizabeth Payne, Annie Sieger, Donna Starling, and Sheron Forde.

President Whitehurst introduced Ms. Joy Andrews, St. Johns County's Interim County Administrator, who welcomed the Members and guest to St. Johns County.

FY 23/24 COMMITTEE APPOINTMENTS

President Whitehurst stated that the FY 23/24 Committee Appointments are included in the meeting packet. Members are asked to let him, or staff, know if there are any preferences or changes so they can be addressed.

FY 23/24 MEETING SCHEDULE & MEMBER ROSTER

Ms. Payne informed the Members that the upcoming meeting schedule through 2024 and the NEFRC Membership roster are provided for their information.

INVITATION TO SPEAK

President Whitehurst stated that members of the public are welcome to speak on any item before the Board and will be recognized during public comment.

*CONSENT AGENDA

President Whitehurst called for a motion on the consent agenda. Commissioner Harvey moved approval of the consent agenda; seconded by Commissioner Anderson. Motion carried.

OTHER REPORTS/ACTION ITEMS

*2024 Northeast Florida Regional Legislative Priorities

Chair Harvey presented the 2024 Northeast Florida Regional Legislative Priorities as approved by the Legislative Committee for the Board's consideration. These are: Transportation Infrastructure, Resiliency, Affordable Housing, and Conservation. Additionally, the Committee agreed to Issues to Support that included, Broadband expansion and continued funding, and State supported tourism efforts and programs.

President Whitehurst called for a motion on the 2024 Northeast Florida Regional Legislative Priorities. Commissioner Condon moved approval; seconded by Commissioner Sullivan. Motion carried.

Ms. Payne stated that, once finalized, Members will be emailed a copy of the Priorities. This will be followed up with hard copies of the flyer and palm cards, when printed, being distributed to the Members for their use at their Legislative Delegation meetings and during the Legislative Session. She stated that there will be a QR code on the Priorities that, when scanned, will take the scanner to the Council's website where the Regional and county/municipal priorities will be located.

Presentation: St. Johns County Affordable Housing

Mr. Joseph Cone, Assistant Director, St. John's County Health and Human Services, provided an overview of affordable housing in St. Johns County. The presentation highlighted the challenges and accomplishments of the County's efforts, such as direct housing services, community development block grant, SHIP, community workforce housing innovations, and community partnerships, as well as activities going forward. Discussion followed.

Mr. Conkey stated that the St. Johns River Water Management and Florida Department of Environmental Protection are good sources for assistance in finding solutions to many of the challenges mention in the presentation.

Ms. Payne thanked Mr. Cone for his presentation and stated that one reason for this presentation request was due to the County's allocation of their disaster recovery funding for affordable housing; setting a great precedent across the State. It was mentioned that the County received upwards of \$85 million.

2022-2023 NEFRC Annual Report

Ms. Payne directed the Members' attention to the NEFRC's FY 2022-2023 Annual Report. She reminded them that this report is published at the end of our fiscal year. These are provided for your information. Additional copies can be made available upon request.

Emergency Preparedness Program: Exercise Update

Mr. Anderson provided an overview of the St. Johns County Hurricane Exercise, JEA and City of Jacksonville Exercise, and the Jacksonville Transportation Authority Exercise. He highlighted the reasons why annual preparations are done, and the different types and progression of exercises. The SJC Hurricane exercise, Hurricane Skywalker, was discussed and highlighted the objectives and core capabilities, and exercise expectations. Also discussed were the 'Planning P' process which was the focus of the JEA and City of Jacksonville exercise, which has impacts beyond the City. The Jacksonville Transportation Authority was a discussion-based exercise. He encourages the Members to get involved in these exercises when they are provided in their counties. Discussion followed.

Program Spotlight: CDBG Healthcare Grant

Ms. Dominguez provided an overview of the CDBG Healthcare Grant stating that the goal is to improve healthcare facilities' ability to function in the face of climate change and extreme weather events. She stated that this is a four year grant and that the first two elements, 1) Methodology for climate and facilities, and 2) Healthcare facilities maps and Climate Exposure Analysis have been completed. Over the next remaining two years of the grant, staff will be finalizing mitigation strategies, writing a final report, providing 2-D and 3-D flood maps, and identifying additional exposure elements.

Community Resiliency Update

Ms. Ilami provided a brief overview of recent resiliency activities that included: the Annual Florida Resilience Conference; the September Resilient First Coast meeting, recognition of the leadership of Resilient First Coast: Chair Commissioner Horvath and Vice Chair Jessica Beach; the current projects being worked on by staff, with the possibility of another one being added; new resiliency staff; the award of an additional \$66,623 for the Regional Resilience Entity Grant for an additional

task - Regional Significant Asset Identification and Verification. Also provided was an update on local government assistance in Flagler and Baker Counties, the EPA Climate Pollution Reduction Grant, grant applications submitted and other ongoing resiliency tasks. Ms. Ilami stated that the City of Jacksonville will be unveiling its Resiliency Plan at the upcoming environmental symposium.

Public Comment – None.

Local and Regional Issues Discussion

Commissioner Sullivan – Flagler County has officially joined the Volusia River to Sea Transportation Planning Organization.

EX-OFFICIO MEMBERS' REPORTS

Florida Department of Commerce

Mr. Register shared an article from the Area Development Magazine regarding the warehouse and distribution markets and the changes in occupancy rates between 2021 and 2023.

Florida Department of Environmental Protection

Ms. Craver informed the Members that the ERP program at the Jacksonville Regional Office has hired a new Environmental Manager, Ms. Taylor Homan; joining Mr. Paul Duff in overseeing the program. Members are encouraged to contact either of them should they need permitting assistance.

St. Johns River Water Management District

Mr. Conkey provided an update on activities of the SJRWMD and highlighted the completion of the North Florida Water Supply Plan, support of the Council's resiliency efforts and legislative priority, identification of four Basins - with a new manager focused on things in the lower St. Johns Basin, and HB1379 that applies to affordable housing.

CHIEF EXECUTIVE OFFICER'S REPORT

Ms. Payne stated that additional staff is being hired for the growing resiliency program. She introduced the first new hire, Mr. Joseph Cearley, Senior Regional Resiliency Planner. She also provided an update on Council activities and highlighted staff's intent to apply for Brownfield Grants, staff is now accepting nominations are for the Regional Leadership Academy, and that nominations for the 2023 Regional Awards will open shortly. Members were encouraged to consider projects in their county for nomination.

Next Meeting Date: The next meeting will be November 2, 2023.

Meeting Adjourned: 11:48 a.m.

Christian Whitehurst
President

Elizabeth Payne
Chief Executive Officer

Agenda

Item

Tab 2

Tab 2

Tab 2

Tab 2

Tab 2



100 Festival Park Avenue
Jacksonville, FL 32202
☎ (904) 279-0880
📠 (904) 279-0881
🌐 www.nefrc.org
✉ info@nefrc.org

Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

Bringing Communities Together

MEMORANDUM

DATE: OCTOBER 25, 2023
TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS
THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER
FROM: DONNA STARLING, ^{DS} CHIEF FINANCIAL OFFICER
RE: SEPTEMBER 2023 FINANCIAL REPORT

The Northeast Florida Regional Council posted a Net Loss of \$16,278 for the month of September and a Year-to-Date Net Income of \$82,101.

The loss is largely attributed to the payment of a partnership agreement and higher expenditures associated with year-end close out.

Follow Us.



EQUAL OPPORTUNITY EMPLOYER

Regional Council - Agencywide	Adopted Budget 22/23	September 2023	YTD	Represents 100% of Fiscal Year	Budget Variance
Revenues					
County Dues	\$ 694,757	57,896	694,757	100%	0%
Local Government Technical Assistance	\$ 243,200	38,145	257,467	106%	6%
Transportation Disadvantaged (TD)	\$ 176,015	15,563	173,103	98%	-2%
Economic Development Administration (EDA)	\$ 78,000	6,033	79,393	102%	2%
Hazardous Analysis	\$ 13,849	336	14,130	102%	2%
Local Emergency Preparedness Committee (LEPC)	\$ 70,000	2,864	73,397	105%	5%
Hazardous Materials Emergency Preparedness (HMEP) Program	\$ 75,878	5,430	72,939	96%	-4%
Division of Emergency Management Exercise Support	\$ 63,000	1,470	63,000	100%	0%
Small Quantity Generator (SQG) Program	\$ 5,000	-	4,999	100%	0%
Healthcare Coalition	\$ 816,860	58,791	838,894	103%	3%
CDBG North Florida Resiliency Plan	\$ 250,000	26,757	231,432	93%	-7%
CDBG Mitigation Assessment and Planning	\$ 55,000	2,801	47,289	86%	-14%
Florida Hospital Association	\$ 110,818	-	110,848	100%	0%
Department of Economic Opportunity (DEO)	\$ 101,678	-	101,678	100%	0%
Florida Department of Environmental Protection (FDEP)	\$ -	5,200	8,459	0%	-100%
Disaster Recovery Coordinator	\$ 16,000	7,707	20,663	129%	29%
American Flood Coalition	\$ 15,000	-	15,000	100%	0%
Regional Leadership Academy (RLA)	\$ 4,200	490	3,850	92%	-8%
Other Revenue	\$ 20,892	1,290	22,186	106%	6%
TOTAL REVENUES	\$ 2,810,147	\$ 230,774	\$ 2,833,484	101%	
TRANSFER FROM GENERAL FUND	\$ (45,152)	\$ 16,278	\$ (82,101)		
TOTAL REVENUE/GENERAL FUND	\$ 2,764,995	\$ 247,052	\$ 2,751,383	100%	
Expenses					
Salaries and Fringe	\$ 1,516,140	159,922	1,509,026	100%	0%
Contract/Grant Direct Expenses	\$ 911,039	45,114	925,320	102%	2%
Indirect - Allocated Expenses*	\$ 194,186	16,434	189,271	97%	-3%
General Fund Expense*	\$ 143,630	25,583	127,766	89%	-11%
TOTAL EXPENSES	\$ 2,764,995	\$ 247,052	\$ 2,751,383	100%	
Net Income (loss)	\$ 45,152	(16,278)	\$ 82,101		

Northeast Florida Regional Council
 Balance Sheet
 September 2023

	FY 21/22 September 2022	FY 22/23 September 2023
ASSETS		
Cash	2,425,296	2,137,575
Accounts Receivable	290,061	605,788
Pension Liability-Deferred Outflows	334,226	439,576
WJCT Security Deposit	7,400	7,400
Total Current Assets	<u>3,056,983</u>	<u>3,190,339</u>
Property and Equipment:		
Office Furniture and Equipment	<u>277,765</u>	<u>306,846</u>
Less Accumulated Depreciation	<u>168,994</u>	<u>205,595</u>
Total Property and Equipment, net	<u>108,771</u>	<u>101,251</u>
Total Assets	<u><u>3,165,754</u></u>	<u><u>3,291,590</u></u>
LIABILITIES		
Accounts Payable	27,901	43,174
Accrued Salaries and Leave	77,712	80,023
Deferred Revenue	251,518	172,320
Pension Liability	428,190	1,087,234
Pension Liability-Deferred Inflows	566,417	56,671
Total Liabilities	<u><u>1,351,738</u></u>	<u><u>1,439,421</u></u>
EQUITY		
Equity and Other Credits:		
Retained Earnings	1,814,016	1,852,169
Total Equity and Other Credits	<u>1,814,016</u>	<u>1,852,169</u>
Total Liabilities, Equity and Other Credits	<u><u>3,165,754</u></u>	<u><u>3,291,590</u></u>

YTD Comparison

	21/22 Net Income (Loss)	22/23 Net Income (Loss)	21/22 Cash Balance	22/23 Cash Balance
--	----------------------------	----------------------------	-----------------------	-----------------------

AGENCYWIDE

October	\$ 21,535	\$ 3,147	\$ 2,492,686	\$ 2,480,421
November	\$ 9,605	\$ 10,292	\$ 2,494,600	\$ 2,548,733
December	\$ 22,210	\$ 21,445	\$ 2,487,274	\$ 2,427,805
January	\$ 27,295	\$ 29,526	\$ 2,452,970	\$ 2,516,530
February	\$ 63,350	\$ 44,710	\$ 2,623,570	\$ 2,488,934
March	\$ 98,960	\$ 65,477	\$ 2,452,109	\$ 2,237,393
April	\$ 125,273	\$ 82,390	\$ 2,340,155	\$ 2,354,111
May	\$ 122,532	\$ 60,665	\$ 2,390,743	\$ 2,200,457
June	\$ 153,422	\$ 75,043	\$ 2,247,173	\$ 1,807,496
July	\$ 143,654	\$ 86,500	\$ 2,227,862	\$ 2,227,862
August	\$ 116,384	\$ 98,379	\$ 2,466,138	\$ 2,360,077
September	\$ 50,907	\$ 82,101	\$ 2,425,296	\$ 2,137,575



100 Festival Park Avenue
Jacksonville, FL 32202
☎ (904) 279-0880
📠 (904) 279-0881
🌐 www.nefrc.org
✉ info@nefrc.org

Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

Bringing Communities Together

MEMORANDUM

DATE: OCTOBER 25, 2023
TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS
THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER
FROM: DONNA STARLING, ^{DS} CHIEF FINANCIAL OFFICER
RE: SEPTEMBER 2023 INVESTMENT REPORT

Bank Account Interest

	<u>FY 21/22</u>	<u>FY 22/23</u>
September Interest	\$ 9	\$ 1,276
Year to Date Interest	\$ 103	\$ 11,394

Florida Local Government Investment Trust

	<u>FY 21/22</u>	<u>FY 22/23</u>
Current Balance	\$17,509	\$18,138

Follow Us.



EQUAL OPPORTUNITY EMPLOYER

Agenda

Item

Tab 3

Tab 3

Tab 3

Tab 3

Tab 3



100 Festival Park Avenue
Jacksonville, FL 32202
☎ (904) 279-0880
📠 (904) 279-0881
🌐 www.nefrc.org
✉ info@nefrc.org

Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

Bringing Communities Together

MEMORANDUM

DATE: OCTOBER 25, 2023
TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS
THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER *EP*
FROM: ROBERT JORDAN, REGIONAL PLANNER *Robert C. Jordan*
RE: LOCAL GOVERNMENT COMPREHENSIVE PLAN AMENDMENT REVIEWS

Pursuant to Section 163.3184, Florida Statutes, Council review of transmitted and adopted amendments to local government comprehensive plans is limited to adverse effects on regional resources and facilities identified in the Strategic Regional Policy Plan. The review is also limited to extra-jurisdictional impacts inconsistent with the comprehensive plan of any local government within the Region. Pursuant to Section 163.3184, Florida Statutes, a written report with an impact evaluation should be provided to the local government and the State land planning agency (Florida Commerce) within 30 calendar days of receipt (of the amendment).

A regional map of the listed amendments is provided on the next page, and the site-specific maps are provided in the appendix herein. Upon approval of this report by the Northeast Florida Regional Council (NEFRC) Board of Directors for transmittal to the State land planning agency, a copy will be provided to the respective local government.

Recommendation

Staff respectfully recommend that the NEFRC Board of Directors approve the staff review report for the City of Jacksonville transmitted amendment 23-3ESR and the City of Palm Coast transmitted amendment 23-3ESR. Staff also respectfully recommend that the NEFRC Board of Directors concur that the Nassau County adopted amendment 23-4SP and Nassau County adopted amendment 23-5ESR are consistent with the Strategic Regional Policy Plan.

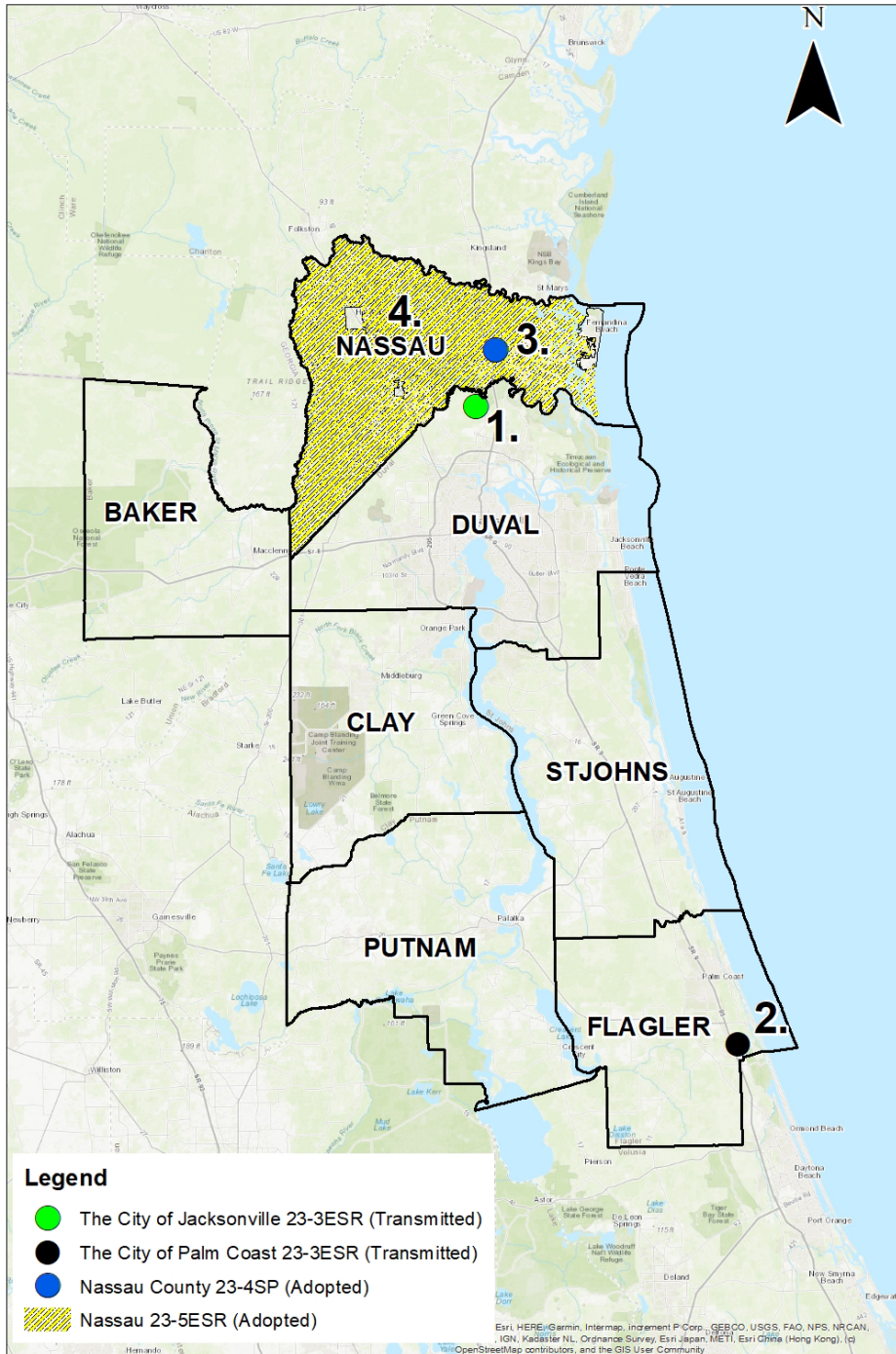
Follow Us.



EQUAL OPPORTUNITY EMPLOYER

REGIONAL MAP OF AMENDMENT LOCATION SITES

November 2023 Board Comprehensive Plan Amendments



Local Govt. & Plan Amendment	No. on Regional Map	Transmitted	Adopted	County Location	Due Date to be Mailed to Local and State Govt.	Local Govt. Item Number
City of Jacksonville 23-3ESR	1	X		Duval	11-3-2023	Ordinance 2023-479-E

- **Type:** Future Land Use
- **Issue:** This Future Land Use Map (FLUM) amendment proposes to change approximately 200 acres from Agriculture (AGR) to Light Industrial (LI) and Conservation (CSV).
- **Background:** The 200-acre site is located north of Arnold Road, between Arnold Road and Lannie Road. According to the City’s Functional Highways Classification Map, this segment of Arnold Road is an unclassified private road.

The subject site currently includes undeveloped land. The applicant seeks an amendment to the Future Land Use Map series (FLUMs) of the Future Land Use Element (FLUE) of the 2045 Comprehensive Plan from Agriculture (AGR) in the Rural Development Area to Light Industrial (LI) and Conservation (CSV) in the Suburban Development Area to allow for industrial and conservation uses. While the subject property is located within the Rural Development Area, it is surrounded on three sides by land in the Suburban Development Area. The companion rezoning is not required for the transmittal review and will be submitted with the adoption round of this amendment. Please see maps 1 and 2 in the appendix for additional information.

- **Impacts:** The proposed amendment is located within the 150 Feet Height and Hazard Zone for the Jacksonville International Airport, a Transportation Resource of Regional Significance. Zoning will limit development to a maximum height of less than 150 feet unless approved by the Jacksonville Aviation Authority or the Federal Aviation Administration. Uses located within the Height and Hazard Zone must not create or increase the potential for such hazards as electronic interference, light glare, bird strike hazards, or other potential hazards to the safe navigation of aircraft.
- **Recommended Intergovernmental Coordination:** Intergovernmental coordination is recommended between the City of Jacksonville and Nassau County.

Local Govt. & Plan Amendment	No. on Regional Map	Transmitted	Adopted	County Location	Due Date to be Mailed to Local and State Govt.	Local Govt. Item Number
City of Palm Coast 23-3ESR	2	X		Flagler	11/3/2023	COPC Application #5505

- **Type:** Future Land Use
- **Issue:** A Future Land Use Map (FLUM) amendment to change approximately 62.3 acres of the site from Flagler County designation of Residential-Low Density and Commercial-Low Intensity (with a site-specific limit of 36,000 square feet of commercial use) to City of Palm Coast designation of Residential and Mixed Use along with a policy to limit development on the subject area to 210 dwelling units and 30,000 square feet of non-residential.

- **Background:** The application is for a Future Land Use Map (FLUM) amendment for a subject site located approximately 2.5 miles south of State Road 100 on the east side of Old Kings Road. The subject property was part of a voluntary annexation from Flagler County earlier in 2023, and a companion zoning amendment to designate the subject properties as Single Family Residential (SFR-1) and General Commercial (COM-2). Please see maps 3-5 in the appendix for additional information.
- **Impacts:** The proposed Future Land Use Map amendment will have a maximum potential net decrease of 41 PM peak hour trips. A more in-depth traffic study will be required as part of the site plan/plat review process.
- **Recommended Intergovernmental Coordination:** Intergovernmental coordination is recommended between the City of Palm Coast and Flagler County.

Local Govt. & Plan Amendment	No. on Regional Map	Transmitted	Adopted	County Location	Due Date to be Mailed to Local and State Govt.	Local Govt. Item Number
Nassau County 23-4SP	3		X	Nassau	11-3-2023	Ordinance 2023-19

- **Type:** Future Land Use
- **Issue:** The amendment to the Comprehensive Plan Future Land Use Map (FLUM) encompasses 2,919 acres within the area known as Detailed Specific Area Plan 1 (DSAP1). The amendment area is located east of I-95, west of U.S. 17, and generally north of S.R. 200 in the rapidly growing Yulee area. The property is currently designated on the FLUM as Multi-Use, which includes a number of customized future land use subcategories. The map changed the FLUM to expand the Regional Center sub-category with new boundaries and to adjust the borders of the remaining currently adopted land use sub-categories to align with recently completed surveys.
- **Background:** This amendment included the revision of the FLUM, specifically changes to the location and distribution of the land use sub-categories; i.e., Residential Tier 2, Conservation Habitat Network, Employment Center, and Regional Center. The adopted land use sub-category mix has decreased the suburban Residential Tier 2 sub-category by 56 acres with those lands shifting to Conservation Habitat Network (CHN). The Employment Center sub-category has been reduced by 254 acres due to the expansion of the Region Center sub-category and the increase in CHN. Adjustments to sub-category areas are shown in Table 1. Please see maps 6-8 in the appendix for additional information.

Table 1: Ordinance 2023-19 existing and adopted land use sub-categories.

Type	Existing Acreage	Adopted Acreage	Change in Acreage	% Change: Existing to Adopted
Regional Center	279	375	96	34.41%
Employment Center	1,061	807	(254)	(23.94%)
Residential Tier 2	463	407	(56)	(12.10%)
Conservation Habitat Network	1,116	1,330	214	19.18%
TOTAL	2,919	2,919	0	

Nassau County planning supports the final land use mix because it provides for market-driven suburban development while expanding denser development adjacent to Interstate 95 near the S.R. 200 Interchange.

- **Impacts:** A connected street system and strong element provide an alternative, referenced by policies in this element of the Nassau Comprehensive Plan. Further, Wildlight Avenue is proposed to connect to the new east-west connector roadway, a facility that will provide direct access to I-95 just north of the Detailed Specific Area Plan 1 (DSAP1) boundary. This will help reduce the number of additional trips on State Road 200, a Transportation Resource of Regional Significance, eastbound between I-95 and Daydream Avenue.
- **Recommended Intergovernmental Coordination:** No intergovernmental coordination is recommended for this amendment.

Local Govt. & Plan Amendment	No. on Regional Map	Transmitted	Adopted	County Location	Due Date to be Mailed to Local and State Govt.	Local Govt. Item Number
Nassau County 23-5ESR	4		X	Nassau	11-3-2023	Ordinance 2023-26

- **Type:** Text
- **Issue:** This amendment is intended to aid in the provision of affordable housing, to increase housing diversity, and to encourage the redevelopment of nonconforming uses, nuisance properties, and blighted areas through the establishment of a Tiny Home Development (THD) Program. The ordinance provides definitions and establishes eligibility, density, and rental requirements for THD developments.
- **Background:** Nassau County, with a population of 95,809, has a median income of \$93,300, ranking in the top ten counties in Florida with the highest median income, and the third highest median income for counties with a population of less than 100,000. There are 32,983 workers living in Nassau County. 11,468 who also work within the county. Of those, 73.5% work in the service industry with rates of pay between \$13 to \$17 per hour, yielding an annual full-time salary of \$27,040 to \$35,360 (29% to 38% of the County’s median income). According to the Florida Housing Finance Corporation’s 2022 Income and Rent Limits for Nassau County, these workers would qualify for Extremely Low or Very Low-Income Housing. With regard to homeownership, assistance can only be provided when the home price is below \$359,263; however, the average sales price of a single-family home in Nassau County is \$574,338, and \$575,000 for a condominium. While the County’s Comprehensive Plan Future Land Use Policy FL.01.03 provides an incentive for the construction of affordable housing through a density bonus program, this incentive is rarely used.

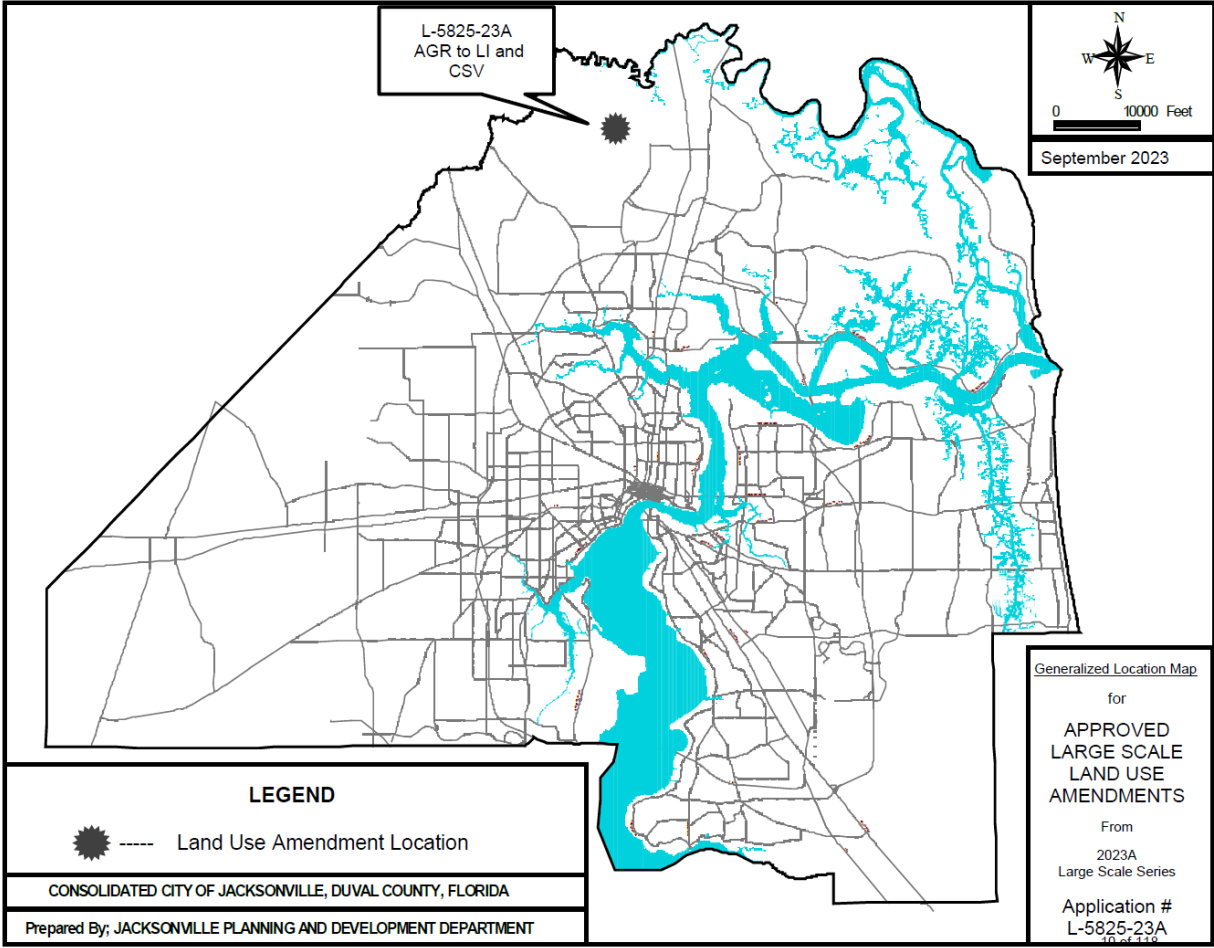
Mobile home and recreational vehicle (RV) parks have been routinely leveraged to meet the demands of affordable and workforce housing. Within the unincorporated limits of Nassau County, there are 25 mobile homes and RV Parks with the capacity to accommodate 356 spaces. Many of these parks are aging and the mobile homes are in poor condition, creating pockets of blight.

The Tiny Home Development program will allow existing mobile home parks, travel trailer parks, and RV parks to redevelop as affordable communities and will allow lands owned or managed by local government entities to provide diversified housing options as well. This amendment will create an incentive for developers to redevelop blighted areas while continuing to provide for long-term affordability and will allow local governments to help bridge the missing middle gap in housing.

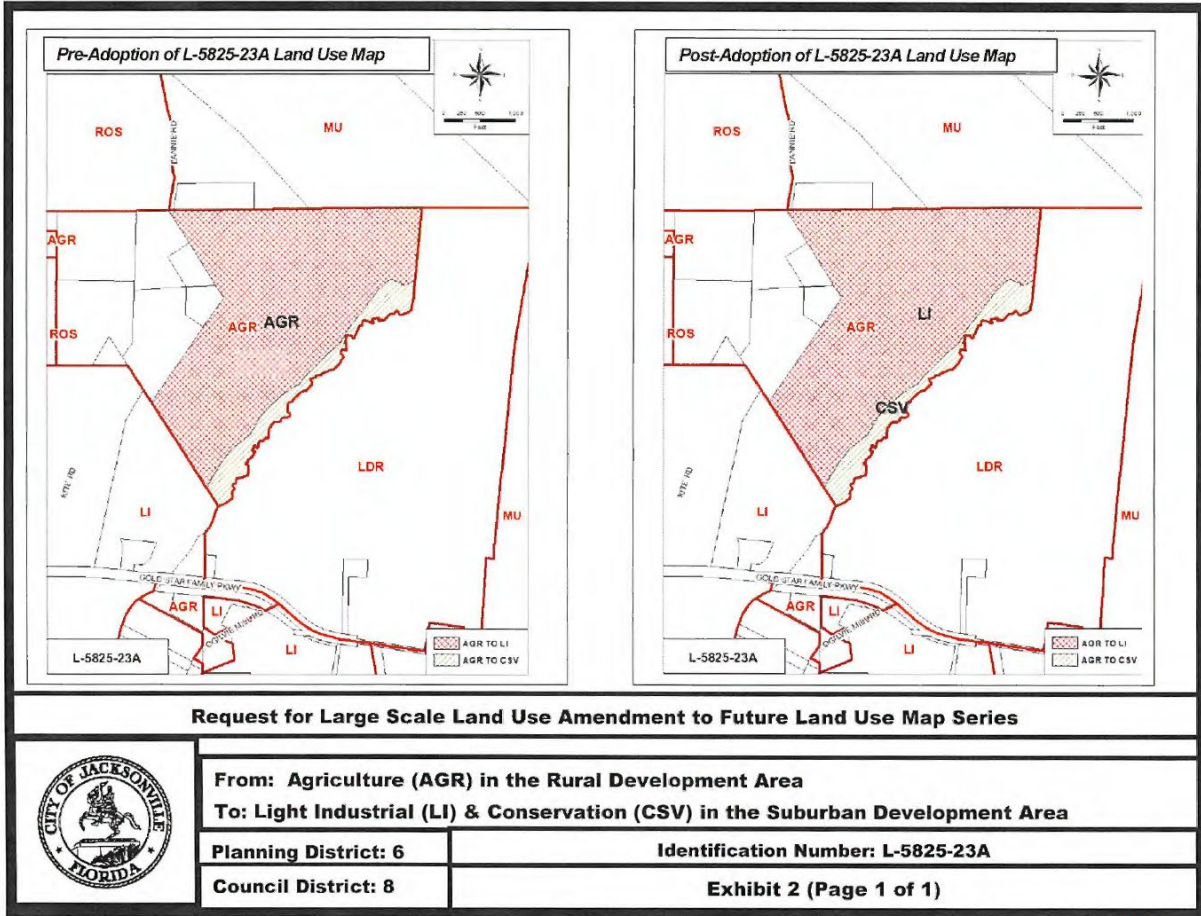
- **Impacts:** No adverse impacts on Resources of Regional Significance in the Strategic Regional Policy Plan, nor adverse impacts to adjacent local comprehensive plans have been identified.
- **Recommended Intergovernmental Coordination:** No intergovernmental recommendation is recommended for this amendment.

Appendix

Map 1: City of Jacksonville 23-3ESR (Subject Site)

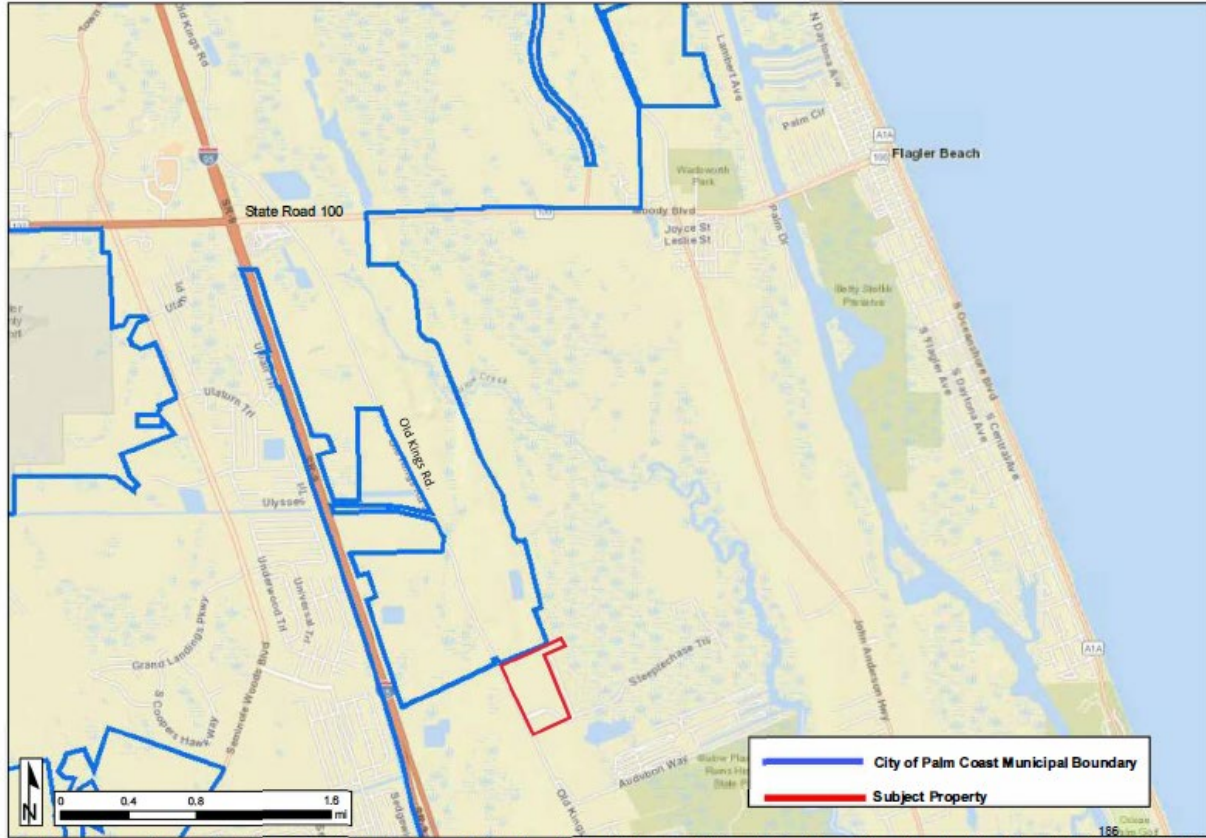


Map 2: City of Jacksonville 23-3ESR (Current and Proposed Future Land Use Map)



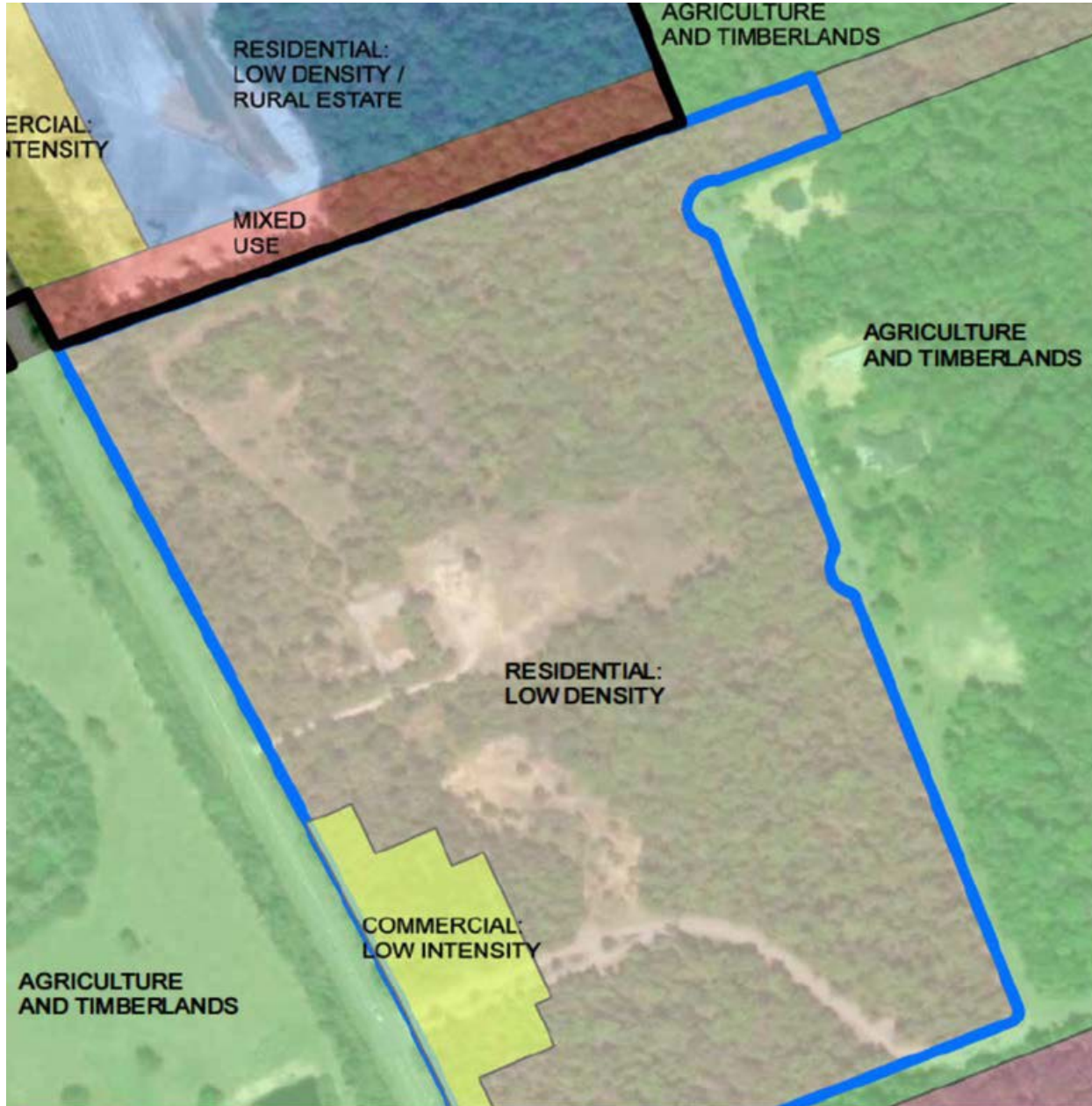
Map 3: City of Palm Coast 23-3ESR (Location Map)

Old Kings Village Location Map



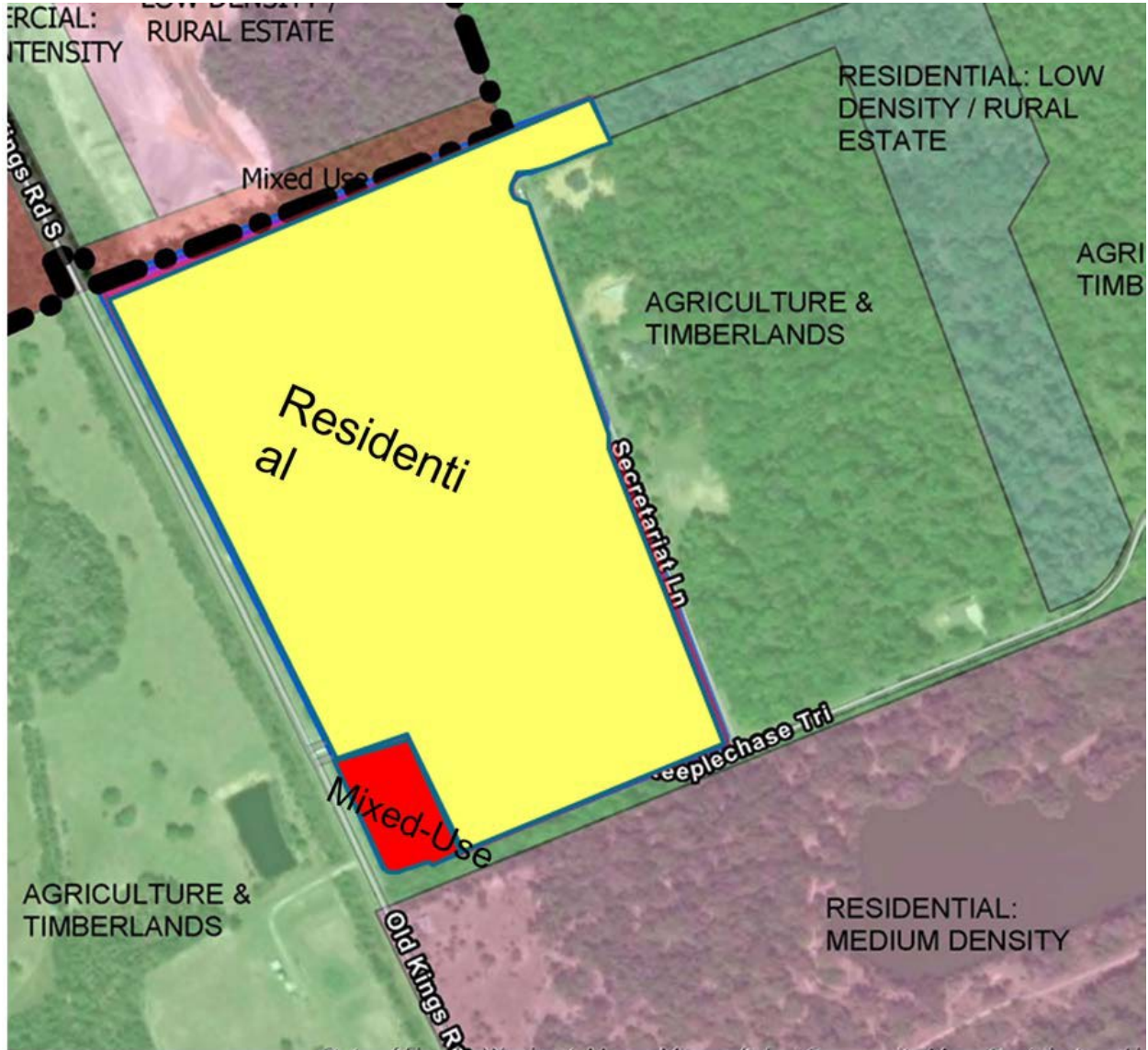
The City of Palm Coast prepares and issues this map/map data for its own purposes. This map/map data displays general boundaries and may not be appropriate for a specific business. The City uses data believed to be accurate; however, a degree of error is inherent in all maps. This map/map data is distributed AS-IS without warranties of any kind, either express or implied including, but not limited to, warranties of suitability for a particular purpose or use. This map/map data is intended for use only at the published scale. Detailed on-the-ground surveys and historical analyses of a beam splitter is obtainable from the map/map data.

Map 4: City of Palm Coast 23-3ESR (Current Future Land Use)



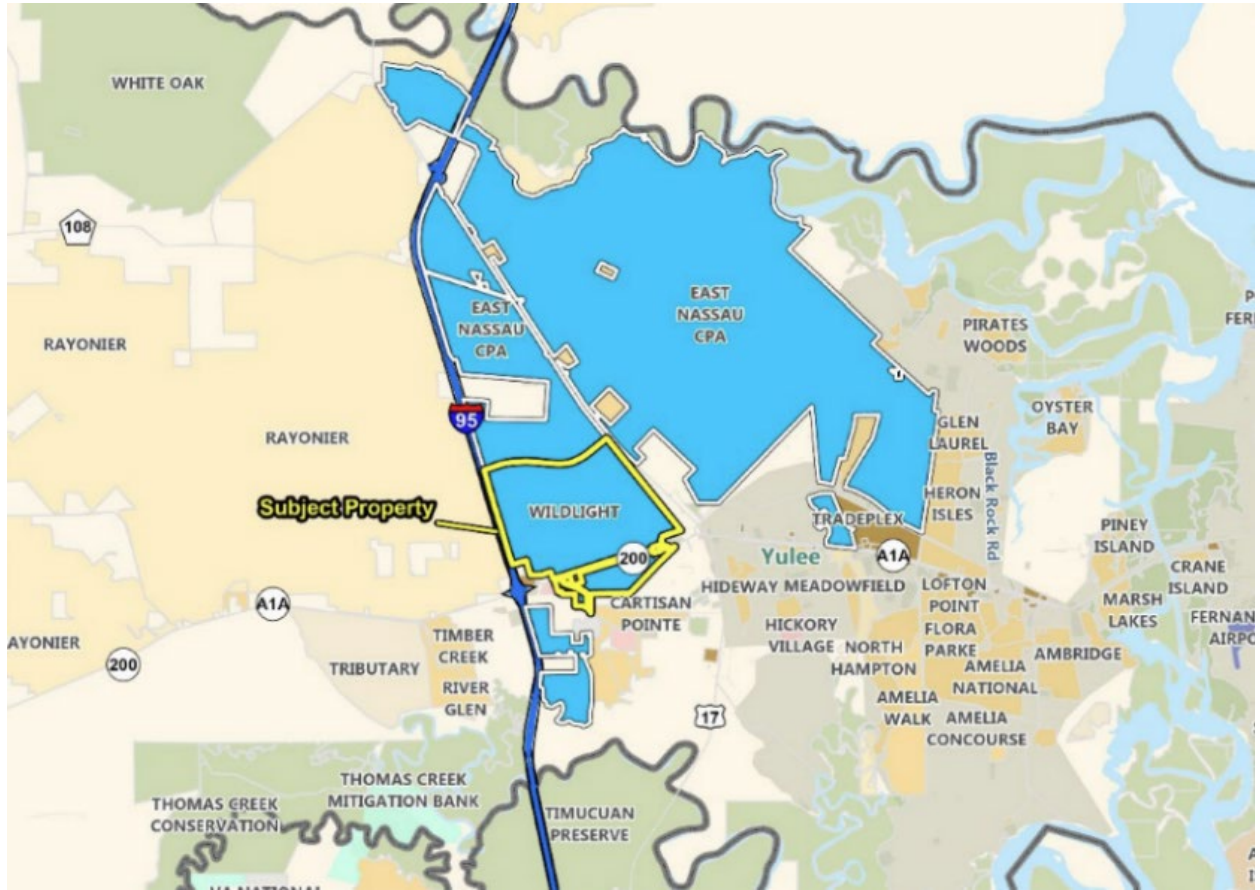
The subject property is limited to 36,000 sq. ft. of commercial and no convenience stores, filling stations, or fast-food restaurants

Map 5: City of Palm Coast 23-3ESR (Proposed Future Land Use)



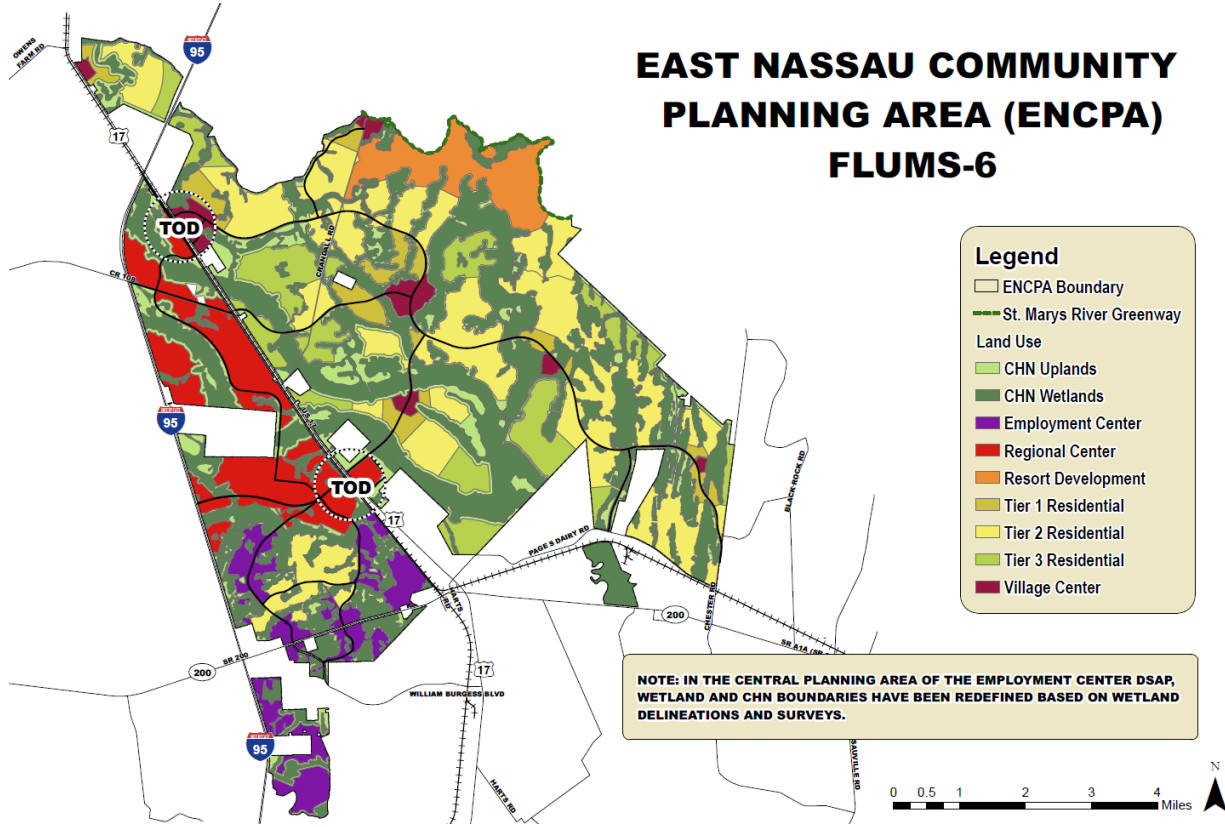
Note on FLUM: Development shall be limited to 210 residential units and 30,000 sq. ft. of non-residential uses

Map 6: Nassau County 23-4SP (Location Map)



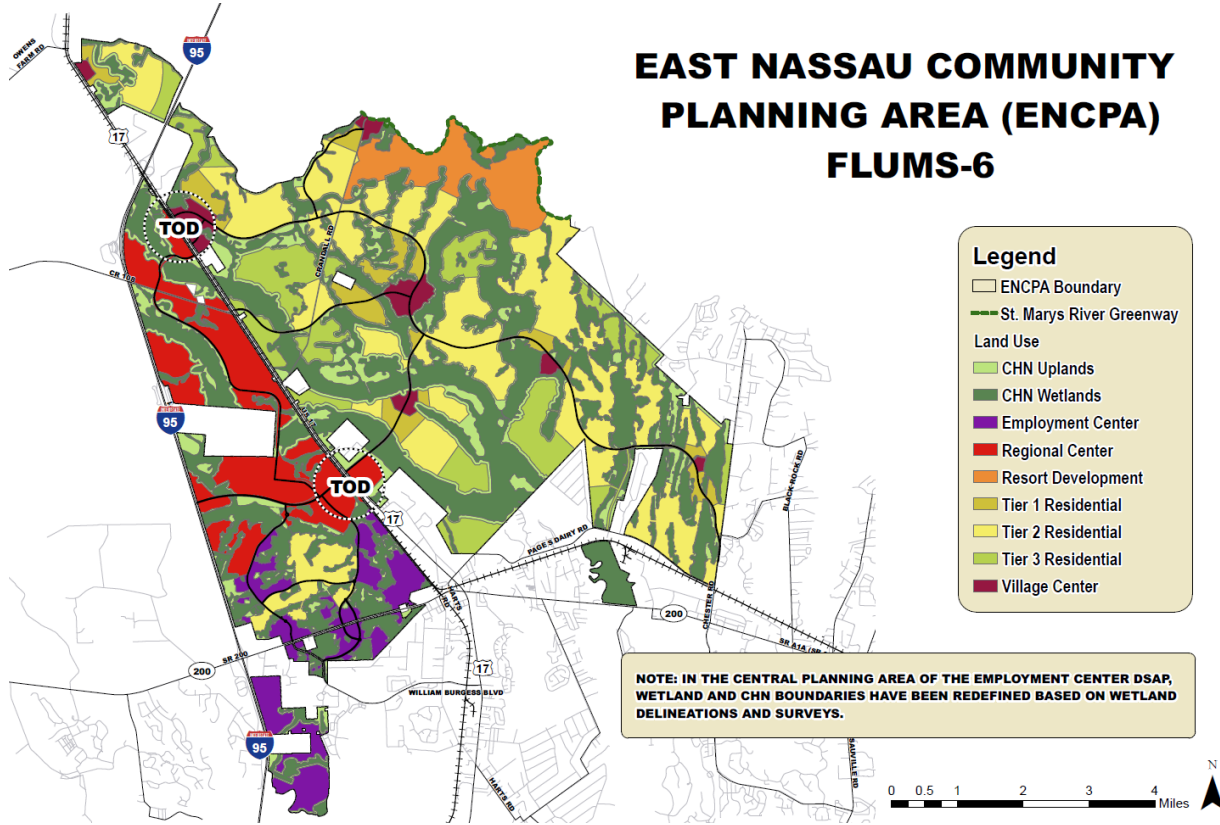
Map 7: Nassau County 23-4SP (Existing Future Land Use)

EAST NASSAU COMMUNITY PLANNING AREA (ENCPA) FLUMS-6



Map 8: Nassau County 23-4SP (Future Land Use)

EAST NASSAU COMMUNITY PLANNING AREA (ENCPA) FLUMS-6



Agenda

Item

Tab 4

Tab 4

Tab 4

Tab 4

Tab 4



100 Festival Park Avenue
Jacksonville, FL 32202
☎ (904) 279-0880
📠 (904) 279-0881
🌐 www.nefrc.org
✉ info@nefrc.org


Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

Bringing Communities Together

MEMORANDUM

DATE: OCTOBER 25, 2023

TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS

FROM: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

RE: NORTH FLORIDA LAND TRUST PRESENTATION

Local governments are prioritizing conservation and protection of natural resources across Northeast Florida. A critical stakeholder in these efforts is the North Florida Land Trust.

“North Florida Land Trust is a non-profit organization committed to protecting and preserving our region’s irreplaceable natural beauty.”

Staff from the North Florida Land Trust will present on their work across Northeast Florida – including partnership with local governments on conservation plans, collaboration with the Region’s military installations and future opportunities to protect Northeast Florida assets.

Follow Us.



EQUAL OPPORTUNITY EMPLOYER



NORTH FLORIDA LAND TRUST



NORTH FLORIDA LAND TRUST

Founded in 1999

Our Mission

To preserve and enhance our quality of life by protecting North Florida's irreplaceable natural environment.

Our Vision

We Envision:


North Floridians feel more connected to and have a stronger appreciation for our unique native environment.

The North Florida Land Trust implements collaborative approaches for long-term solutions commensurate with rapid growth. By protecting more of North Florida's farms, forests, and natural areas, we maintain traditions, enhance lives, and sustain our expanding communities.



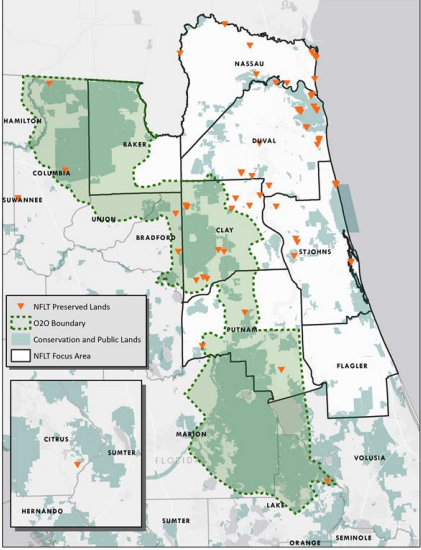
13 Staff





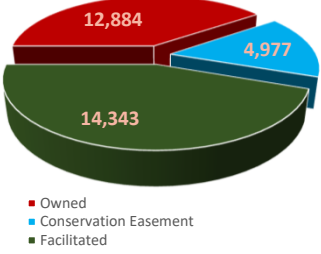
**NORTH FLORIDA
LAND TRUST**

PROTECTED LANDS



Core Focus Area includes

Nassau, Duval, St Johns, Clay, Flagler, Putnam, Baker,
Columbia, Marion, Bradford, Union, Lake, Volusia, Hamilton





32,164 Acres Protected

- 44 properties owned
- 14 properties under conservation easement
- 28 properties facilitated

2021 – 2023:

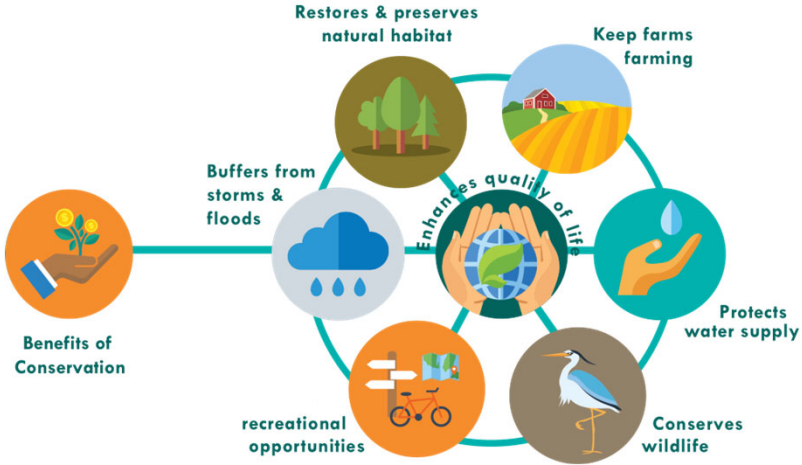
- 116,273 acres in Active Projects
- 7,298 acres Closed
- \$23,178,271 property value






**NORTH FLORIDA
LAND TRUST**

WHY IS NFLT'S MISSION IMPORTANT?



ECOSYSTEM SERVICES = NATURE'S BENEFITS

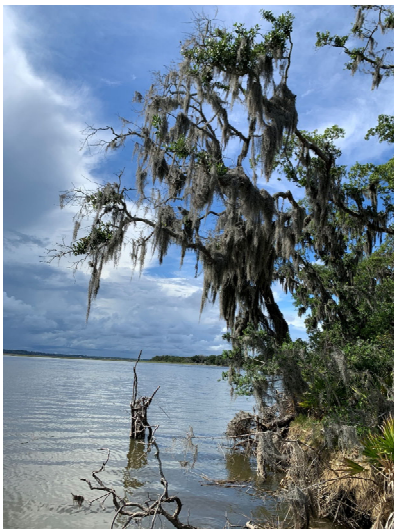




WHICH LANDS TO PRESERVE?

Preservation Priority Areas

Strategic vision – prioritizing lands with highest conservation benefit and impact.



Community Conservation

Work with local communities to preserve locally-important green spaces, access to passive recreation, assist historically marginalized communities

Springs, Aquifer Recharge & Water Quality Improvement

Work to protect 1st and 2nd Magnitude Springs, spring recharge areas, springs protection areas, High and Medium Aquifer Recharge, and surface waters on the National Rivers Inventory, Wetlands for climate resiliency

Working Lands

Local agriculture is good for food security (=National Security), local economies, climate resiliency,





WHICH LANDS TO PRESERVE?



Preservation Priority Areas

Strategic vision – prioritizing lands with highest conservation benefit and impact.

Coastal Salt Marsh Habitat

Improve water quality, nursery habitat, hurricane buffering, climate resilience in coastal counties

Military Base Buffering

\$4B economic engine in NE Florida.
Thousands of acres of protected lands adjacent to installations.
Protect military readiness.

Osceola to Ocala (O2O) Wildlife Corridor

1.6-million-acre landscape of public & private lands that connect the Osceola and Ocala National Forests.



LAND CONSERVATION TOOLS: HOW WE WORK

Land Purchase

NFLT buys property; funding through partnerships or capital campaign



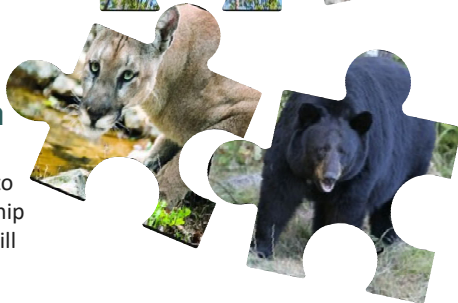
Conservation Easement

Landowner maintains private ownership; restricts development rights



Land Donation

Landowner donates land to NFLT; stewardship endowment still needed



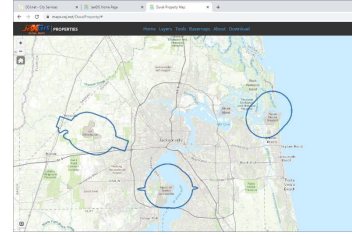
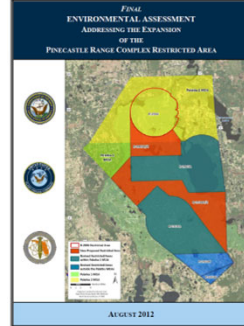
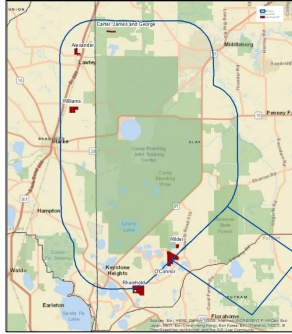
Facilitated Transactions

NFLT works on behalf of client agencies

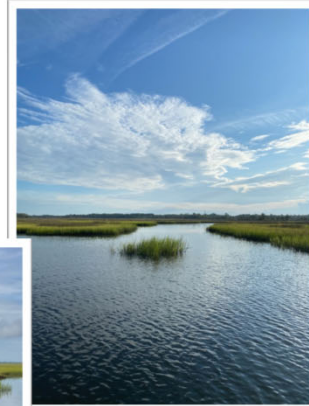
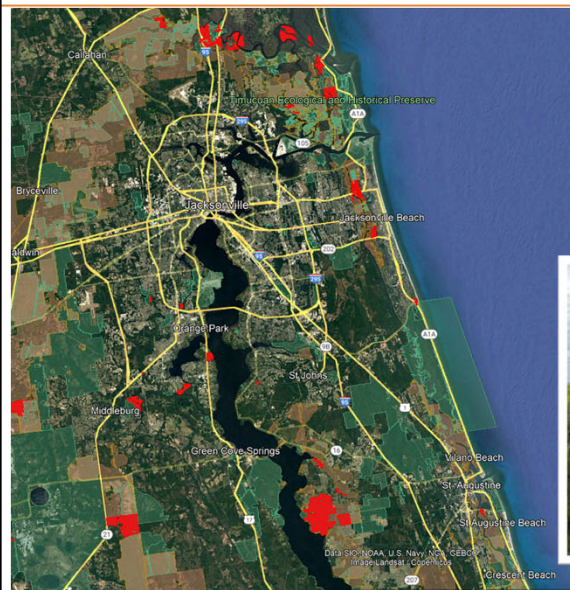




MILITARY READINESS & BASE BUFFERING

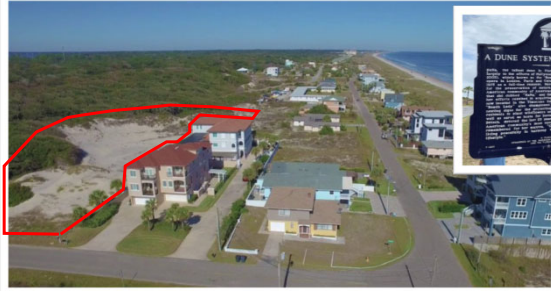


SALT MARSH /MARSH MIGRATION AREAS






COMM. CONSERVATION – HISTORICALLY UNDERSERVED



American Beach
Little NaNa Dune


\$1.29M
1.56 acres

Chloe Merrick-Reed
 "[The] colored children are capable of improvement equally with white children."
 *Chloe Merrick Reed, member of the Wesleyan Methodist Church and teacher, supported the Underground Railroad in Syracuse, New York. After the Civil War, she taught school for freed people of color in Fernandina, Florida, where she created an orphanage in a former plantation home. In 1893, she married Florida's governor, Harrison Reed, and promoted legislation for education and poor relief." SOURCE: 1962b.org



Merrick-Simmons House
 This c. 1880 house, located at 102 S. 107 St., was used as a hospital for Union troops after the Union occupation of Fernandina Beach in 1865. Ownership of the home passed to Chloe Merrick, an agent for the National Freedmen's Relief Association of New York, in 1863. Merrick owned the house until 1965.

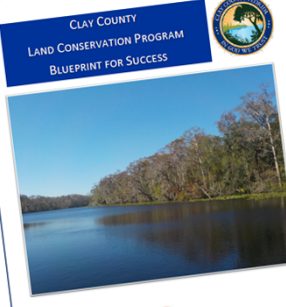
The Freedom Center of North Florida

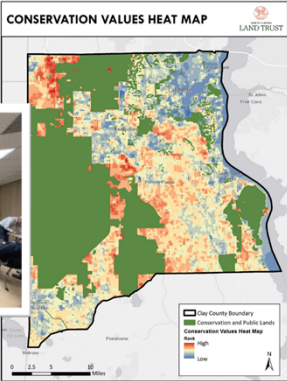


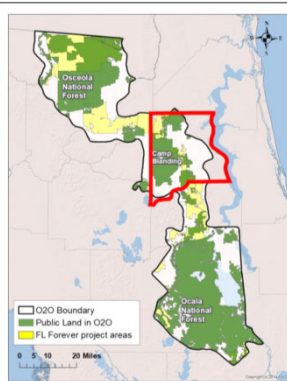
American Educator, Philanthropist, Abolitionist, Free-Thinker, Humanitarian




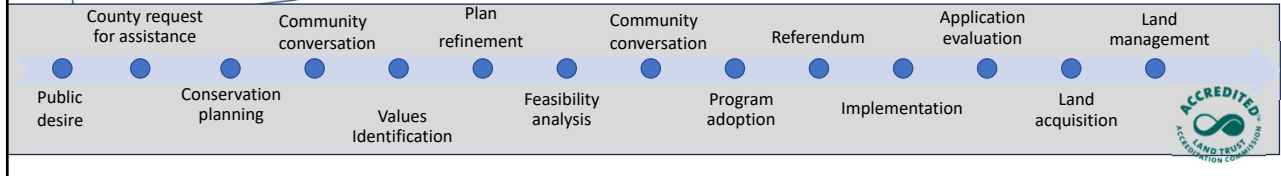
COMMUNITY CONSERVATION – LOCAL REFERENDA





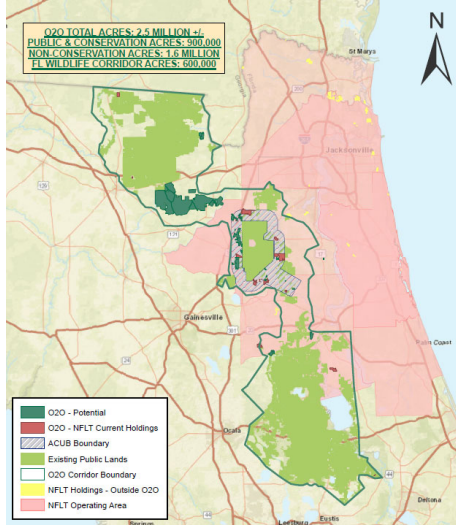








O2O PARTNERSHIP PROTECTED LANDS



GOAL: 140,000 acres by 2040

100,847 +/- acres remaining to reach GOAL
5,933 +/- acres needed per year (over 17 years)

39,153 +/- Acres Protected (2023)

30,342 +/- acres fee simple ownership by NFLT & Partners
8,811 +/- acres under conservation easement
17,367 +/- acres facilitated for conservation

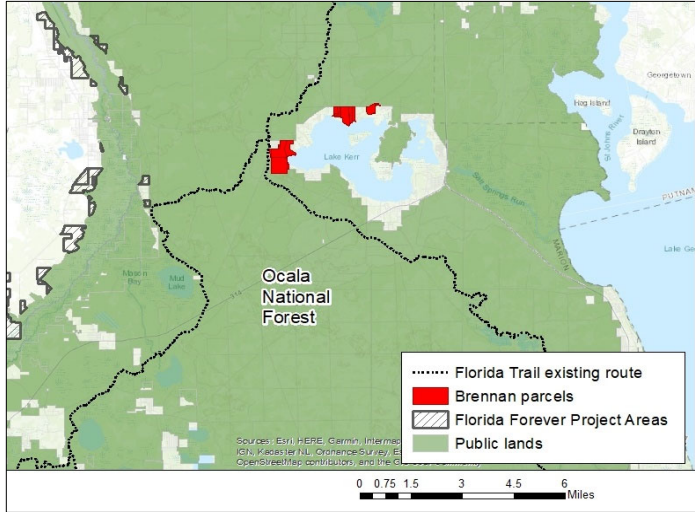


SALT MARSH & COASTAL RESILIENCE – LITTLE TIGER ISLAND

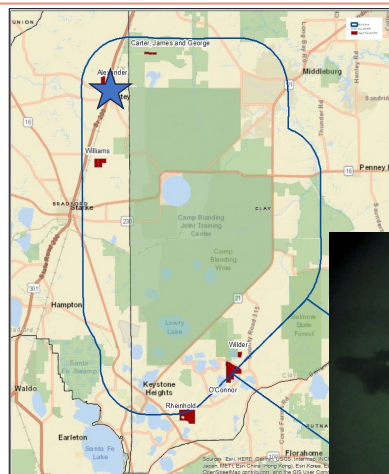
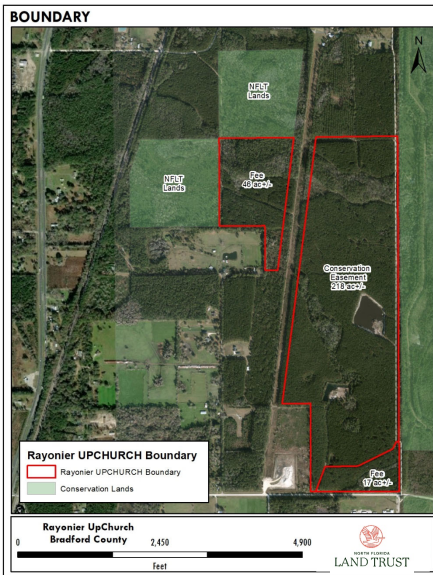




O2O - SWAN SMILEY PRESERVE



ACUB - RAYONIER UPCHURCH





THANK YOU!



Allison DeFoor, CEO & President
ADeFoor@NFLT.org

Ramesh Buch, Director of Conservation Acquisitions
RBuch@NFLT.org

(904) 479-1967 Office

www.nflt.org



Agenda Item

Tab 5

Tab 5

Tab 5

Tab 5

Tab 5



100 Festival Park Avenue
Jacksonville, FL 32202
☎ (904) 279-0880
📠 (904) 279-0881
🌐 www.nefrc.org
✉ info@nefrc.org


Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

Bringing Communities Together

MEMORANDUM

DATE: OCTOBER 25, 2023

TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS

FROM: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

RE: QUALIFIED VENDORS LIST FOR GIS TECHNICAL SERVICES

The Council issued a Request for Qualified Vendors for GIS Technical Services on August 14, 2023. The deadline for the qualified vendor responses was September 6, 2023. Attached is a copy of the request.

The goal of the request was to develop a Qualified Vendors List of professionals to perform GIS services for various projects and programs of the Council, on an as needed basis. There were four primary services that were identified in the QVL:

1. Data development, review, and analysis, including quality control and assurance of existing data;
2. GIS-based modeling specific to sea level rise, flooding, and rainfall data;
3. Review of GIS processes, to include possible workflow improvements and methodology assessments;
4. Mapping services, including ArcGIS online and story maps

The Council received six responses:

- Cultivate Geospatial Solutions
- FlynnMetrics
- Taylor Engineering
- Urban GIS
- VSE
- Weston and Sampson

Follow Us.



EQUAL OPPORTUNITY EMPLOYER

A committee of staff members reviewed and scored the responses. It was determined, based on the scoring, that all but one vendor (VSE) met the needed qualifications to perform the services requested.

Average Score out of 100 possible points:

- Cultivate Geospatial Solutions – 38.3
- FlynnMetrics – 65.3
- Taylor Engineering - 86
- Urban GIS - 40
- VSE – 6.66 - DID NOT MEET QUALIFICATIONS
- Weston and Sampson - 67

Recommendation

Staff respectfully recommends that the NEFRC Board of Directors approve the five qualified vendors - *Cultivate Geospatial Solutions, FlynnMetrics, Taylor Engineering, Urban GIS, and Weston and Sampson* for placement on a Qualified Vendors List for GIS Technical Services and a contract entered into with each vendor for services, as needed, for an amount not to exceed \$100,000 per year.

Follow Us.



EQUAL OPPORTUNITY EMPLOYER



NORTHEAST FLORIDA REGIONAL COUNCIL

QUALIFIED VENDOR LIST

FOR

GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES

AUGUST 14, 2023

Northeast Florida Regional Council
100 Festival Park Avenue, Jacksonville, FL 32202
Tel: (904) 279-0880
<http://www.nefrc.org>

QUALIFIED VENDOR LIST
GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES

General Information

A. Purpose

Vendors are invited to respond to an open-ended contract for a Qualified Vendor List (QVL) of consultants to perform professional GIS consulting and/or services on an as-needed basis for the Northeast Florida Regional Council (NEFRC). Price will not be considered in the establishment of the QVL.

The responding Consultant should be actively engaged in GIS-related services. A Scope of Work will be determined for each individual project processed under this QVL and the selected Consultant is expected to perform the Scope of Work if awarded an individual project.

GIS consulting and/or services may include:

- a. Data development, review, and analysis, including quality control and assurance of existing data;
- b. GIS-based modeling specific to sea level rise, flooding, and rainfall data;
- c. Review of GIS processes, to include possible workflow improvements and methodology assessments;
- d. Mapping services, including ArcGIS online and story maps.

Subject matter may relate to State required vulnerability assessments, rainfall and compound flooding modeling, trails and ecotourism, local/regional planning, resiliency, and healthcare sector planning

B. List of Events

Action	Date
Qualified Vendors List Request– Released	Monday, August 14, 2023
Consultant Questions Due to NEFRC	Monday, August 21 @ 2:00 p.m. EST
NEFRC Response to Consultant Questions	Wednesday, August 23 @ 5:00 p.m. EST
Proposal's Due Date	Wednesday, September 6 @ 3:00 p.m. EST

Consultant Questions and Response

In order to ensure consistent responses and to provide correct information to all interested Consultants, questions regarding this Qualified Vendors List can be sent to Sheron Forde at sforde@nefrc.org no later than Monday, August 21 at 2:00 p.m. EST.

The NEFRC will post the responses to the Vendor questions to the NEFRC website (<https://www.nefrc.org/>) no later than Wednesday, August 23 at 5:00 p.m. EST.

Except for as provided above and for current business, during the QVL process, all prospective proposers are hereby prohibited from contacting any member of the Northeast Florida Regional Council's Board of Directors or employees in any respect during the solicitation and evaluation period.

QUALIFIED VENDOR LIST
GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES

The violation of this rule shall result in the automatic disqualification of any response to a proposal submitted by the violator.

C. Description of Entity

The Northeast Florida Regional Council (NEFRC) is a regional organization formed by Florida Statute and interlocal agreements, serving seven counties in Northeast Florida – Baker, Clay, Duval, Flagler, Nassau, Putnam, and St. Johns and 25 municipalities. The mission of the NEFRC is to bring communities together on a variety of issues by engaging citizens, businesses, governments, and stakeholder organizations. In doing so the NEFRC communicates issues, convenes, collaborates, and works to construct solutions.

D. Terms of Agreement

The QVL will be established by the NEFRC for up to a three (3) year period. No guarantee is expressed or implied to any Qualified Vendor as to the total quantity of services to be purchased under any open-ended contract. No delivery shall become due or be acceptable without a Scope of Work from the NEFRC unless otherwise provided for in the contract. The Scope of Work will contain the specific services, quantity, time and location of delivery, and other pertinent data.

When a specific service or project is needed, the QVL vendors will be invited to offer a fixed price for a specific service or scope of work. The vendor offering the lowest fixed price and who meets any specific experience and/or certification requirements, as identified in the request, shall be awarded the project.

All work products developed as a result of an approved written Scope of Work between a consultant and the NEFRC will become the property of the NEFRC.

E. Instruction for Proposal Submission

a. Proposal Submittal

One (1) hard copy of the proposal and one (1) electronic copy (PDF preferred) of the proposal should be addressed as follows:

Northeast Florida Regional Council
100 Festival Park Avenue
Jacksonville, FL 32202
Attention: Donna Starling

It is important that the proposal be submitted in a sealed envelope clearly marked in the lower left-hand corner with the following information:

SEALED PROPOSAL

For Qualified Vendor List Services

Late proposals will not be considered.

b. Closing Submission Date

Proposals must be submitted by Wednesday, September 6th at 3:00 pm EST.

QUALIFIED VENDOR LIST
GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES

c. Conditions for Proposals

All costs incurred in the preparation of a proposal responding to this QVL will be the responsibility of the Consultant and will not be reimbursed by the NEFRC.

F. Applicable Laws and Regulations

The selected Qualified Vendor shall comply with all federal, state, and local laws, rules, and regulations which may apply.

G. Right to Amend the Qualified Vendor List

The NEFRC may add vendors to the QVL or delete vendors who do not meet NEFRC deliverables and/or evaluation processes. In addition, the NEFRC reserves the right to re-advertise this QVL as needed to solicit additional vendors if it is deemed in the NEFRC's best interest.

H. Right to Reject

The NEFRC reserves the right to reject any and all proposals received in response to this QVL. An agreement with a qualified vendor will be based on the factors described in this QVL. The NEFRC may request additional information from any consultant.

I. Public Records

Information supplied by the consultant to the NEFRC is subject to the Florida Public Records Law. Florida law provides that municipal records shall at all times be open for personal inspection by any person, Section 119.01, F.S., The Public Records Law. Information and materials received by the NEFRC in connection with all Consultant's responses shall be deemed to be public records subject to public inspection upon award as defined in Section 119.071, F.S.

J. Small and/or Minority-Owned Businesses

The NEFRC will make efforts to utilize small businesses and minority-owned businesses. A Consultant qualifies as a small business firm if it meets the definition of "small business" as established by the Small Business Administration (13 CFR 121.3-8).

K. Announcement of Qualified Vendor List

All proposals for the Qualified Vendor List (QVL) will be selected based on experience working with GIS and meeting the technical qualifications detailed in this document. The QVL will include no more than six (6) vendors. It is expected that the Vendors selected for the Qualified Vendor List will be notified prior to the end of September 2023.

In accordance with Florida Statutes Section 120.57, any person who is adversely affected by the agency's decision or intended decision shall file with the agency a notice of protest in writing within 72 hours after the posting of the notice of the decision or intended decision. With respect to a protest of the terms, conditions, and specifications contained in a solicitation, including any provisions governing the methods for ranking bids, proposals, or replies, awarding contracts, reserving rights of further negotiation, or modifying or amending any contract, the notice of protest shall be filed in

QUALIFIED VENDOR LIST
GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES

writing within 72 hours after the posting of the solicitation. The formal written protest shall be filed within 10 days after the date the notice of protest is filed. Failure to file a notice of protest or failure to file a formal written protest shall constitute a waiver of proceedings under this chapter. The formal written protest shall state with particularity the facts and law upon which the protest is based. Saturdays, Sundays, and state holidays shall be excluded in the computation of the 72-hour time periods provided by this paragraph.

J. Vendor Technical Qualifications

To be considered a responsible Vendor for the QVL, the vendor is required to provide written evidence of any of the following that applies:

1. Experience working with regional planning councils or similar regional organizations in Florida;
2. Experience working on regional-scale projects;
3. Experience working with the Florida Department of Environmental Protection Resilient Florida awarded projects, including vulnerability assessments;
4. Experience in using Story Maps to demonstrate project results.

Proof of experience should be demonstrated by providing a list of applicable experience and letters of recommendation from entities other than the NEFRC.

***Note: NEFRC Board members and staff will not provide letters of recommendation for this QVL process. Prospective vendors may list experience with the NEFRC, but no support letters will be provided.**

Information for All Prospective Vendors

A. Required Proposal Documentation

All proposals should include the following:

- Organizational Chart identifying the structure of the firm and the primary responsibilities of the operational staff
- List of key personnel and a complete resume for each detailing their experience, education, expertise, qualifications, and experience with GIS

B. Services Documentation

Prospective vendors must provide the listed documentation.

****Attempt to keep Samples/Evidence under 25 pages****

- GIS Technical Services**
 - Detailed statement illustrating work experience with regional councils or similar regional organizations in Florida.
 - Detailed statement illustrating work experience on regional scale projects – involving more than contiguous counties within Florida.

QUALIFIED VENDOR LIST
GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES

- Detailed statement illustrating that the firm has experience developing and completing portions of a State of Florida required vulnerability assessment (s. 380.093 FS) including an exposure analysis and/or a sensitivity analysis.
- Detailed statement illustrating that the firm has experience in creating Story Maps using ArcGIS online to demonstrate a project.
- Up to four (4) samples of work completed to support the experience for the requested vendor technical qualifications detailed in this document.
- Up to four (4) letters of recommendation for the projects provided

C. Evaluation Criteria for Qualified Vendor List Selection

Proposals will be evaluated and graded in accordance with the criteria detailed below.

Evaluation Criteria:	Points
Prior Experience of Vendor	0-10
Makeup of Key Staff/Team Members	0-10
Experience working with Regional Councils	0-20
Experience with Regional Scale Projects	0-20
Experience with Vulnerability Assessments, etc.	0-20
Experience with Story Maps	0-20
Maximum Points Possible	100

D. Required Certifications

The Vendor selected for the QVL will submit the following certifications:

Public Entity Crimes Certification

In accordance with Florida Statutes section 287.133(3) (a), when awarded, the Consultant will complete and return the Public Entity Crimes Certification form.

Drug-Free Workplace Certification

In accordance with Florida Statutes section 287.087, when awarded, the Consultant will complete and return the Drug-Free Workplace Certification form.

E. Insurance Requirement

The Consultants selected for the QVL shall secure, maintain, and present insurance coverage reflecting the minimum amounts of \$ 1,000,000 for general liability, \$1,000,000 for professional liability, and workers' compensation to include employer's liability limits as required by the State of Florida.

QUALIFIED VENDOR LIST
GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES

Proposal Response Cover Sheet

Include one (1) hard copy and one (1) electronic copy (PDF preferred) on a flash drive of the proposal documents.

Prospective Vendor Name	
Address	
Primary Point of Contact: Name	
Primary Point of Contact: Phone Number	
Primary Point of Contact: Email Address	

Documentation Included for consideration		Check any or all that apply
<input type="checkbox"/>	Experience with Regional Councils or similar regional organizations in Florida	
<input type="checkbox"/>	Experience working on regional-scale projects	
<input type="checkbox"/>	Experience working with Florida Department of Environmental Protection Resilient Florida awarded projects, including vulnerability assessments	
<input type="checkbox"/>	Experience in using Story Maps to demonstrate project results	
Documentation Required from all prospective vendors		
<input type="checkbox"/>	Insurance Requirements	
<input type="checkbox"/>	Public Entity Crimes Certification	
<input type="checkbox"/>	Drug-Free Workplace Certification	

QUALIFIED VENDOR LIST
GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES

APPENDIX I

**SWORN STATEMENT UNDER SECTION 287.133 (3)
(a), FLORIDA STATUTES, ON PUBLIC ENTITY
CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted for _____.

2. This sworn statement is submitted
by _____

_ Whose business address

is: _____

_ and (if applicable) its Federal Employer Identification Number (FEIN)

is _____.

(If entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____)

3. My name is _____ and my relationship to the entity named
above is _____

4. I understand that a “public entity crime” as defined in Section 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that “convicted” or “conviction” as defined in Section 287.133 (1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record, relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an “affiliate” as defined in Section 287.133(1) (a), Florida Statutes, means: (1) A predecessor or successor of a person convicted of a public entity crime; or (2) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length

QUALIFIED VENDOR LIST
GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES

agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Section 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
8. Based on information and belief, that statement which I have marked below is true in relation to the entity submitting this sworn statement. [Please indicate which statement applies.]

___Neither the entity submitting this sworn statement, nor one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, has been charged with and convicted of public entity crime subsequent to July 1, 1989.

___There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. [Please attach a copy of the Final Order.]

___The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. [Please attach a copy of the Final Order.]

___The person or affiliate has not been placed on the convicted vendor list. [Please describe any action taken by or pending with the Department of General Services.]

Date: _____ Signature: _____

STATE OF: _____

COUNTY OF: _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority, who after first being sworn by me, affixed his/her signature in the space provided above on this _____ day of _____, in the year _____.

My commission expires:

Notary Public

Print, Type, or Stamp of Notary Public

Personally known to me, or Produced Identification:

Type of ID

QUALIFIED VENDOR LIST
GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES

APPENDIX II
DRUG FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statue 287.087 hereby certifies that

_____ does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the Drug-Free statement.
4. Notify the employees that as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Authorized Signature

Print Name

Date

Agenda Item

Tab 6

Tab 6

Tab 6

Tab 6

Tab 6



100 Festival Park Avenue
Jacksonville, FL 32202
☎ (904) 279-0880
☎ (904) 279-0881
🌐 www.nefrc.org
✉ info@nefrc.org

Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

Bringing Communities Together

MEMORANDUM

DATE: OCTOBER 30, 2023

TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER *EP*

FROM: TYLER NOLEN, SPECIAL PROJECTS COORDINATOR *TN*

RE: WEBSITE DESIGN SERVICES REQUEST FOR PROPOSAL

NEFRC issued a Request for Proposals (RFP) for Website Design Services on October 9, 2023. The deadline for the RFP responses was October 25, 2023. Attached is a copy of the RFP. The goal of the RFP is to obtain the services of a professional firm to develop and maintain the website of the Council and its programs, including the Region 3 Healthcare Coalition Alliance websites. These websites should be informative, up-to-date, easy to maintain, and viewable on desktop and mobile devices.

The Council received three (3) responses to the RFP.

1. CTRL + ALT Digital
2. SGS Technologie
3. The Zimmerman Agency

A committee of staff members reviewed and scored the responses. It was determined, based on scoring, that SGS Technologie ranked first and CTRL + ALT Digital ranked second. The Average score amongst the proposals are as follows.

Average Score out of 100 possible points:

1. SGS Technologie – 90.66
2. CTRL + ALT Digital – 84.33
3. The Zimmerman Agency – 66.66

RECOMMENDATION:

Staff respectfully recommends that the NEFRC Board of Directors' authorize the CEO to engage in negotiations with the top two firms, SGS Technologie and CTRL + DEL Digital, to determine the best firm and price for the Council's website needs.



**Northeast Florida Regional Council
Request for Proposals**

Website Design Services

October 9, 2023

Northeast Florida Regional Council
100 Festival Park Avenue, Jacksonville, FL 32202

Tel: (904) 279-0880

<http://www.nefrc.org>

Point of Contact: Donna Starling dstarling@nefrc.org

I. Introduction

A. Invitation

The Northeast Florida Regional Council (Council) requests written proposals from qualified consultants to provide website design and maintenance services to the Council and Region 3 Healthcare Coalition Alliance **based on the criteria outlined in Section II— Scope of Work.**

B. List of Events (All times are Eastern Standard Time)

Action	Deadlines
Request for Proposal (RFP)– Released/Published	Monday, October 9, 2023
RFP questions from consultants due to the Council	Monday, October 16, 2023 @ 3:00 p.m. EST
Council response to RFP questions published	Thursday, October 19, 2023 @ 4:00 p.m. EST
Proposals Due (Technical and Price)	Wednesday, October 25, 2023 @ 3:00 p.m. EST
Council Approval of the Award	Thursday, November 2, 2023

RFP Questions and Response

To ensure consistent responses and provide correct information to all interested parties, questions regarding this Request for Proposals should be directed to Donna Starling at dstarling@nefrc.org no later than **Monday, October 16, 2023 @ 3:00 p.m. EST**

The Council will post the responses to the Consultant RFP questions to the Council website <https://www.nefrc.org/> no later than **Thursday, October 19, 2023 @ 4:00 p.m. EST**

II. Project Description

A. Purpose

This Request for Proposal is to obtain the services of a professional firm (Consultant) that can develop and maintain the website of the Council and its programs and the development and maintenance of the Region 3 Healthcare Coalition Alliance websites. These websites should be informative, up-to-date, easy to maintain, and viewable on desktop and mobile devices.

B. Description of Entity

The Council is a dynamic network of local governance, serving seven counties – Baker, Clay, Duval, Flagler, Putnam, Nassau, and St. Johns – and 25 municipalities. The mission of the Council is to celebrate the unique assets of Northeast Florida and to engage its people, businesses, governments, and organizations. In doing so, the Council communicates issues, convenes stakeholders, collaborates with others, and calculates, analyzes, and constructs solutions.

The Region 3 Healthcare Coalition is made up of three Coalitions that serve 18 Counties in North Florida. The development and sustainment of Health Care Coalitions (HCCs) is a federal initiative and a requirement of the Hospital Preparedness Program (HPP)

Cooperative Agreement funded by the Assistant Secretary for Preparedness and Response (ASPR). The purpose of HCCs is to ensure that local providers and other healthcare partners plan collaboratively for the risks facing the healthcare community and identify available local resources.

C. Scope of Work

The planned scope of work includes three primary elements.

1) For the requested websites to be effective they must be:

- a. Easy and Intuitive
- b. Visually pleasing
- c. Informative
- d. Quick to load and operate
- e. ADA Compliant in accordance with Section 508 (and any subsequent amendments)of the Rehabilitation Act of 1973.
- f. Compatible with desktop and mobile devices.
- g. Provide Security protocols and correctional services in the event of a foreign attempt to manipulate websites.

2) The development and maintenance of the Council website (nefrc.org):

- a. Transitioning Council website domain.
- b. Working with program staff to develop specific website pages.
- c. Development, maintenance, and domain transitioning of Council program-specific websites.
 - i. Regional Community Institute (<http://www.rcinef.org>)
 - 1. P2R2 (<http://www.rcinef.org/P2R2.html>)
 - ii. Local Emergency Planning Committee (<http://www.neflepc.org>)
- d. The development, transitioning, and organization framework of the Council 'Media Library' currently hosted on the Council website through a google drive account. **A "SharePoint" site is preferred.**
- e. Providing general website maintenance i.e., updating website pages, uploading documents, updating graphics, etc., as needed.

3) The development and maintenance of the Region 3 Healthcare Coalition Websites:

Fregion3hcc.org	Neflhcc.org
Floridahcc.org	Ncfhcc.org

- a. Transitioning all-website domains.
- b. Working with program staff to develop specific website pages.
- c. Bolster the Region 3 Alliance website, including having specified tabs for the Northeast, North Central, and CHAMP coalitions.
 - i. As these three coalitions already have their own website, the original website URL should redirect the individual to the respective coalition tab on the new website.
 - ii. Additional tab for Resources, and a simple way to upload resources as they are received/updated
- d. Develop a publication-ready regional map/image of the 18-county HCC region, with three additional maps of the separate coalitions (Northeast, North Central, CHAMP).
 - i. Update the color-scheme and graphics of the CHAMP logo.
- e. Perform updates, as needed, to the Florida HCC website (<https://www.floridahcc.org>).
 - i. Include a method for Coalition Coordinators to access the website to upload shared documents.
- f. Providing general website maintenance i.e., updating website pages, uploading documents, updating graphics, etc., as needed.

Requested Deliverables

The following items are a prioritized list of how the deliverables should be completed.

- 1) Development of Healthcare Coalition Websites FLregion3hcc.org and Neflhcc.org.
- 2) Development of the Northeast Florida Regional Council Website.
- 3) Development of the Council 'Media Library'
- 4) Development of the remaining HCC websites
- 5) Development of program specific Council websites outlined above.

D. Technical Qualifications

The Consultant, in the proposal, shall, as a minimum, include the following:

1) Prior Experience

The Consultant should detail their experience with:

- (a) Developing websites
- (b) Migrating website domains
- (c) Teaching clients to upload documents and maintain basic website information.

(d) Providing security features to prevent manipulation of websites, including fixing websites if they are compromised.

The Consultant should provide examples of websites they have designed in the past.

2) Organization, Size, and Structure of the Consulting Firm

The Consultant should detail the structure and location of the firm:

(a) Organization Structure - The Consultant should describe its organization, size, and structure. Indicate, if appropriate, if the Consultant is a small or minority-owned business.

(b) Location in Northeast Florida - The Consultant should provide the location of the office from which the work is to be performed and indicate whether the firm is a local, regional, or national firm.

Small and/or Minority-Owned Businesses

Efforts will be made by the Council to utilize small, minority, and women-owned businesses. A Consulting Firm qualifies as a small business firm if it meets the definition of “small business” as established by the Small Business Administration (13 CFR 121.3-8). A Minority or Women-Owned Business is defined as that which is certified by the State of Florida.

3) Team Composition

The Consultant should describe the qualifications of staff to be assigned to the contract. Descriptions should include:

(a) Team composition and certifications

(b) Prior experience (including years) of the individual team member(s) relative to the cited experience (referenced above).

The Consultant should identify the project manager and Principal, along with the respective person’s email address and telephone number.

4) Proposed Price

The Consultants should provide a proposed total cost for services over a one-year period. Overall price will be scored with preference. The proposed cost should not exceed \$40,000.

E. Required Certifications

1) Public Entity Crimes Certification

In accordance with Florida Statutes section 287.133(3) (a), the Consultant will complete and return as part of the RFP the Public Entity Crimes Certification form.

2) Drug-Free Workplace Certification

In accordance with Florida Statutes section 287.087, the Consultant will complete and return as part of the RFP the Drug-Free Workplace Certification form.

F. Insurance Requirement

The Consultant awarded the contract shall secure, maintain, and present insurance coverage reflecting the minimum insurance requirements by the State of Florida for general liability, professional liability, and worker's compensation to include employer's liability limits as required by the State of Florida.

The firm must also name the Council as an additional insured on the general liability and professional liability.

III. Terms of Agreement

It is expected that the Consultant Agreement shall be a fixed-price contract. This contract shall begin on the date of contract execution **and end on September 30, 2024**, with the possibility of renewal on an annual basis.

IV. Proposal Details

1) Closing Submission Date

Proposals must be submitted no later than **Wednesday, October 25, 2023 at 3:00 p.m. EST.**

2) Inquiries

To ensure consistent responses and to ensure consistent and correct information to all interested parties, potential respondents must submit all questions and requests for clarification in writing to dstarling@nefrc.org. All questions and answers will be posted at www.nefrc.org. **No questions will be accepted after 3:00 p.m. EST on Monday, October 16, 2023.**

Except for as provided above and for current business, during the bidding process, all prospective proposers are hereby prohibited from contacting any member of the Northeast Florida Regional Council's Board of Directors or employees in any respect during the solicitation and evaluation period. The violation of this rule shall result in the automatic disqualification of any response to a bid solicitation submitted by the violator.

3) Conditions of Proposal

All costs incurred in the preparation of a proposal responding to this RFP will be the responsibility of the Consultant and will not be reimbursed by the Council.

4) Price

The budget of this project is not-to-exceed \$40,000 over a one-year period. Please include a cost breakdown of the Consultant's price to complete this project, for example, the Consultant should indicate the estimated number of hours by staff level, hourly rates, and total cost by staff level. Any out-of-pocket expenses should be indicated.

5) Applicable Laws and Regulations

The selected Consultant shall comply with all federal, State, and local laws, rules, and regulations.

6) Right to Reject

The Council reserves the right to reject all proposals received in response to this RFP. A contract for the accepted proposal will be based on the factors described in this RFP. The Council may request additional information from any proposer.

7) Public Records

Information supplied by the Consultant to the Council is subject to the Florida Public Records Law. Florida law provides that municipal records shall at all times be open for personal inspection by any person, Section 119.01, F.S., The Public Records Law. Information and materials received by the Council in connection with all Consultant responses shall be deemed to be public records subject to public inspection upon award, recommendation for award, or 30 days after bid opening, whichever occurs first. Section 119.071, F.S.

V. Submission of Proposals

All proposals submitted shall contain two parts and be marked as follows:

Part I- Technical and Price Proposal

Part II- Signed Certification Forms

All proposals shall include two copies (one hard copy and one PDF/electronic version on a flash drive) of the Technical and Price Proposal and the signed Drug-Free Workplace Certification and the Public Entity Crimes Certification.

One (1) Hard copy - original

One (1) PDF/electronic version on a flash drive

The proposal should be addressed as follows:

Northeast Florida Regional Council
100 Festival Park Avenue
Jacksonville, FL 32202
Attention: Donna Starling

Proposals can be delivered or mailed to the address above. **All proposals must be received by Wednesday, October 25, 2023 @ 3:00 p.m. EST.**

It is important that all copies of Parts I and II of the Consultant's proposal be submitted in a sealed envelope clearly marked in the lower left-hand corner with the following information:

Sealed Proposal
For Website Design Services

It is the responsibility of the Consultant to ensure that the proposal is received by the Council by the date and time specified above.

Late proposals will not be considered.

Nonresponsive Proposals

The Council reserves the right to waive any immaterial inconsistencies in a proposal that might otherwise appear to make said proposal nonresponsive. Proposals may be judged nonresponsive and removed from further consideration if any of the following occur:

- The proposal is not received timely in accordance with the terms of this RFP.
- The proposal does not include all the required documentation.
- The proposal does not address the Scope of Work.

VI. Evaluation Criteria

Evaluation of each proposal will be based on the following criteria:

<u>Factors</u>	<u>Point Range</u>
1) Prior experience with:	
a. Developing websites	0-15
b. Migrating website Domains	0-15
c. Teaching clients to upload documents and maintain basic website information.	0-15
d. Providing Security features to prevent manipulation of websites, including fixing websites if they are compromised.	0-15
Experience	Up to 60 points
2) Organization, size, and structure of Consulting Firm.	
a. Organization structure	0-5
b. Location in Northeast Florida	0-5
c. Small and/or Minority-Owned Businesses	0-5
Organization Type	Up to 15 points
3) Team composition and relevant experience of team members will be considered.	
a. Team composition and certifications	0-5
b. Experience of team members	0-5
Team Composition	Up to 10 points
4) Proposal Price	0-15
	Up to 15 points
Maximum Possible Points	100

VII. Review and Notification Process

The Council may, at its discretion, request presentations from the top three scorings to clarify or negotiate modifications to the Firm's proposals.

The Council considers the contract award to the responsible Consultant with the highest total points. However, the Council reserves the right to award without further discussing the proposals submitted. Therefore, proposals should be submitted initially on the most favorable terms, from both technical and price standpoints, which the Consultant can propose.

The Council considers the contract award to the responsible Consultant with the highest total points. The Council reserves the right to segment proposals or accept portions of proposals as is in the best interest of the program and the Council. Final price negotiation will result from the selection of all or part of the most successful proposal.

In accordance with Florida Statutes Section 120.57, Any person adversely affected by the agency decision or intended decision shall file a notice of protest in writing within 72 hours after the posting of the notice of decision or intended decision. With respect to a protest of the terms, conditions, and specifications contained in a solicitation, including any provisions governing the methods for ranking bids, proposals, or replies, awarding contracts, reserving rights of further negotiation, or modifying or amending any contract, the notice of protest shall be filed in writing within 72 hours after the posting of the solicitation.

The formal written protest shall be filed within ten days after the notice of protest. Failure to file a notice of protest or a formal written protest shall constitute a waiver of proceedings under this chapter. The formal written protest shall state with particularity the facts and law upon which the protest is based. Saturdays, Sundays, and state holidays shall be excluded from the computation of the 72-hour periods provided by this paragraph.

Agenda Item

Tab 7

Tab 7

Tab 7

Tab 7

Tab 7



100 Festival Park Avenue
Jacksonville, FL 32202
☎ (904) 279-0880
📠 (904) 279-0881
🌐 www.nefrc.org
✉ info@nefrc.org


Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties


Bringing Communities Together

MEMORANDUM

DATE: OCTOBER 25, 2023

TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: JACK SHAD, ECONOMIC DEVELOPMENT PROJECT MANAGER 

RE: 2023 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY ANNUAL REPORT

Staff will provide a presentation on the 2023 Comprehensive Economic Development Strategy (CEDS) annual report, and resolution. The annual report must be transmitted to the U.S. Economic Development Administration (EDA) by December 1, 2023; a grant requirement.

Recommendation

Staff respectfully request that the Northeast Florida Regional Council Board of Directors approve the 2023 CEDS annual report and accompanying Resolution 2023-06 for submission to the EDA.

Follow Us.



EQUAL OPPORTUNITY EMPLOYER



Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

100 Festival Park Avenue
Jacksonville, FL 32202

 (904) 279-0880

 (904) 279-0881

 www.nefrc.org

 info@nefrc.org

Bringing Communities Together

October 20, 2023

Ms. Priscilla Kittles
U. S. Department of Commerce
Economic Development Administration – Atlanta Regional Office
401 West Peachtree Street, N.W., Suite 1820
Atlanta, GA 30308

Re: EDD Planning Grant (ED20ATL3020001)

Dear Ms. Kittles:

The Northeast Florida Regional Council Board of Directors met on November 2, 2023, and formally approved the Annual CEDS Update. Attached is Resolution 2023-11 approving the 2023 CEDS Update.

The current 2022-2027 CEDS is located on the Council's website at:

<https://www.nefrc.org/ceds2022>

If you have any questions or need additional information, please do not hesitate to contact me.

Regards,

Elizabeth Payne, AICP
Chief Executive Officer

Enclosure

Follow Us.



EQUAL OPPORTUNITY EMPLOYER



Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

100 Festival Park Avenue
Jacksonville, FL 32202
☎ (904) 279-0880
📠 (904) 279-0881
🌐 www.nefrc.org
✉ info@nefrc.org

Bringing Communities Together

2023 Comprehensive Economic Development Strategy (CEDS) Annual Update

EDA Application Assistance

The NEFRC assists organizations with evaluating and applying for EDA grants (and other grants) and recently helped St. Johns County apply for an EDA grant for the Hastings First Coast Technical College Workforce Training Center. In addition, the NEFRC assisted the City of Jacksonville with its application to the Distressed Area *Recompete* Pilot Program.

Other Technical Assistance

In 2023, NEFRC worked with several local governments to apply for grants through the State of Florida Department of Economic Opportunity. The applications submitted included Flagler County's Strategic Plan for ecotourism, an economic development strategy for ecotourism for the City of Keystone Heights, and an update to the Town of Pomona Park's Comprehensive Plan. In addition, NEFRC also assisted through a year-long process in the Town of Welaka to develop a vision for its downtown.

Lack of affordable housing was identified as a threat in the CEDS SWOT Analysis, and providing more affordable housing was listed as a strategic goal for the region. The NEFRC facilitated a workshop on affordable housing and how the recently passed Live Local Act impacts rural jurisdictions. The Florida Housing Coalition provided a presentation and there were over 45 attendees.

The NEFRC's Resilient First Coast Collaborative's Economic Resilience Committee is helping to develop a Regional Resiliency Action Plan to promote and create initiatives that improve economic resilience, the environment, quality of life, and infrastructure of Northeast Florida to adapt and thrive in the face of stresses related to climate change. EDA funded staff are playing a key role in linking economic recovery and with resiliency for Northeast Florida.

The NEFRC has also embarked on a Regional Eco-tourism and Trails Strategy. This strategy will support goal #9 from the new CEDS – "Recognizing tourism, including eco-tourism, as part of economic development." This strategy will develop a list of projects that support a regional trail system and a regional brand to attract tourism and promote recreational opportunities for our local citizens.

Funded by the Economic Development Administration (EDA)—in response to Hurricanes Ian and Nicole—the NEFRC welcomed its Post-Disaster Economic Recovery Coordinator who will work with the most impacted communities in our region on economic development, recovery, and

Follow Us.



EQUAL OPPORTUNITY EMPLOYER



Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

100 Festival Park Avenue
Jacksonville, FL 32202
☎ (904) 279-0880
📠 (904) 279-0881
🌐 www.nefrc.org
✉ info@nefrc.org

Bringing Communities Together

resiliency (with a focus on the counties of Flagler, Putnam, and St. Johns). Thus far, this position has engaged with local, state, and federal government agencies to compile hurricane impact data and local economic data. This position collaborated with three counties—Baker, Flagler, and Putnam—to identify projects and/or funding opportunities that can diversify and strengthen each respective local economy. Within the NEFRC, this position serves as the Economic Resilience Committee staff member for the Resilient First Coast Collaborative; this position coordinates and leads meeting discussion for a 9-member committee that is working to create goals, objectives, and best practices for the Collaborative’s Regional Resilience Action Plan. This position worked alongside the EDA’s Hurricane Ian mission assignment to coordinate the Industries of the Future Initiative.

Over the next two years, this position will focus on collaborating with local governments on future disaster preparedness and economic resiliency by assisting in grant processes, assessing the impact of disaster on local businesses and the regional economy, and holding business-focused recovery workshops for local business organizations and groups.

Economic Modeling

REMI is an economic forecasting and policy analysis software model with which the NEFRC can project employment, GDP growth, and population due to proposed business development projects. NEFRC performs analyses of proposed economic development projects using the REMI software to predict their impact on jobs, income, and other factors. This past year, NEFRC conducted REMI analyses for Baker, Clay, Duval, and Flagler Counties, plus additional projects for the City of Jacksonville, JAXUSA, and JEA.

Summary

The NEFRC Board of Directors received an update on the CEDS on November 2, 2023, to review activities conducted during the past year. The Board accepted the annual report and did not recommend any amendments to the current 2022-2027 CEDS. The NEFRC Board of Directors adopted the attached Resolution No. 2023-06 concerning the annual report of the CEDS 2022-2027.

Follow Us.



EQUAL OPPORTUNITY EMPLOYER

Resolution

Northeast Florida Regional Council

2023-06

Approving the 2023 Update to the Northeast Florida Comprehensive Economic Development Strategy

WHEREAS, the Northeast Florida Regional Council is the District Organization for the Economic Development Administration (EDA) designated Economic Development District (EDD) in Northeast Florida, and as such is charged with:

- The development of the Comprehensive Economic Development Strategy (CEDS) for the Region, as appropriate;
- Utilization of the CEDS and CEDS process to foster collaborative regional economic development efforts;
- Providing EDA program outreach to local member governments to facilitate project development and implementation of strategies to ensure the Region's capacity to provide the necessary infrastructure and workforce to attract private investment and encourage the creation and expansion of higher-paying-jobs;
- Implementation of the Action Plan of the CEDS including grant writing, planning and technical assistance, other economic development assistance, training, travel, and other related activities, if directly associated to CEDS implementation;
- Coordination of federal, state, local and not-for-profit resources/funds to optimize the implementation of the CEDS action plan and progress toward attainment of regional goals, objectives, and vision; and

NOW, THEREFORE, BE IT RESOLVED that the Northeast Florida Regional Council Board of Directors hereby approves the 2023 update to the Northeast Florida Comprehensive Economic Development Strategy.

Unanimously adopted by the Northeast Florida Regional Council in a regular meeting assembled in the City of Jacksonville, the 2nd day of November 2023.

Hon. Christian Whitehurst

President

Elizabeth Payne

CEO



2023 Comprehensive Economic Development Strategy (CEDS)

Annual Report



In a nutshell...

The **Comprehensive Economic Development Strategy (CEDS)** is a locally-based, regionally-driven economic development planning process and document that creates the space for your region to identify its strengths and weaknesses and brings together a diverse set of partners to create good jobs, diversify the economy, and spur economic growth.

The technical stuff:

- Required for EDA designation as an Economic Development District
- Updated every five years with annual reports
- Submitted to EDA regional office for approval
- A CEDS Committee should be organized that "must represent the main economic interests of the Region"
- Requirement for various EDA funding including EDA's Public Works and Economic Adjustment Assistance programs & CARES Act funding



2023 CEDS Annual Report

Technical Assistance

1. Assistance with EDA grants – Duval & St. Johns Counties
2. Assistance with state grants – Flagler County, Keystone Heights, Pomona Park, Welaka



2023 CEDS Annual Report

Projects in support of CEDS goals

1. Support for affordable housing policy across the Region
2. Regional Eco-Tourism & Trails strategy



2023 CEDS Annual Report

Economic Modeling

1. Remi analysis projects for Baker, Clay, Duval, & Flagler Counties
2. Additional projects for JEA & JaxUSA



2023 CEDS Annual Report

Economic Resiliency

1. Obtained grant to hire Post-Disaster Recovery Coordinator
2. Work to develop connections between Emergency Management, Resiliency, & Economic Development



2023 CEDS Annual Report

Resolution 2023-06 will approve the annual report for
transmittal to US Economic Development Administration

Required by terms of our grant

Agenda

Item

Tab 8

Tab 8

Tab 8

Tab 8

Tab 8



100 Festival Park Avenue
Jacksonville, FL 32202
☎ (904) 279-0880
📠 (904) 279-0881
🌐 www.nefrc.org
✉ info@nefrc.org


Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties


Bringing Communities Together

MEMORANDUM

DATE: OCTOBER 25, 2023

TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: TYLER NOLEN, SPECIAL PROJECTS COORDINATOR 

RE: 2022-2023 LOCAL EMERGENCY PLANNING COMMITTEE UPDATE

Over the past year, the Local Emergency Planning Committee (LEPC) for Hazardous Materials provided numerous training and exercise opportunities for first responders in the Northeast Florida area. These included sending 57 individuals to the weeklong Florida Hazardous Materials Symposium (Regional), live anhydrous-ammonia training (Regional), two 160-hr Hazmat Technician courses (Putnam and Duval), a Battery Emergency Response course (Duval) and three days of a First Arriving Unit Exercise for St. Johns County. These specialized training was conducted at little or no cost to the local departments. In total, the LEPC provided training to over 320 personnel.

Staff will provide a brief presentation of these activities at the upcoming November Board of Directors meeting.

Follow Us.



EQUAL OPPORTUNITY EMPLOYER

Northeast Florida Local Emergency Planning Committee

For Hazardous Materials



Introduction

Tyler Nolen
Special Projects Coordinator
tnolen@nefrc.org
(904) 279-0880 ext. 108



What is the LEPC?

Pursuant to the **Emergency Planning and Community Right-To-Know Act**, a Local Emergency Planning Committee (LEPC) is responsible for **preparing a regional hazardous materials emergency response plan, serves as a repository for regional hazardous materials information, and performs outreach functions to increase hazardous materials awareness.**

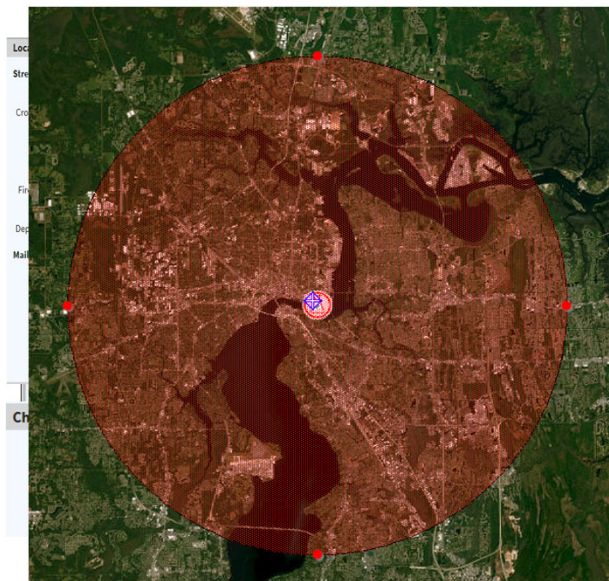
LEPC membership consists of local professionals representing occupational categories such as firefighting, law enforcement, emergency management, health, and/or transportation.



Hazard Analysis

A planning function that allows for

1. Hazard Identification
2. Vulnerability Analysis
3. & Risk Analysis



HazMat Training

- 57 individuals to Florida Hazardous Materials Symposium
- 2 individuals to the International HazMat Conference
- Two 160-hr HazMat Technician Courses (Duval and Putnam)
- Battery Emergency Response Course (Duval)
- Live Anhydrous Ammonia Training (Regional)



HazMat Exercise

- St. Johns County Initial Responding Unit Exercise
- Designed to meet the Homeland Security Exercise and Evaluation Program (HSEEP)
- Conducted over a 3-day period to incorporate all shifts



FY 2022-2023 Totals



Provided training to over 350 personnel



Provided exercise opportunities to over 100 personnel



Little to no cost for the local departments



Thank you

Tyler Nolen
Special Projects Coordinator
tnolen@nefrc.org
(904) 279-0880 ext. 108



Agenda

Item

Tab 9

Tab 9

Tab 9

Tab 9

Tab 9



100 Festival Park Avenue
Jacksonville, FL 32202
☎ (904) 279-0880
📠 (904) 279-0881
🌐 www.nefrc.org
✉ info@nefrc.org


Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties


Bringing Communities Together

MEMORANDUM

DATE: OCTOBER 31, 2023

TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS

THRU: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

FROM: FARA ILAMI, REGIONAL RESILIENCY MANAGER 

RE: COMMUNITY RESILIENCE UPDATE

The update will include recent progress on the contract and workplan for the Regional Resilient Entity grant from the Florida Department of Environmental Protection's Resilient Florida program, along with progress on the Multiregional Planning and Mitigation Assessment project funded by a Community Development Block Grant from Florida Commerce. In addition, a brief report on the status of Vulnerability Assessments (VAs) around the Region will be provided, including the VAs that NEFRC is conducting for Baker and Flagler Counties. Also included will be the progress on the Climate Pollution Reduction Grant that the NEFRC is working on with the City of Jacksonville, grant applications now under consideration, and other ongoing resiliency work.

Follow Us.



EQUAL OPPORTUNITY EMPLOYER



Community Resiliency Update

NORTHEAST FLORIDA 2023-24 DEVELOPMENTS

Resilient First Coast

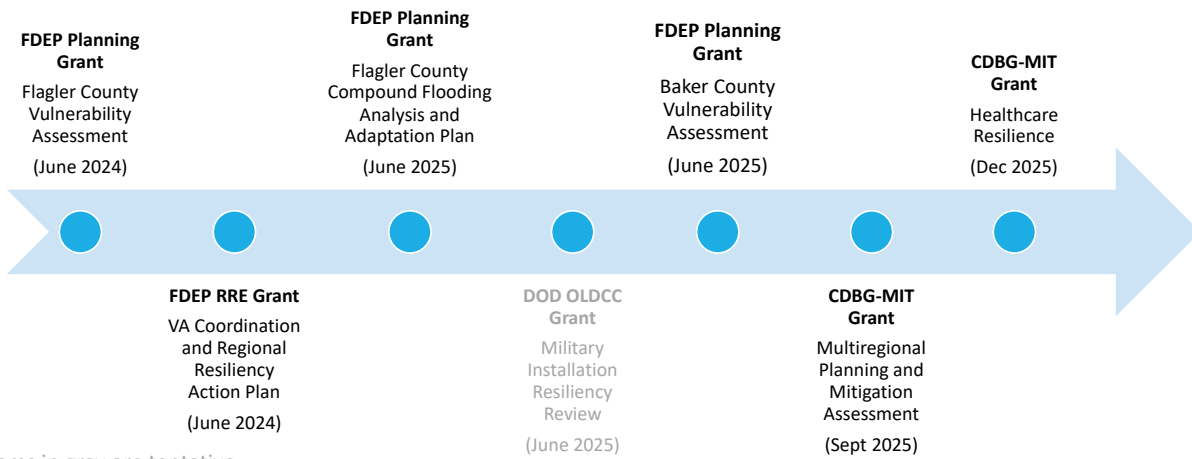


RESILIENT
First Coast

Agenda Items for Upcoming Steering Committee Meeting (November 9):

- Committee reports
- Input on Regional Resiliency Action Plan
- Discussion of CPRG Grant with City of Jacksonville and the MSA

Funded NEFRC Resiliency Projects Timeline (Completion Due Dates)

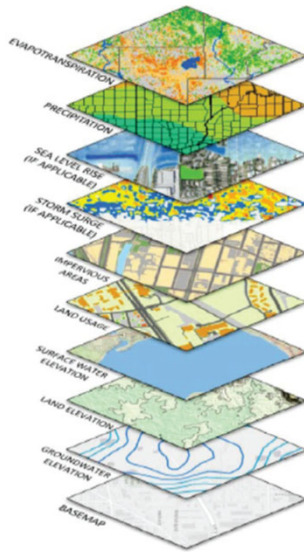


*Items in gray are tentative

Regional Resilience Entity Grant



- 1-year grant for the following components (due June 2024):
 - \$75,000 for Regional Resiliency Action Plan: Phase 1
 - \$200,000 for Coordination of Vulnerability Assessments: Phase 2
 - \$65,000 for validation of region’s critical facilities
- Work to be done by NEFRC resiliency staff in conjunction with Resilient First Coast committees/working groups
- Finalizing contract with FDEP now



Local Government Assistance

- Flagler County
 - Consultant working on exposure analysis
 - Flagler County BOCC to review/approve contract in early November to complete additional work: compound flooding analysis, outreach, and adaptation plan
- Baker County
 - Nearing completion of data collection task
 - Held two public meetings on gather input from residents.

EPA Climate Pollution Reduction Grant



- City of Jacksonville serving as lead
- Working with Audubon Florida, ICLEI, and a special cohort of graduate students from local universities on the greenhouse gas (GHG) inventory
- Met with FUSE fellow for project management
- NEFRC will be facilitating coordination throughout the Region via a new Resilient First Coast working group
- NEFRC working on public engagement component of project with the City.

Current Grant Applications



- National Fish and Wildlife Foundation (NFWF) National Coastal Resilience Fund
 - NEFRC partnered with South Atlantic Salt Marsh Initiative on \$1.5 million grant application
 - Additional information has been requested on this proposal (high chance of selection)
- Northeast Florida Sentinel Landscape
 - North Florida Land Trust applied for a Sentinel Landscape designation and their proposal was selected for a full application. NEFRC is a partner on the project.

Agenda Item

Tab 10

Tab 10

Tab 10

Tab 10

Tab 10



100 Festival Park Avenue
Jacksonville, FL 32202
☎ (904) 279-0880
📠 (904) 279-0881
🌐 www.nefrc.org
✉ info@nefrc.org


Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

Bringing Communities Together

MEMORANDUM

DATE: OCTOBER 25, 2023

TO: NORTHEAST FLORIDA REGIONAL COUNCIL BOARD OF DIRECTORS

FROM: ELIZABETH PAYNE, CHIEF EXECUTIVE OFFICER 

RE: 2022-2023 ATTENDANCE ROSTER

Attached is a draft of the NEFRC Membership attendance Roster for Fiscal Year 2022-2023. Please review your attendance for the past fiscal year's meetings and provide any corrections to Ms. Forde at sforde@nefrc.org by November 16th. The Attendance Roster will then be finalized and provided to each Board Member's appointing entity and the Governor's Appointments Office for their records.

Follow Us.



EQUAL OPPORTUNITY EMPLOYER

Northeast Florida Regional Council 2022/2023 Board Meeting Attendance

Meeting Dates:		10/6/2022	11/3/2022	12/1/2022	1/5/2023	2/2/2023	3/2/2023	4/6/2023	5/4/2023	6/1/2023	7/6/2023	8/3/2023	9/7/2023	9/22/2023
		NEFRC	NEFRC	Exec AHC	NEFRC	NEFRC	NEFRC	Exec	NEFRC	NEFRC	NEFRC	Exec	NEFRC	Legislative
BAKER														
C	Comm. Jimmy Anderson	P	P	M	P	P	E	N/A	P	P	M	N/A	P	E
C	Comm. James Bennett	E	P	M	E	E	P	N/A	E	E	M	N/A	E	N/A
M	Michael Griffis	E	E	E	E	P	P	N/A	E	P	E	N/A	E	N/A
G	Darryl Register	P	E	E	P	E	P	P	P	P	E	P	P	P
CLAY														
C	Comm. Betsy Condon (10/21)	P	P	E	P	P	A	P	P	P	E	P	P	N/A
C	Comm. Jim Renninger (10/21)	P	P	E	P	P	P	N/A	P	P	E	P	P	P
M	Steve Kennedy (5/22)	~	P	T	P	P	P	N/A	P	P	T	N/A	P	E
G	Michael Bourre	P	E	T	E	P	P	N/A	P	P	T	N/A	E	N/A
DUVAL														
C	Councilmember DeFoor	P	P	I	P	P	P	P	E	P	I	~	~	~
C	Councilmember Morgarn (8/21)	E	P	I	P	P	P	P	E	P	I	~	~	~
	Councilmember Amaro (9/23)	~	~	N	~	~	~	~	~	~	N	~	P	N/A
	Councilmember Gay (9/23)	~	~	N	~	~	~	~	~	~	N	~	P	N/A
M	Mayor Sean Lynch	E	P	G	P	P	E	N/A	P	P	G	N/A	P	A
G	Mayor Elaine Brown	A	A	G	A	A	A	N/A	A	A	G	N/A	A	N/A
FLAGLER														
C	Comm. Joseph Mullins	E	~	C	~	~	~	N/A	~	~	~	~	~	~
C	Mayor David Alfin	P	P	C	P	P	P	N/A	P	P	C	N/A	P	E
C	Comm. David Sullivan	P	P	C	P	P	P	P	E	P	C	P	P	N/A
M	Mayor Catherine Robinson	P	P	C	P	P	P	N/A	P	P	C	N/A	P	N/A
NASSAU														
C	Comm. John Martin	P	P	A	P	P	P	E	P	P	A	P	E	P
C	John Drew (C-2/21)	P	P	A	E	A	A	N/A	P	P	A	N/A	P	A
M	Vice-Mayor David Sturges (3/23)	~	~	A	~	~	~	N/A	P	P	A	N/A	P	N/A
M	Mayor Michael Lednovich (3/21)	P	P	A	~	~	~	N/A	~	~	A	~	~	~
PUTNAM														
C	Comm. Larry Harvey	P	E	C	P	E	P	P	P	P	C	P	P	P
C	Comm. Adamczyk (1/23)	~	~	C	~	~	A	N/A	A	A	C	N/A	P	N/A
C	Comm. Jeff Rawls	E	E	C	~	~	~	N/A	~	~	C	~	~	~
M	Donald Holmes (retired 7/23)	P	E	C	A	A	A	N/A	E	A	C	~	~	~
ST. JOHNS														
C	Commissioner Sarah Arnold	~	P	L	E	P	E	N/A	P	P	L	N/A	P	P
C	Comm. Christian Whitehurst (6/21)	P	P	L	P	P	P	P	P	P	L	P	P	P
M	Comm. Roxanne Horvath	P	P	L	P	P	E	N/A	P	P	L	N/A	P	P
EX-OFFICIO														
G	Curtis Hart - DEO	P	A	L	P	E	P	N/A	E	P	E	N/A	P	N/A
G	Doug Conkey - SJRWMD (11/21)	P	P	L	P	P	P	P	P	P	E	P	P	N/A
G	Karen Taulbee/Brian Austin/Derek Dixon-DOT	E	E	E	P	E	P	N/A	P	P	D	N/A	P	N/A
G	Gregory Strong - (DEP) Katlyn Craver (a)	E	E	E	P	E	P	N/A	E	Pa	D	N/A	E	N/A

P=Present, E=Excused, A=Absent, R=Resigned, (a)alternate attendee, Dash=not on Board at this time